

## Advising Consultant Group

October 19<sup>th</sup>, 2020

1. Introductions for new members (All)
  - New members: Pam Loughlin-Academic Coordinator from Everett. Kelly Newlon-Director of Global Learning. Lacy Christison-Academic Coordinator from Spokane.
2. UAAEC cancelled—no report (Colette)
3. Advisor Continued Discussion re: Proposed Student Degree/Major Change Process—proposal of “response back to students within one week either via email, drop-in hours, or advising appointments.” Below is the CAS advisor agreement summary:

*We [CAS advisors] discussed the current advisor assignment and major change process/procedures during today’s meeting and it was agreed by all that our preference is to be able to meet with new students who express an interest in our major/area PRIOR to any advisor changes. The ASCC [and all advisors] will stop reassigning students until they receive an email from us. In return, they asked for a commitment from CAS [department] units to get back to these new students within a week (via email, drop-in hours, or advising appointment) so we can facilitate this process in a timely manner. It was agreed at the meeting today that all advisors will be able to respond to new students within one week.*

  - ASCC would like to make it known that sometimes an advisor will completely drop a student (the leaving advisor sends a message to student saying they will no longer work with them) What should the student do in that case? ASCC will support students in that case with drop-in hours for a week or two while trying to get them with a new advisor.
  - This is not a policy but a best practice. We can add in that the parting advisor will support the student until the transition is made to a new advisor. We want the student to feel supported in the transition. Clear communication with all parties is important. Be thoughtful when choosing to remove advising holds as well.
  - Colette will make another version of this best practice to bring to next UAAEC.
4. Intercampus Enrollment vs. Change of Campus (Chrisi)
  - Large intake of inquiries on these requests. Reminder: Intercampus Enrollment is only for one semester to take all classes at another campus. Student can fill out forms for each semester if necessary. Change of Campus is a permanent move to another campus. Dual Campus Enrollment is

used when a student works with the registrar office to take one or more courses at another campus (enrolled in 2 or more campuses at once).

5. Amount of coursework for students in the virtual environment (Morann)

- Hearing from students in VCEA that they are feeling overwhelmed with the amount of coursework they are given. Students may feel like they have more work since they are online for the class as well as homework/studying. Student athletes are overwhelmed with the amount of online work as well. Professors are trying to keep the students engaged as much as possible with being in a distant learning environment-that can mean a lot of smaller assignments to keep them focused. Instructors are looking for other ways to assess the students rather than studying and traditional exams. There is a learning curve for all with all the new programs and applications the students are leaning.
- Kim will send out some of the responses NSP is getting from students on their surveys.
- There may be a withdrawal do to COVID code for students coming out.

6. Continued issues with CAS math/science courses (Morann)

- VCEA is seeing more students dropping out of these courses due to lack of communication. This is consistent for all VCEA advisors. Other departments are not seeing this kind of trend, however.

7. Canvas Pilot & Advisors (Anna)

- Looking into if Canvas will have an advisor component. IT is looking to see if they can create that as Canvas does not have option currently.

8. Spring 2021 Commencement (Anna)

- No one has heard anything about Spring commencement yet. Fall will be virtual. Blaine will investigate the commencement website for more information on why it is not being updated, or the lack of information.

9. WICHE Interstate Passport Network [see attachment] (Blaine)

- WSU committed to joining this over summer. National/ transfer UCORE classes. WSU can award their own students with awards. Completion of UCORE with a C or better you are eligible. Registrar's office will assess every semester. Will begin this is Spring 2021.

10. Advising Updates (All)

- Jeremy- Tech glitch on the schedule of classes.
- Vancouver- Issue with professional emails involving students. Advisors will be address this with a work group.

- Global -Similar issues as Vancouver. New digital badges through Global Learning! Meant more as a student development/student affairs effort. Global Leadership Certificate will continue to be our academic affairs-based support: <https://ip.wsu.edu/study-abroad/global-cougs-digital-badges/>. Also, no international travel for students through spring semester per Cabinet on 10/12.
- Nursing- lost another advisor-no word on if they will fill that.
- Everett- Opening a distance learning position. Should be filled soon.
- NSP- New director, Kelly has been here for 3 weeks now. Kelly Alvarado-Young, Ph.D. (she/her/ella) Director, Office of New Student Programs [k.alvarado-young@wsu.edu](mailto:k.alvarado-young@wsu.edu). Finalizing the Alive! Dates.
- Online- Opening advising next week. Send any questions you get their way.
- Registrars- Completing fall graduation reviews.
- ATLAS- First-Generation College Celebration: 11/6-9/2020. More to come.  
  
<https://www.myseadventure.org/nse-virtual-fair>
- ASCC- Reinstatement deadlines are being looked at with the push back of the start date of the semester. More to come.

11. Next meeting dates:

- a. November 16
- b. December 21

<b>Member</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
Leverman, Erin	Academic Coordinator	WSU Vancouver	Yes
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Bretthauer, Ali	Project Director	ATLAS	Yes
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	No
Erwin, Heather	Assistant Athletic Director	Athletics	No

Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Hammond, Angela	Director Student Services	College of Education	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Kincaid, Chrsi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	Yes
Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Dela Cruz, Kim	Assistant Director	New Student Programs	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Stahley, Bill	Manager of Student Resource Ctr	WSU Vancouver	No
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes
Gana, Chris	Academic Coordinator	WSU Tri Cities	Yes
Denman, Chanelle	ALP Coordinator	ASCC	Yes
Kimbleton, Leslee	Academic Advisor	Carson College of Business	Yes
Minutes recorded by Crystal Orr	Administrative Assistant	Academic Success & Career Center	Yes