



October 28, 2022

To: All members of the Administrative Professional Advisory Council
Subject: Recommendation to update Article 3 of the APAC Guidelines
Submitted by: Paul Wilmoth, Elections and Bylaws Committee Chair

Item 2: Update Authorized Methods of Electronic Voting in Article 3 – Organizational Structure

Justification: To facilitate participation and incorporation of new technologies used by WSU and APAC it is recommended that the council adopts use of voting methods, such as Zoom, which can quickly and easily record member votes who are present for meeting but not physically in location of the in-person meeting. This adoption will facilitate equality of APAC members from all locations system wide and reduce barriers to participation.

Language Update:

ARTICLE III. ORGANIZATIONAL STRUCTURE

Voting

1. Council members may vote in person, electronically, or by submitting an Absentee vote.
2. Electronic voting via e-mail response from Council member's official WSU e-mail address is allowed. During live meetings with an electronic meeting platform in use, voting using meeting platform systems is allowed so long as the system can produce a verifiable record of votes.
3. Absentee voting by e-mail response from Council member's official WSU e-mail address and/or by Council member's signed written document delivered to the APAC office prior to the actual Council meeting vote is allowed.

Original Language

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