

Advising Consultant Group (ACG)

Meeting 1/18/2022

Attended: Morann Johnson (Chair), Chris Kincaid, Crystal Orr (Admin.), Tami Vik, Tom Sanford, Colette Cassavant, Stacey Smith-Colon, Chanelle Denman, Jeremy Lessmann, Katie Alexander, Ella Kisor, Kelsey Meyer, LeeAnn Tibbals, Tiffany Prizzi, Ruth Ryan, Terese King, Erin Leverman, Anna Chow, Samantha Gizerian, Angie Hammond, Sarah Minter, Ali Bretthauer, Kelly Alvarado-Young, Laura Welch, Pam Loughlin, Vic Rodriguez, Michael Pham, Blaine Golden, Dominique Fagaautau

- No UAAEC report-Have not had a UAAEC meeting yet.
- Concern about Incomplete ('I') grades being seen as prerequisite met, and lack of information on 'incomplete grade agreements' in advising notes-

Report of several students with many incompletes. Has anyone else seen this? Also has anyone seen a student with verbal agreements that is not in advising notes. Advisors at ACG have not seen a lot of this from their students. "I" should not be automatically going towards pre-regs. Please send any of these to Blaine. Advisors are seeing some students who may have gotten a "I" but then could enroll in the next sequence of courses as though it was completed. System is looking at those as in progress. Blaine will look into this process.

- Clarification/concern about intercampus enrollment and change of campus procedures, specifically regarding notifications for academic advisors-

Can there be an email alert that notifies the advisor of a change of campus or inter campus enrollment for a student at the Pullman campus. Blaine will bring this to the RO. This will also be a topic at the advising forum in February as well as UAAEC. Global Campus fields a lot of questions, but these forms are processed through the RO. There are also questions regarding what orientation the student should attend (Pullman or Global). Advisors are advising students to not fill out the change of campus form, however the students are finding it and filling it out on their own. At this point there is no stopping the process to check with the advisor for approval. Some advisors would like to see that added to the process. Blaine will bring this back to the RO to see if this is possible. This may change deadline dates as well, as it would slow down the overall process. This would most likely lead to more inter campus enrollment requests.

- DEI sub-group update

DEI subgroup met last month. Recommendation is to create a community that anyone in an advising role can join this subgroup. Trymaine Gaither from the Provost Office will provide a training and after that start to work on revising the purpose statement to include NACADA language. Members who would like to have input on the purpose statement would be asked to take the training and receive the

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certificate of the training series. Working on setting up training dates currently. Communication will then go out to all advisors. More to come.

- Advising Updates-

Welcome Laura Welch to ACG, to replace Heather Reyes in the Transfer Center.

Chemistry- Jeremy was named the Director of undergraduate research. Will be getting help with teaching.

Nursing- still looking for a receptionist and advisor.

TC- down one coordinator.

VCEA- hiring for a few advisors' positions.

NSP- Meeting with ASCC to debrief Spring orientation, Kelly is leaving New student programs to head over to Global as of 2/1/22.

OAE- new positions open. Invest in Cougs is accepting applications!

CCOB- 3 positions open. Onboarding advising interns. Advising assistant position open in handshake for students.

ASCC- finishing up reinstatement.

Terese- Will share a document written by her and Bill Davis regarding advisor burn out.

CAS- Hired Megan Comstock and moved Latoya over to Psychology.

Global Learning- hired new advisors-please be patient while training.

RO- degree conferral. Keep an eye on your OBIEE report. Hiring for some positions.

ALP- new trainings are up on the HR website to sign up for.

Global Campus- Kicking off year 30! 2 advisor positions open. In process of search.

- Next meeting dates (in CUE 518 and via Zoom)- February 14th, March 14th, April 11th, May 16th