

**Advising Consultant Group**

**November 18, 2019**

**CUE 512**

**UAAEC:** Last meeting Cancelled-no updates.

**ALP: Advisor Learning Program (Chanelle)**

- Working with Sara in HR on completing updates that have not been completed before. Information is located at 4 different location on the website. -It is getting cleaned up to just be in one central location and easier to use.
- Skill port still used to register for events.
- Required trainings are called “core responsibilities” for everyone-Chanelle will be reaching out to everyone to speak about core responsibilities.
- Presidents day, February 17th, will be the Spring Forum in SPARK (Zoom capability) Would like representation from all campuses.
- Email suggestions for topics at the Spring Forum to Chanelle if you have any ideas you want discussed.
- Points systems pros and cons will be discussed later on.
- NACADA event-who would be the best to host this event, ACG? Chanelle and Mariella went to the recent NACADA training and learned lots of good information. Working on trainings for academic advising training-dates to come.
- Can staff who do advising but are not listed as primary advisors be in the loop on changes, additions, and trainings as well? Felt they are not heard as much as “primary advisors”. Reach out to Chanelle if you have any questions.

**Z Grades:**

- Noticing more Z grades then before in Engineering- all for mental health reasons.
- A Z grade is Failing a class due to low attendance. Typically, students in distress.
- Can advisors find out earlier if a student has a Z grade? Withdraw notification is not as helpful.

- Can advisors know when their student is not attending class, or has dropped the class?
- Faculty is not always getting notifications that their students have withdrawn from a class.
- COMM always gets notified from faculty/instructor when a student does not attend. Because of this COMM sees less Z grades.
- How much information is pertinent for the advisors to know about their student? If it's a major health concern?
- Students don't see they have a z grade, however it affects their financial aide.
- Ruth will bring to the Dean of Students Care Team to have a conversation about z grades. Suggested to run an OBIEE report around midterms to see who has Z grades and maybe talk to the students that have them and check in.
- Some advisors reach out to students when they receive a withdrawal notification.
- Tri-Cities works closely with the instructor and they all share information pertaining to the student (Z, F or withdrawal).
- ACG Meeting for FEB 17<sup>th</sup>-canceled. (Spring Forum that day)

**Advising updates:**

- Fully staffed at Tri-Cities, 2 new advisors—Sarah Minter for Business and Chris Gana for Liberal Arts.
- Summer schedule in NAV: Summer classes got taken down and cannot be re-uploaded. Summer schedule will be posted in December 2020, those will stay up until November registration. Communication error with taking them down.
- Multi factor authorization is real-make sure to do this if it comes to your email.
- Midterms have fallen off course history-working to get those back on.
- Reinstatement AIC's (Pullman): Still working on and will be on the next agenda. Reminder to all that this is a University initiative, not ASCC. Zoom reinstatement training available for anyone who may want it.
- Honors (Pullman): Some honors students were blocked from priority registration-advisors did not make it a priority or make time for them to schedule an appointment. The reason given by some was it "doesn't sit well" that some Honors students get to register before seniors. Honors does not assign individual advisors, students can see any advisor in the Honors program.

- CAS: Hiring a replacement for HUM advisor.
- Health: Still need a nursing advisor, LeeAnn is booked till January. If students have appointments booked, their holds are lifted.
- Education: 2 open positions.
- COM: Sara Stout was promoted
- ATLAS: Coug money matters has contracted with igrad. Will be available in Spring-more info to come. Coug money matters to merge with SFS.
- Online: Added new degrees last year-they are off and running. If you have a student that only needs a few more classes to graduate, send them over to Carrie.
- Global learning- Christine is retiring DEC 15. Currently looking for replacement. Some advisors are leaving in December as well. Global Learning had a record number of students going abroad in the Spring.
- New Student Programs: Spring Alive! Jan 8-10 – live in DEC to register. 11 Summer Alive! Programs in 2020. Hawaii June 4-8, California June 26-29. 16 Alive! Programs for Fall 2020.
- A few students are showing Orientation holds-send the students to New Student Programs.
- Kim De La Cruz will be working remotely from Hawaii assisting in new programs and recruiting. Her last day is Dec. 26 on the Pullman campus.

<b>Member</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
Vacant		Access, Equity & Achievement	
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Bretthauer, Ali	Project Director	ATLAS	Yes
Casavant, Colette	Academic Coordinator	CAHNRS	No
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	No
Erwin, Heather	Assistant Athletic Director	Athletics	No
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	No
Hammond, Angela	Director Student Services	College of Education	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Kincaid, Chrisi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	No
Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Lora, Mariella	Student Services Coordinator	WSU Tri-Cities	Yes
Dela Cruz, Kim	Assistant Director	New Student Programs	Yes
Oakley, Christine	Director Global Learning	International Programs	Yes
Ramsing, Allison	Academic Coordinator	WSU Vancouver	No
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Stahley, Bill	Manager of Student Resource Ctr	WSU Vancouver	No
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes
<b>Guests</b>			
Minutes recorded by Crystal Orr	Administrative Assistant	Academic Success & Career Center	Yes
Alecia Hoene-on behalf of Colette Casavant			Yes