

## ACG Notes

2/16/2021

- UAAEC report:

Advising holds will be placed March 7<sup>th</sup> 2021. The class schedule will be live March 9<sup>th</sup> and the shopping cart after the 9<sup>th</sup>. Every Pullman course must have a in person component for Fall. Summer schedule is live for distant delivery. Dual enrollment is a system wide discussion-new form and process in place soon. Communication with advisors. There was a discussion of what fall 2021 looks like for advisors. Advisors voice is a priority in affecting policy change. Advisors told to reach out if they are not comfortable with their working situation. Late enrollment discussion. Waitlisted students can have access to the Canvas space. Reach out to department scheduler. This would only be an option for some departments. Advisors may be able to see student's canvas space if requested. There will be further discussion on this in UAAEC, including using Canvas as an early warning system in Canvas for low grades.

- Communication plan to the Advising Community:

There will be a work group put together from UAAEC members to look more closely into how WSU communicates with advisors. Over communication is preferred. The advising listserv and the 411 page is mandatory for advisors. Maybe the listserv could be for very urgent information, and the 411 page for course announcements. All information may not be accessible on the 411 page. The listserv is an easier avenue for some advisors. There was a request to categorize it by campus on the listserv. Some stated they do not go into the 411 page as it is another step to take. Suggested batch and/or weekly emails.

- Advisors process/problem-solving with delayed (March 9) Fall 2021 schedule posting:  
Is this deadline a concern? Many advisors feel better about this date, rather than the original April date..

- Process for sharing/posting late-start classes for late enrollment:  
Advisors asked how to find information about late start classes for students needing a couple more credits? Should someone create a list of late start classes? Others liked the suggestion. Advisors have been searching for 1 or 2 credit classes to narrow it down. Anna shared a description for students on how to find late start classes, will share with the group. In the fluid version of the class search in myWsu you can search by course start date as well.

- Request for update on Canvas Advising Course Spaces:  
Still unclear and will follow up with Terese.

- Advising Updates (All)

ALP- advising learning program having 2<sup>nd</sup> career session, February 17<sup>th</sup> 3:30-5.

CAHNRS- new Director of Recruitment & Retention position open.

Global learning- summer study abroad cancelled. Fall is in process. Decisions will be made country by country. It is suggested students register for a full slate of classes at WSU while students wait to hear about their study abroad program. Global Learning now has access to advising notes and will note their discussions with students.

Online- advising for Summer is open. Offering a new degree and minor, more to come.

NSP- finalist for the assistant directors-recording posted online. Candidate Info

<https://em.wsu.edu/nsp-candidate-search/>

Feedback

[https://wsu.co1.qualtrics.com/jfe/form/SV\\_8H7FamTjg0kK9HE](https://wsu.co1.qualtrics.com/jfe/form/SV_8H7FamTjg0kK9HE)

Murrow- New office assistant, Andrea Watson.

ASCC- Searching for front desk position.

CCOB- New position posted for recruiting.

CAS- New lower division split courses for Fall 21. (Transfers and repeats)

Next meeting dates:

- a. Monday, April 19<sup>th</sup>
- b. Monday, May 17<sup>th</sup>

<b>Member</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
Leverman, Erin	Academic Coordinator	WSU Vancouver	Yes
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Bretthauer, Ali	Project Director	ATLAS	Yes
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	No
Sanford, Thomas	Assistant Athletic Director	Athletics	Yes
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Hammond, Angela	Director Student Services	College of Education	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Kincaid, Chrisi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	No

**Advising Consultant Group  
Meeting Date: February 16<sup>th</sup>. 2021**

Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Alvarado-Young, Kelly	Director	New Student Programs	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes
Gana, Chris	Academic Coordinator	WSU Tri Cities	Yes
Denman, Chanelle	ALP Coordinator	ASCC	Yes
Kimbleton, Leslee	Academic Advisor	Carson College of Business	Yes
Newlon, Kelly	Director	Global Campus	No
Christison, Lacy	Academic Advisor	WSU Spokane	Yes
Loughlin, Pam	Academic Advisor	WSU Everett	Yes
Kostecka, Brianna	ASWSU	WSU Student	No
Minutes recorded by Crystal Orr	Administrative Assistant	Academic Success & Career Center	Yes