

Hello,

I nominate Cassandra Yarlott. She goes above and beyond her job description on a regular basis. She has been doing two jobs for a while now in the office. She constantly is looking for ways to make our office procedures run smoothly.

As the newer employee in the office, I have not known Cassandra for too long, but in the short time she has truly showed me how to lead without expecting anything in return. We have not had a successful result from our search for the AA3 position in the office, but she has continued to serve in that role while staying committed to her actual position of proctoring exams in our office.

She is truly inspiring, committed, and dedicated to the work she does to make a difference in our office but overall, in the WSU/Pullman community! She will represent this award with high honor and respect!

Go Cougs!

All the best,  
Rob Morales

I nominate Cassandra Yarlott for the Administrative Professional award for 2020-2021 for various reasons but simply stated, Cassandra is genuinely—the best! I nominate her for this award because Cassandra is positive, compassionate, hard-working, and above all she has worked outside of her direct job title for over a year to ensure that tasks within our office are completed. Also, she works outside the office to teach adaptive yoga at the UREC so that other students with mobility issues can learn yoga techniques from someone who shares their identity as a disabled person. She is an inspiration!

Cassandra has worked in the Access Center for several years. She worked in the role of our AA3 for a few years until she transitioned to a new title and role as our Testing Coordinator. As an AA3 Cassandra was the “knower-of-all-things” in our office and she still earns that title today. As an AA3, Cassandra was kind, friendly, and responsive in handling tasks that were never-ending and immediate! As I mentioned she transitioned into the role of Testing Coordinator in 2018. In this role Cassandra manages the complex details for over six thousand exams a year!

The reason Cassandra deserves this recognition is because our office has not been able to fill the role of an AA3 for over a year and Cassandra continues to stretch her skills to help in both titles to be sure that our vendors get paid and that tasks are completed. She does this all with a wonderful spirit and attitude. Her vast knowledge of office details and inner-workings cannot be understated. If I didn't emphasis it earlier, she is the best!

In her personal time, Cassandra teaches adaptive yoga and fosters cats from the local Humane Society. Cassandra is a wonderful person and co-worker. Our office would not run smoothly without Cassandra but because she works quietly with the behind-the-scene details, she rarely gets the “thanks” that she deserves. Being recognized in this way would lift her spirit and give credit where it is due.