Class Meetings: Time varies by section, two hours per weekly class meeting, (one studio credit), as detailed at http://www.catalog.wsu.edu/General/AcademicRegulations/ListBy/27

Instructors: Maggie Reece margaret.schmits@wsu.edu (Coordinator for the course)
Office Hours: Monday and Fridays, 10 – 11 am, in Troy 305, or by appointment.

Teaching Assistants: Assigned by section.

General Chemistry Office:
Nikki Clark Fulmer 319A 335-1516 nikki_clark@wsu.edu

Course Website: Blackboard Learn (Bb) https://learn.wsu.edu

Grading:
- Attendance and participation............... 100 points max
- Weekly Worksheets.............................. 50 points max
- Exam review problems ....................... 50 points max
TOTAL 200 points max

Grade Ranges (minimum percent)
90  A        87 A-
84  B+       80 B        77 B-
74  C+       70 C        67 C-
64  D+       60 D        <60 F

Assessment Criteria:

- Attendance and participation – Attendance and participation is expected and mandatory. There are 11 scheduled discussion periods for a section. It is possible to earn a maximum of 10 points per discussion period based on the student’s punctuality, focus on in-class assignments, and level of engagement with their peers and the Teaching Assistant. A maximum of 100 points may be earned; The lowest score for weekly attendance and participation will be dropped.

- Exam Review Problems – Practice problems will be given prior to CHEM 103 exams as a review. Use of the textbook or online resources, as well as collaboration with peers, TAs, and instructors is encouraged to facilitate complete understanding of the material.

Prerequisites for this class are: Concurrent enrollment in CHEM 103.

Course Objectives, Learning Goals, and Expected Outcomes: Chemistry 104 is designed to advance students toward the WSU Learning Goals, especially Scientific Literacy, Critical and Creative Thinking, Quantitative Reasoning, and Information Literacy. In particular, students who successfully complete Chemistry 104 will be able to:

1) Achieve the necessary skills in critical thinking, problem solving, and group-based learning to succeed in Chem 105.
Text and Online Components
Since corequisites for Chem 104 is Chem 103, students will already have the required textbook and CONNECT access.

Text:
Loose-leaf hard copies available at the Bookie.  *(Required)*

Group Work Format:  The emphasis will be on a group-oriented, peer instruction based experience that is hands-on and minds-on.

Online Components:  There are several aspects of the course, described below, that are accessed through the Blackboard Learn online course management system (https://learn.wsu.edu).  McGraw-Hill Connect and Learning Catalytics are accessed through the link on Blackboard as necessary.

Calculators:  You are expected to have and to be able to use a scientific calculator.  Graphing calculators are allowed but not required.  The use of any stored information/programs in a programmable calculator, such as the TI N-spire will be considered cheating.  Calculators with a full keyboard (such as the TI-92 or Voyage 200); PDAs; palmtop, laptop and handheld computers; and cell phone/calculator combinations may not be used during examinations.  You are responsible for bringing your calculator to all class meetings and exams.

Classroom Devices: In order to participate in the in-class questions using Learning Catalytics (part of the Mastering Chemistry package) students must bring a device to class that is Wi-Fi enabled and log in to their Mastering Chemistry account in the lecture room.  This can be a cell phone, tablet, or laptop.

Course Website: We will be using the Bb course management system for the course website.  This can be accessed via https://learn.wsu.edu.  You are responsible for checking this site regularly.  Use your WSU network ID and password to log in.  You can also send email to the course instructor, TAs, or other students via the Bb Course Email tool.

Expectations for Student Effort
As per WSU academic regulation 27, “Academic credit is a measure of the total minimum time commitment required of a typical student in a specific course.  For the WSU semester system one semester credit is assigned for a minimum of 45 hours.... Achievement of course goals may require more than the minimum time commitment.”  This guideline includes time spent in class.  
This guideline essentially states that a student can reasonably be expected to spend two hours outside of class on assignments for every one credit hour spent in class, or two hours per week outside of class for a one-credit studio course such as this.  This is approximately the amount of time you should expect to spend on doing assigned problem solving activities, and creating your own self-authored exam questions.

Policy on Late Assignments
Late assignments are not accepted.  It is your responsibility to pay attention to due dates and make sure assignments are completed on time.  No points will be awarded for late assignments.

Attendance Policy
It is expected that on-campus students attend every class meeting, and that online students participate in a discussion forum each week.  Attendance will be taken and points assigned for that day based on the criteria above (see Assessment Criteria).

Academic Integrity
Cheating or plagiarism in any form will not be tolerated.  Cheating includes, but is not limited to: copying work OR allowing your work to be copied; use of unauthorized material at quizzes and exams, any communication between students during a quiz or exam, and actively looking at another student’s paper during a quiz or exam.  Use of any electronic device other than an approved calculator during a quiz or examination is
cheating. The first incidence of cheating will result in a score of zero for that assignment, quiz or exam. A second incident of cheating will result in an F (without the option to withdraw) for the course and possible dismissal from the University. Note that all instances of cheating will be reported to Academic Integrity, regardless of whether they result in an F for the class.

**Accommodations:** Reasonable accommodations are available for students who have a documented disability. If you need accommodations to fully participate in this class, please visit the Access Center. All accommodations **MUST** be approved through the Access Center (Washington Bldg, Room 217). Please stop by or call 509-335-3417 to make an appointment with an Access Advisor. Further information is available at [http://accesscenter.wsu.edu](http://accesscenter.wsu.edu).

**Classroom Safety Statement**
Classroom and campus safety are of paramount importance at Washington State University, and are the shared responsibility of the entire campus population. WSU urges students to follow the “Alert, Assess, Act” protocol for all types of emergencies and the “Run, Hide, Flight” response for an active shooter incident. Remain ALERT (through direct observation or emergency notification), ASSESS your specific situation, and ACT in the most appropriate way to assure your own safety (and the safety of others if you are able).

Please sign up for emergency alerts on your account at MyWSU. For more information on this subject, campus safety, and related topics, please view the FBI’s Run, Hide, Fight video and visit the WSU safety portal.