KINESIOLOGY
ACTIVITY CLASSES

Fall, 2021

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Pullman, 8/17/2021
CLASSES STRUCTURE

a. Most classes lasts 50 minutes from August 23\textsuperscript{rd} to December 12\textsuperscript{th}

Usually, they start 10 minutes past hour and finish at the full hour. IF you have to change the hours (exception), make sure that ALL the students will know AND post it or send it through CANVAS.

b. Breaks between classes (rules)

If you have classes back-to-back, you have 10 minutes break in between.

c. Preparation for the class, safety rules signature

We expect you to be prepared for your classes. The frame for your class is in the syllabus, you created. Make sure you will take the ATTENDANCE every time you are there. You should take the attendance at the beginning and ant the end of your class.
Grading is Satisfying and Fail. Make sure you will grade/treat all the students the same according to the rules in your syllabus. **One of the most important thing for grading is attendance**, and make sure you will not make ANY exceptions that you would not do for every student in the same situation.

You will have to enter grades at midterm and at the end of the semester.
Enter your hours weekly in the workday system. You will get paid every two weeks. There will be some hours paid extra (pre and post semester meeting, two for grading (one for midterm and one for finals) and one hour (last week) will be for entering the grades.

HAVE YOU ENTERED WORDAY?

Any issues?

Enter TODAY'S hour on August 23.
CANVAS

Class expectation, attendance, information / emails and assignments publish on canvas.

All the basic instructions for Canvas are in the manuals, more about Canvas you can get [here](#).
CANCELING CLASSES

If you have to cancel class, first talk to me (or another instructor), and I will try to find another instructor or prepare instructions and I will go to supervise it. If this won’t work, make sure you will send an email to ALL the students through Canvas platform.
RULES FOR THE CLASSES

a. Follow the rules (from syllabus)
Follow the rules, provided in the syllabus.

b. Phone usage during the class
It is highly recommended NOT to use phone during the class.

c. Class time
Students should come to the class no later than 15 minutes past hour and leave no sooner than 10 minutes before the class ends IF they have a good reason asked in advanced.
EQUIPMENT

If there is something you need for your class, let me know. Can happen that you will not get it for fall, but hopefully most of you will stay and use it in the spring.
FACEBOOK PAGE AND WEB SITE

FOLLOW OUR FACEBOOK PAGE

VISIT OUR WEB SITE
INCIDENT REPORTING

- Link: https://policies.wsu.edu/prf/index/manuals/2-00-contents/2-24-reporting-accidental-injuries-work-related-illnesses/

- Instructors need to:
  - 1. bring a copy of Incident report form
  - 2. attendance roster
  - 3. incident reporting and liability waiver
MANUAL

- Manual is instructor's resource. Please use the resource and come to speak with me :).

- [LINK]
ANY QUESTIONS?