

ACG Agenda

6/22/2021

- Microsoft Bookings update/reminders:
Navigate contract ends on the 30th of June. Reminder to get your bookings calendar created. Great knowledge base;
<https://confluence.esg.wsu.edu/display/KB/Microsoft+Bookings+Training+Material>.
- UAAEC Report:
Breaking over the summer. Will meet back in September 2021.
- Registrar's Office policy of reapplication/reinstatement after a two-semester absence-trends/concerns that this is a barrier for students:
Blaine is more than happy to hear feedback and discuss more about this next meeting. Other departments are not seeing this as a major barrier to students. Engineering is seeing some.
- Update on ACG sub-committees: any reports/plans:
 - Chanelle is working on a transiting paper files to electronic-a work group has been selected.
 - Ali is working on a survey for ACADA to send out to the advising community.
 - Global Campus sent out a survey to advisors regarding starting summer session a week later-multiple responses received. Overall, they were in favor of this. Sending a similar survey out to faculty to see their responses as well.
- Alive update and feedback/discussion:
There have been some canvas course space issues with sessions 1-3. NSP now has a graduate student working full time on this. Incoming students should use their official WSU email only for communication. NSP created a webpage for students use. All modules are hosted in canvas. 25% of the students who signed up have not completed

Alive. Office staff are reaching out to these students to get them signed up for a later session. This is mainly due to students working. Can OC's stick with the students from pre advising on to registration? The OC's will have a training day next week. Can the OC's train in major specific areas? Seeing less use of the shopping cart. Advisors would like to be included in the training of the OC's per their department.

This summer Alive has been difficult for this population of students compared to the past with these students being virtual for over a year now. Lots of students joining Alive from their cellphone in vehicles. A lot more students are deciding this year, compared to students already knowing what they want to major in. This makes it harder to advise and pick classes in a 30-minute appointment. Students do not leave Alive without a final credit check from OC's. Can advisors be told what the OC's are told as well? Advisors would like to get a notice when everyone is completed for the day. Advising notes are very important. Only department advisors can admit a student to the major. One admit to major per student, we have been seeing multiple for some students. NSP will get a notes section added to the admit to major form.

- Work agreement/capacity in student spaces discussion:

Have not heard a lot of communication on how we should organize our staff and offices with returning to work. What are others doing in their departments? Student services are presumed to operate as normal. Staff have mixed feelings on returning to the office. Are their going to be specific services offered virtually? What did we learn from working remotely that worked well and we can continue? What are the needs of the students? Global has seen a higher rate of true freshman enrolling.

-If you are interested in joining a subgroup to further address this, please reach out to Chanelle.

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- Suggestions for trainings (system-wide or campus-specific) in the future (Discuss at next meeting):

Start to think about what trainings might be useful after 12 months + working from home. Specific needs? Students needs? Advisors needs? Reach out to Chanelle if you want to brainstorm ideas.

- Advising Updates:

CAHNRS- New hire joining the team. Director of retention.

Engineering- New hire joining the team.

ASCC- Reinstatement is going slow. Feel free to reach out to your deficient students.

CCOB- Search going on for an advisor currently. Kristen and Hans are leaving the department, (Hans will be taking a new roll in CCOB)

COMM- Internship coordinator has left-will be filling that position soon.

Global- Available summer courses. Calling campaign for students who have been admitted but not yet met with an advisor.

Athletics- Started summer bridge program. Good to see students again!

Spokane- Lacy's last meeting as a rep- will be posting a position open in Yakima soon.

1. Next meeting dates:

- a. Monday, July 19th @ 12:00 pm
- b. Tuesday, August 17th @ 12:00 pm

Advising Consultant Group
June 22, 2021

| Member | TITLE | ORGANIZATION | PRESENT |
|-----------------------|---|-----------------------------------|----------------|
| Leverman, Erin | Academic Coordinator | WSU Vancouver | Yes |
| Alexander, Kate | Admissions & Advising Coordinator | Honors College | Yes |
| Arnold, Donna | Associate Director | Multicultural Student Services | No |
| Bretthauer, Ali | Project Director | ATLAS | Yes |
| Casavant, Colette | Academic Coordinator | CAHNRS | Yes |
| Chow, Anna | Assistant Director/Academic Coord. | Liberal Arts General Studies | Yes |
| Smith-Colon, Stacey | Academic Coordinator | Carson College of Business | Yes |
| Sanford, Thomas | Assistant Athletic Director | Athletics | Yes |
| Gizerian, Samantha | Clinical Assistant Professor | Integrative Physiology & Neuro | No |
| Hammond, Angela | Director Student Services | College of Education | Yes |
| Johnson, Morann | Academic Coordinator | College of Engineering | Yes |
| Kincaid, Chrisi | Student Services Supervisor | WSU Online Admin | Yes |
| King, Terese | Executive Director of University Advising | ASCC/UAAEC | No |
| Golden, Blaine | Assistant Registrar | Registrar Office | Yes |
| Lessmann, Jeremy | Clinical Assistant Professor | Chemistry | Yes |
| Alvarado-Young, Kelly | Director | New Student Programs | Yes |
| Ryan, Ruth | Associate Director | Academic Success & Career Center | Yes |
| Tibbals, LeeAnn | Academic Coordinator | Health Professions Student Center | Yes |
| Vik, Tami | Academic Coordinator | Communications | Yes |
| Gana, Chris | Academic Coordinator | WSU Tri Cities | No |
| Denman, Chanelle | ALP Coordinator | ASCC | Yes |
| Kimbleton, Leslee | Academic Advisor | Carson College of Business | Yes |
| Newlon, Kelly | Director | Global Campus | No |

Advising Consultant Group
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| Christison, Lacy | Academic Advisor | WSU Spokane | Yes |
| Loughlin, Pam | Academic Advisor | WSU Everett | Yes |
| Kostecka, Brianna | ASWSU | WSU Student | No |
| Minutes recorded by Crystal Orr | Administrative Assistant | Academic Success & Career Center | Yes |