

UNIVERSITY ACADEMIC ADVISING EXECUTIVE COUNCIL (UAAEC)

11/13/2020

Attendees: Terese King, Crystal Orr, Karina Aispuro, Matt Zimmerman, Sarah Kenney, Kasey Schertenleib, Kelly Alvarado-Young, Dylan Good – ASWSU, Sarah Stout, Waylon Safranski, Samantha Gizerian, Anna Plemons, Jon Walter, Colette Casavant, Joy Scourey, Greg Crouch, Jeremy Lessmann, Thabiti Lewis

Guest Presenter: Gary Saunders

Agenda

Introductions – Terese welcomed the new members Kelly Alvarado-Young- New Student Programs. Dylan Good- ASWSU.

- **Advisor Consultant Group (ACG) Report** – Colette Casavant, Chair
 - Reviewed document regarding best practice when moving students from one department to a new department for advising; Will take the document back to ACG December meeting.
 - Discussion on the difference between change of campus enrollment and dual campus enrollment.
 - Students feeling overwhelmed with the amount of work online and possibly withdrawing from classes/University due to mental health.
 - Canvas- discussed briefly. Jeremy confirmed that advisors can't join the pilot now but Gary Saunders confirmed that advisors would be able to have one in the future; Advisors will have the option; steps on how to request the space; and students will be added to the appropriate advisor space;
 - Some advisors are noticing a pattern of unprofessional communication coming from students through emails.

- **Program, Project & Policy Updates**
 1. **NRC Grades (Greg)**
 - No record COVID-19- proposed to the Faculty Senate; This will act in the same way a withdrawal would;
 - Senate will vote on November 19th and it looks like it will pass.
 - SFS will be able to exclude these grades for SAP.
 - Students will be allowed to request W grades they have already taken this Fall be included in the NRC grade change.
 - Students can request this after grades posts in MyWSU.
 - Forms available on the website and requests will not be processed till after grades post. This will run similar to how P/F ran last semester. We have to have an actual form for audit purposes;
 - FAQ's will be created and added to the NRC website;

 2. **Student Survey Results (Greg)**
 - Three weeks into the Fall semester, a brief survey tool was used to get feedback from students on technological barriers students experienced as well as student feedback on what Spring should look like;
 - Survey sent to 28,000 students with a 14-15% response rate;
 - IR, ESG, and Greg will build out dashboards with the results;

- You can disaggregate results based on gender, low income, first gen – and the results showed no differences among these groups;
 - Student feedback regarding course delivery for spring had equal distribution but International students wanted to be face to face; domestic students split between face to face, hybrid, or completely online;
 - Results are available in OBIEE (non-qualtrix; used MyWSU survey built by ESB);
 - Corina Lo looked at advising notes to collect information on students and if they were on track or not on track; mining the advising notes narrative is difficult;
 - Global campus did a separate survey;
- 3. Advising Planner Pilot (Gary Saunders)**
- 4 year plans for all majors for all campus have been built out.
 - A pilot was conducted last Spring, then COVID hit;
 - The plan is to move forward and expand access to the planner; ES would like to work with departments, or at college level, to verify that 4 year plans in the catalog are accurate;
 - Presentations on the Advising Planner have occurred;
 - NOTE: The Advising Planner will not replace the advisor visit or relationship; it is meant to be a tool for advisors and students to use and have access to together;
 - Students start with an empty planner that lays out the 4 year/8 semester plans; students can drag and drop courses, moving them around to see how that impacts time to degree; advisors will be the final check;
 - Any advisors or departments interested in working with the Advising Planner Pilot can contact Gary.
- 4. Dual Enrollment (Terese)**
- At the last UAAEC meeting, a request was made to make the dual enrollment request process more efficient;
 - A work group has been formed by Dr. Mary Wack , Terese King, Matt Zimmerman, and other campus registrars;
 - A form will be created for students and advisors to use; The form goes to the Registrar on the student's home campus; Once the form is received the Registrar's office will work on the approval and enrollments, involving other campus Registrar's and/or the department chairs (for the Pullman Campus).
- 5. Transfer (Waylon)**
- Name change to Transfer Center.
 - Waylon will be sending out emails to clarify communication and processes.
 - Plans for a newsletter coming out soon.

Supplemental Information:

UAAEC Future Meetings: 2020-2021

- December 11, 2020; 12:30 – 2:00 p.m.
- February 12, 2021; 12:30 – 2:00 p.m.
- March 12, 2021; 12:30 – 2:00 p.m.
- April 16, 2021; 12:30 – 2:00 p.m.
- May 7, 2021; 12:30 – 2:00 p.m.