

Advising Consultant Group (ACG) Notes Meeting 5/17/2022

Attended: Stacey Smith-Colon, Chrsi Kincaid, Crystal Orr, Morann Johnson, Alecia Hoene, Bob James, Tami Vik, Theresa Lucas, Laura Welch, Karina Aispuro, Ruth Ryan, Erin Leverman, Lisa Hunter, Angie Hammond, LeAnn Tibbals, Anna Chow, Angie Hammond, Chanelle Denman, Tiffany Prizzi, Tom Sanford, Jeremy Lessmann, Blaine Golden,

- **UAAEC Update:**

- Run through of the advising survey numbers. 1888 students completed the survey. Exceeded last survey by 400 responses. Jr/Sr have a higher rate of positive responses. Prizes went out to all campus for the randomly chosen winners.
- Advisor's positions minimum qualifications discussion. Proposed to UAAEC that Advisor 1 positions shall remove the 2-year experience component. UAAEC approved of these changes.
Proposed change (AC/Advisor I): Bachelor's degree and experience working with students in an educational setting or related experience. A Master's degree...

Proposed change (AC/Advisor II): Bachelor's degree and two (2) years of academic advising experience or related experience. A Master's degree...

Proposed change (AC/Advisor III): Bachelor's degree and four (4) years of academic advising experience or related experience. A Master's degree...
- New AP classifications as of May 1st, 2022-more to come from HR.

- **Discussion regarding current equitable advising model:**

Some questions were raised around the equitable advising model for students. Currently students with less than 30 credits or more than 74 and under at a 2.0 GPA would receive an academic hold on their account. To get this hold removed students need to meet with their academic advisor, for their advisors to remove the hold. Students in between 30-74 credits and in good academic standing, do not receive a hold and therefore do not have to meet with their advisor. Many students are not aware of this policy and do not know if they do not have to meet with their advisor. Are we utilizing this policy correctly and what is in the best interest of the students? Deciding students-sometimes do not have a hold and do not have an academic plan, this can lead to confusion. Do students have to have a declared major to not have to meet with their advisors? Communication outreach was different with students who did not get the hold while their advisors were using Navigate. This system can lead to students falling through the cracks. This model was designed to lower caseloads for advisors; however,

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this could lead to more work after all. Stacey will be sending out a survey to all departments to gather information to work on a proposal for UAAEC.

- **Transcript processing protocol with Registrar's Office- looking for some clarity as to why some transcript processing is fast/efficient, and some processing is slow:**

Some are seeing transcripts being "in progress" for up to 2 semesters. Can a small group meet with the office of admissions to find out the details on this process? Electronic copies are seeing a faster turnaround. Many do not have access to Imaging (Oracle) to see the transcripts. You can gain access for Oracle with Crimson Service Desk:

<https://webcenter.it.wsu.edu/imaging/faces/Authentication/Login.jspx>,

And can email questions regarding transcripts to admiss.process@wsu.edu.

Students get a notification that WSU has received their transcript, and it usually takes 1-2 weeks after they receive that notification for the TCR to be updated. Students are instructed to check their TCR for the added credit, and if it isn't there after 2 weeks to contact the Transfer Center. A small group of 5 people will meet with the office of admissions to information gather the protocol in place for transcript processing, and they will be reporting back at the next meeting

- **DEI sub-group update:**

Initial discussion on putting DEI language into the mission statement. First meeting is scheduled. Lots of great ideas! Anyone is welcome to join and help. There is a June session of MBAR again for academic advisors who want to take it. Being mindful of the racially motivated mass shooting this past weekend, and who may be affective. <https://www.goodgoodgood.co/articles/how-to-help-buffalo>

- **Update regarding co-chair of ACG for AY 2022-2023:**

We are still looking for nominations for Co-Chair. Look out for more information coming out!

- **Advising Updates:**

Online- welcome Theresa Lucas who will be taking Chrisi's spot on ACG. Hired 2 new advisors. 11 advisors working 100% remotely currently. Going to be offering a pre-law option soon.

COM- lost the recruitment coordinator-will be posted soon.

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EVERETT- registrar will be in place shortly.

ASCC- Reinstatement is well underway-largest numbers in second time deficient students, over 300 in Pullman. Taking students off as grade changes come in. NCO is coming up!

Tri-Cities- Scheduling interviews for advisor positions, having their own La Beinvenida!

ALP- working on the Fall 22 Forum and Advising 411. Welcoming reps from other campuses outside of Pullman to join these groups. Let Chanelle know if you have anything you want to see.

Transfer Center- Currently Laura is handling the center. Updating email response message with 411 details.

CCOB- website revisions happening. 2 positions posted for Advising (one of them is remote). Hiring a program coordinator also. RSVP to the mini-Conference coming up!

Global Learning- hosting series with departments for advisors.

Honors- updating website. Hoping to touch base with all departments over the summer.

CAS- hosted advising retreat. History has re-numbered some of its courses. A new writing certificate is available. Restarting business degree. Daggy advising center is moving to a new location. Hiring 2 positions currently. Math and stats will not pre enroll with Aleks scores in Pullman this summer.

RO-3,800 degrees posted as of today. Diplomas are being sent out (available for purchase).

VCEA- only 2 electrical engineering and computer science advisor. 50% enrollment jump. Send to Kasey or Morann for questions. Looking at re-organizing some positions.

- **Next meeting dates** (in CUE 518 and via Zoom)- we will update you with June-December dates once established!