

University Academic Advising Executive Council (UAAEC)

12/7/2023

Andrew Brewick	Debbie O'Donnell	Karina Aispuro	Sara Stout
Anna McLeod	Eric Shelden	Kim Mickey	Shelley Pressley
Anna Plemons	Jared Cramer	Laura Welch (ACG)	Stacey Smith-Colon
Bill Davis	Jeremy Lessmann	Matt Zimmerman	Terese King (Chair)
Colette Casavant	Jon Walter	Robin Bond	Thabiti Lewis
Crystal Orr (Admin.)	Joy Scourey/Myla Walter	Samantha Gizerian	Zach Ash (ASWSU)

Bold = attended

Agenda

1. **Advisor Consultant Group (ACG) Report** – Laura Welch, Chair

- Met December 4th-light agenda. Breakout groups to discuss what topics they would like to address for spring semester. One of the major topics was to improve communications with Enterprise Systems; specifically see action taken on Crimson Service requests from advising.
 - Overall ACG is looking to streamline student communications and clean up reports in MyWSU. We want to be able to follow up and or check the status of requests that are sent into the Crimson Service Desk. Many departments are submitting requests in isolation of each other with no resolution. Is there a list of things being worked on or a list by priority?
- UAAEC needs to identify a new member from E.S. as the current member left WSU. Gary Saunders will fill this role in the short term until a permanent appointment is made.

2. **Advising Learning Program (ALP)** – Morann Johnson, ALP Coordinator

- Spent the last 2 months meeting with 15+ groups on all campuses that are engaged in all aspects of advising. Listened to their needs and wants and what they would like to see in future trainings. Morann still needs to connect with a few more college/departments and then will compile all the information gathered.
- Common Themes include:
 - Other Campuses (not Pullman) all share feelings of not feeling included in all aspects of training. Some of the issues are related to technology. They feel like they are looking in and watching rather than being included.
 - How do we make the Other Campuses' training feel inclusive and tailored to them and their needs.
 - Expanding advisors' mental health toolbox to better support students.
 - Gaps in the training and onboarding of advisors. Foundations of advising 1 and 2 for example, Leadership may see these trainings as a catch all for what advisors need to be trained on. What is the next step. Where do new or seasoned advisors go to get information. How will ALP and ACADA work together. Certifications.
 - Advisors want more institutional informational knowledge of programs and development and working relationships with their students.
 - Advising Communication – There are multiple ways we post and share communications with advisors but not a main or sole source like an advising 411 site. Advising Directors share new information within their colleges. Some campuses or colleges meet often for their advisors to exchange information. There

has been a need expressed for one main site that is updated frequently and advisors use frequently.

3. Spring Semester Projects/Plans

- EP 43 Workgroup – Immunization requirement compliance planning
- Service Indicators (a.k.a “Holds”) work group
- Finalize the Advising Strategic Plan
- Advising Directors Retreat – February 12 & 13, 2024
- Advising Forum/Training – Thursday, Feb. 8, 2024 from 1:00 – 4:30 p.m.; & May 2024 - tba
- Student Satisfaction with Academic Advising Survey
 - Tentatively set to open February 26, 2024 (open through April)
 - all campuses (Global does their own student survey with global specific questions)

4. Anything else?

Student Financial Services Update: FAFSA Application open by December 31st. SFS has a page dedicated on their website with updates and resources. SFS will be sending direct communications out to students starting next week. General scholarships are still open as well. SAP appeals close tomorrow (12/8) Spring tuition charges have begun posting. January 2nd will be the first distribution date.

Next UAAEC Meeting: Thursday, February 8, 11:00 a.m. – 12:00 p.m.