

ACG Agenda

12/16/2019

Honors College: Resolution 49-05 crosswalk/exception process for Honors coursework counting toward degree requirements.

- Wrote document for website that explains how students can go about asking for course substitutions and what courses would work for their major.
- There is always an outgoing transfer issue from honors to other units. Hoping to ensure other units all agree on the process. Letting other students know what classes in honors they were able to fill, could lead students astray with their individual exceptions. Honors college can't say how our courses transfer to your departments.
- They will discuss the course content with their major advisor.
- Honors going into major, is that limited to three times? Yes
- Study abroad courses may have other major requirements.
- We have some classes that can count ECON 198 counts for Honors 270. There are existing agreements with specific departments like HONORS 370 class counting for SOC 301.
- Any honors college student can take info and figure out if exceptions could be made.
- Instead of working on a long list of classes, we want to have a broad process for them to follow. Want to ensure process melds with advising across campus.

WSU ACADA Discussion

- Should the awards committee go to the ACG? Allison Ramsing was chair of awards committee. No social committee anymore. If WSU ACADA is brought back, how would it be separate from the ALP?
- There are remaining funds left in WSU ACADA, more than 2000 dollars. There has to be an executive body of WSU ACADA to disperse those funds, an organization has to be active.
- The social aspect of it was what people miss the most.

- WSU needs to be linked to a national organization like ACADA for continued advisor support at a national level.
- Research and presenting could be a separate focus through ACADA.
- A Proposal by committee at advising forum to reach a larger group
- Professional development aspect—leadership opportunities for all advisors (like officers of ACADA)? If no ACADA we should encourage more involvement at regional level through NACADA (provide travel funding through ACG?)
- Interested parties are Katie Alexander, Anna Chow, Stacy Smith-Colon, Chanelle Denman and Ali Brethauer.

Transferring of files between departments—who initiates the transfer process

- Previously the receiving department would request the file when they were ready to see the student, now the sending party sends the file before the receiving party has even met with the student. Curious what the policy is and if it has changed.
- Policy: facilitate students movements with as few stops as possible.
- The move may be initiated from the student or the ASCC but the policy is to move them so students have the fewest stops possible.
- If student is unsure, their GPA is questionable, or requirements are not met, advisors will ask them to check in with the other area before we move them. It's done on an individual basis, depending on the student. Sometimes students don't listen, but the student should be going to meet with department they are interested in, and from there communication will come.
- Path of least resistance: Coming from other departments: now they are being resisted by receiving end and sent away again. Sometimes advisors are sending them off without having that conversation, at least encourage them to talk to the new unit or department.

Junior Writing Portfolio Signature Minimum Requirement Clarification (Colette Casavant)

- Three signatures needed for JWP. A page on website for advisors says you only need one. Called writing office: they will accept one, but did not want students to know so they still get three signatures to practice getting references.
- Inconsistencies coming from the writing center as to how many papers need to be signed off on. They have to submit three, only one has to be signed. But if a student wants distinction component, they need all three papers signed.
- Direct students to talk to the writing center. Maybe that will encourage them to fix their inconsistencies and set out more defined rules and guidelines.
- 3 papers but only one has a cover letter, would not be passed with distinction. Makes it more challenging to give with distinction if only one paper with signature. Similar to having three letters of recommendation instead of one.
- They will accept two papers from one class as long as they're not English.
- Get writing center to rewrite their public rules.
- Sometimes the writing packets get lost, what about an online submittal?
- Transfer alive told they wouldn't have requirement, but then they end up with it. Have 60 credits, tell transfer students to submit additional papers.
- New director of writing center will hopefully get things straightened out.

Mid-Term Associate Chair Voting Process

- The current chair, Mariella Lora, has left WSU leaving Colette Casavant as chair. Need to fill position of co-chair or associate chair.
- Suggested having current associate chair do 2.5 years.
- Email out nominations, notify in January meeting of new appointee.

Advising Updates

- Nursing: hired a new nursing advisor from Tennessee, starting soon.
- Education-interviewing for sports science and elementary education advisors. They favored one applicant who had applied for both.

- Athletics: hired 2 new advisors Lisa Bushman and Laura Dornquast.
 - CAS: About to offer job to new advisor in anthropology. From that applicant pool, hoping to hire second advisor in Major Exploration Advising Program. Hopefully coming to an end on the search. Lee Tatum, former MEAP advisor, is going to School of Environment.
 - Global-we will accept change of campus forms through the first week of class. If someone is switching just for one semester, they will need to fill out an inter-campus enrollment form for each semester.
 - ASCC-hiring new front desk person, position has posted on WSU jobs and will close on Jan. 5.
 - Engineering-reopen search for recruitment coordinator. Failed the first time. Admissions recruitment to and from the university. Kasey and Morann and others currently filling this role, streamlined into this position.
 - Alive! Opened up spring 2020 alive program. 9 people registered so far, shooting for 300, like last year.
 - Business: new advisor started today. Andrew Gepford.
1. Next meeting dates (note, we may update invites originally sent from Mariella Lora):
 - a. January 20
 - b. No February Meeting
 - c. March 16
 - d. April 20

**Advising Consultant Group
Meeting Date: December 16, 2019 ATTENDANCE**

NAME	TITLE	ORGANIZATION	PRESENT
Members			
Vacant		Access, Equity & Achievement	
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Bretthauer, Ali	Project Director	ATLAS	Yes
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	No
Dela Cruz, Kim	Assistant Director	New Student Programs	Yes
Denman, Chanelle	Advisor Learning Program	ASCC	Yes
Erwin, Heather	Assistant Athletic Director	Athletics	Yes
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Hammond, Angela	Director Student Services	College of Education	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Kincaid, Chrisi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	Yes
Leverman, Erin	Academic and Internship Coordinator	WSU Vancouver	No
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Dela Cruz, Kim	Assistant Director	New Student Programs	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Stahley, Bill	Manager of Student Resource Ctr	WSU Vancouver	No
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes
Guests			

Minutes recorded by Tyler Barstow		ASCC	Yes
Brayton, Annaka	Presenting on Honors coursework counting for degree requirements.	Honors College	Yes