

## Advising Consultant Group

Sept. 16, 2019

CUE 512

### Updates from UAAEC

- Advising 411 Meeting
  - Try to develop the site into a go-to resource to be visited daily. Try to get away from using the advising listserv to send out announcements, instead put them on 411 site.
  - Each branch campus has its own section.
  - Every college or advising unit should have one person with editing capabilities to make changes. Check with Jeremy Lessman for access.
  - Developing Zoom training for new editors?
  - Class advertisements will no longer be run on the listserv.
- MyWSU planner talk-morphed with ESG into a charter that ESG will work on.
  - The end-goal is to be able to register from the planner using drag-and-drop features. The committee is looking for advisor and student input.
  - The Planner will be designed in phases, with features added to it as it goes along. Looking for student input as to what aspects they will use or not.
- 3<sup>rd</sup> working groups: My WSU Notes
  - Goal is to get more advisors on board doing advising notes. Present to all advisors across all campuses training hopefully this semester or really early in the spring.
- ACG committee purpose
  - Concerns among departments, not receiving all the information. Contact Mariella Lora for questions or to get involved with ACG. Keep within colleges and departments so we are all in the same page.
- Facebook Comments
  - Amanda Morgan with NSP manages the WSU Parents page. A lot of problems are dealt with by direct-messaging the individual with the necessary information.
  - They make sure they push connecting students with their advisors. There are parents on the page from other campuses as well.

**Rule 53 Update:** On track to have things changed, removed 24 credits and 2.0. removed from general catalogue info. If departments want to hold on, have to say something.

- Registrar: collecting response of those who want to hold onto those minimums. Expecting response from every program. If they have no language, and relied on the university level 24 credits and a 2.0, they have to state so specifically.
- Existing language “Certification” use “admitted to major instead.”
- For those who want to get rid of admission to major all-together, use the statement “admitted to major when they make their intentions known to the department.”
- Overall timeline done by fall 2020. On backend, need things moving Oct. 1 to get catalogue updated.
- Depends on what they enroll in Alive. When a student enrolls in a major at Alive!, if they meet criteria by the college, then the student is admitted to that major. Behind the scenes, it is just the change from AI coding to program plan. If they change their interest or don’t meet criteria, they are put on probation for one semester before they move elsewhere. If departments need a holding place, can return student to AI for that major.
- Students have a semester to get back to benchmarks, and unless the student chooses to move they shouldn’t be moved to another department.
- Don’t want to have revolving door at ASCC, don’t want students chasing advisors every semester.
- Student should meet with their new program first, and let them decide. Leave them as AI in that field, not in the program.
- ASCC will continue making these changes for the campus.
- Revise rule 54 to remove 60 credit so there is no minimum credit amount to pick up another major.
- We want all students to know what academic requirement are as early as possible.

**Students surveys:** expectation from provost office. Students with advising survey, looking at info coming back. Not all campuses participated, but all colleges at WSU Pullman.

- Expectation is not that we survey students every year. Choosing for college or departments, not from advising committee and provost office.
- Don’t want campuses or colleges to feel like they have to do the survey. Take pressure off to find a survey that works for all. Not doing it yearly and not expected to do it yearly.
- CAS has advising survey every fall semester. For colleges that do not run surveys, we created the university survey to collect data.
- What if the university doesn’t need the data? Then it should be taken back to colleges to see if they want the ACG to continue to administer.
- Question: where did message come from to do the survey? Provost wanted to standardize annual review process. Goal was always to get accessible data.

- To understand how it's being used. Lots of ways we can do it. Many of us see advising as teaching not customer service. Integrating some of that, do we have learning outcomes for advising program, and how does that work with advisor performance and student success.

### **Alive! Discussion:**

During a review after Alive! these questions popped up from advisors.

#### 1<sup>st</sup> year focus

- Alive has zero oversight of that process, Karen Weatherman would have more information.
- Clearly room to improve upon with green sheets. Students weren't going into appropriate 1<sup>st</sup> year focus classes, as they were in the past. More streamlined. Have a board or information more readily available.
- How classes are selected and blocked out, we don't have any oversight
- Date selection for next Alive!. Only so much time to fit in Alive! Sessions. During the summer NSP is moved to the Stephenson complex so they are on Housings' timeline as well. Figuring out facilities challenges. Not a lot of huge spaces on campus to utilize. When looking at the calendar, Alive Staff has 3 days on and 1 day off. Consolidating would mean taking away Alive sessions. Capacity of 425, will go up to 450. On days with student athletes, they can be overfilled as they go to the Bohler gym to register. Making each Alive larger would have impact for advisors on that day.
- Considered two days for advising, consolidating Alive Sessions, increasing students each advisor sees.
- Off-site programs take a significant load off of Alive! sessions. Still planning on having those programs, one Hawaii and two California sessions.
- Long term planning: move to a model where we pre-enroll most students in most classes. Might alleviate that pressure, but if we don't think we can do that efficiently it might turn into a 5 year plan.
- Get students to take placement tests earlier?
  - No clear communication on who needs placement exams and who doesn't
  - Some don't know until they get to Alive! Have recruiters worked with High Schools?
  - Tri Cities : advising and admissions working together to make sure students take placement tests.
  - Tried to pilot that with offsite locations HI and CA. Last year received a yes from writing programs to facilitate off site exams.
  - Ways to streamline math placement: The exceptions page is very difficult to decipher, it puts students off if they can't readily tell where they are.

- Presentation day before advising, make it clear bring whatever they have. Even High School transcripts can be unclear. What to Pack list is used for alive.
- CAS-collected info on pre-req check. Lots of issues with math department, Molly Clayton hasn't had debrief with Amanda yet.
- There were issues with writing: didn't show up until classes started. Student in wrong ENGL course, didn't have a placement, or placed in wrong one.
- Student was in a math class, without a placement score
- Chemistry went fine, there were some students who had no obvious pre-requisites so we reached out to those students. Without advising notes, no way of knowing why student was in there.
- Pre-req checks will be up to individual departments to run and see who signed up wrong.
- Advisor should be first line of double checking if they have pre-requisite
- With math, one subset of advisors put students in math classes without ALEKS score, telling them they'd take it soon. Not advisable.
- We need to be able to run checks more frequently during the summer. ESG wrote query incorrectly.

#### Items Not Discussed

- **Students Changing Majors** (Colette) (*Pullman*):
- **CAS Questions (Anna)** (*All Campuses*):
- **Advisor Learning Program** (Chanelle) (*All Campuses*):
- **Future ACG Meetings:**
  - October 21—Colette will lead (who is attending NACADA?)
  - November 18
  - December 16
  - January 21
  - February 17—President's Day
  - March 16
  - April 20
  - May 18
  - June 15

**Advising Consultant Group**  
**Meeting Date: September 16, 2019 ATTENDANCE**

<b>NAME</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
<b><u>Members</u></b>			
Vacant		Access, Equity & Achievement	
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Bretthauer, Ali	Project Director	ATLAS	Yes
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	Yes
Erwin, Heather	Assistant Athletic Director	Athletics	No
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Hammond, Angela	Director Student Services	College of Education	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Kincaid, Chrisi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	Yes
Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Lora, Mariella	Student Services Coordinator	WSU Tri-Cities	Yes
Morgan, Amanda	Director	New Student Programs	Yes
Oakley, Christine	Director Global Learning	International Programs	No
Ramsing, Allison	Academic Coordinator	WSU Vancouver	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Stahley, Bill	Manager of Student Resource Ctr	WSU Vancouver	
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes
<b>Guests</b>			
Minutes recorded by Tyler Barstow		ASCC	