

## MEGI Implementation Guide for Schools

<p><b>Step 1:</b></p>	<p><b>Questions to consider prior to initial consultation with Dr. Sheftel:</b></p> <ul style="list-style-type: none"> <li>○ Are you interested delivering Pre-ETS in an innovative way with your students?</li> <li>○ <i>**If you are a school in Oregon or Washington, have you contacted your state Vocational Rehabilitation agency to identify and collaborate with your state VR MEGI Facilitators?</i></li> <li>○ Do you have buy-in from key stakeholders (e.g., staff and administrators)?</li> <li>○ Do you have staff stability to build internal capacity for MEGI delivery?</li> <li>○ How can this training and coaching process fit in within the larger professional development efforts of your school/school district?</li> <li>○ Are you in a position to devote the time and resources to a new project?</li> <li>○ Do you have a mechanism for data collection and utilizing this data to inform decisions?</li> <li>○ Is there flexibility about mode of MEGI delivery (virtual, hybrid, in-person)?</li> </ul>
<p><b>Step 2:</b></p>	<p><b>Initial consultation with Dr. Sheftel:</b></p> <ul style="list-style-type: none"> <li>○ Discuss your interest in MEGI and how it will fit into your Pre-ETS programming.</li> <li>○ Identify the potential timeline for initial MEGI training and implementation, as well as steps towards building internal capacity for MEGI implementation.</li> </ul>
<p><b>Step 3:</b></p>	<p><b>Develop a plan for MEGI training and implementation:</b></p> <ul style="list-style-type: none"> <li>○ Develop a timeline for training and MEGI implementation.</li> <li>○ Develop MEGI deliverables.</li> <li>○ Identify first group of MEGI trainees.</li> <li>○ Purchase a license to use MEGI.</li> <li>○ Develop and execute a contract for MEGI training and implementation.</li> </ul>
<p><b>Step 4 and beyond:</b></p>	<p><b>Execute the MEGI implementation plan.</b></p> <ul style="list-style-type: none"> <li>○ Build a sustainable internal capacity for MEGI training implementation.</li> <li>○ Adhere to MEGI and motivational interviewing content and style of delivery.</li> <li>○ Collaborate with Dr. Sheftel and MEGI communities of practice/learning communities to enhance MEGI delivery and implementation process.</li> <li>○ Build an internal peer coaching/mentorship system.</li> <li>○ Collect data (student, teacher, MEGI facilitator) to be used as part of MEGI evaluation.</li> </ul>