

**Advising Consultant Group
May 20, 2019 Minutes
CUE 512**

UAAEC Updates

- Met in April and discussed Advisor Learning Program. Received 30 candidates, setting up times to do Zoom interviews with the top six next week.
- Regulation 53 and 56 becoming 53.
- Student Success Council is working on holds as their main focus and other barriers to student success.

Navigate Updates-EAB Workshops

- Population Health Dashboard: Not all advisors have access, or need it. The data is complex enough that the level of data isn't going to help an individual student, but a director would need access to look at it from the department level. New feature in EAB shows university level data. Users can look by class, college, advisor. It has different alerts and institutional reports. There is another feature called Intervention evaluation. If a campaign was run, users can see how effective they were. If they reached out to students with declining GPAs, users can go through dashboard and see how effective the campaigns were. Notes system in Navigate is working, it has been activated on the right side menu when you open student data there is a link to "add a note" to that student. That note then goes into myWSU.
- Academic Alert/Referral Pilot: instructor issue alerts if concerned about students' courses. 48 alerts issued through instructors.
 - 11 students responded, using resources that were recommended
 - 7 responded, didn't use resources
 - 5 used outside resources
 - 25 did not respond at all
 - All alerts go through provost office then out to the advisor. They discussed the general confusion as to what advisors are supposed to do. Depending on types of alert instructor picks, it will go consistently to right unit. Example: housing. If student hasn't come to class, an alert would be sent to Housing to get someone to check in on them. Hoping to have discussion about who is proper unit to address those individual

concerns. Advisors aren't always the right people to handle certain processes. There will be more training to come as not all faculty know about the Navigate system or that there is a possibility of sending an alert.

- Todd Mordhorst wants to schedule more training for advisors some time in the summer, date TBD.
- Associate Chair Voting Process: The term for vice chair is two years and they are responsible for assisting the chair building the meeting agenda, facilitating the meeting in absence of the chair and other duties. Please send nominees to Mariella Lora.
- Summer Meetings: July 16, booking September 16 now.
- Advising Updates:
- Jeremy Lessman has been asked to serve on rule 53 workgroup to hash out issues with implementation. Planning on meeting the beginning of June, and meeting once a month.
- Registrar-Rule 53 progress. Approved: streamlining changes to certification requirement through faculty senate. Now is the time to review ARs, and any changes to academic requirement report in last year. Contact Blaine Golden about anything not working out for your department.
- New sport science advisor Amanda Heart
- CAS-working with advisors with off site alive coordination. Working on pre-enrollment with a goal of enrolling them in four classes. HI North California and South California. Survey sub committee through ACG, meeting in summer to review questions and line up with chair directors checklist. MEAP failed search earlier. Replacing Jordan's position
- Stacey Smith Colon-two new advisors started in last couple of weeks. Lisa Hill and

Kristen White

- ASCC is processing students up for reinstatement and gearing up for Alive! Season. Will be losing two staff members, Kristi Abbott and Kaylee DeLong. Hoping to have ALP position hired by beginning of July.
- HPSC have open position.
- Global Campus is bringing in 30 international exchange students. Non-degree seeking, here for a semester or an academic year. Submit list of courses they want to take here, we may call and ask to put them in a spot. We will send transcript, because they will get kicked out of pre-requisite closes. Noted in myWSU? Non-degree seeking, they appear as regular student. Non

transcripts, have to be specially enrolled in courses. We will send over transcript, they go through regular admissions process, but through international admissions, not WSU admissions.

- If there is a class that can't add another student, give them an alternatives, send course back to instructor back check to see if it will meet degree requirements back home. Reciprocate and enable students to meet degree requirements. Orientation on August 16 for International students.

**Advising Consultant Group
Meeting Date: May 20, 2019 ATTENDANCE**

NAME	TITLE	ORGANIZATION	PRESENT
<u>Members</u>			
Vacant		Access, Equity & Achievement	
Acuna-Luna, Ray	Director, Cougs Rise	Student Success Initiatives	Yes
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	Yes
Erwin, Heather	Assistant Athletic Director	Athletics	Yes
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	No
Hammond, Angela	Director Student Services	College of Education	Yes
Kincaid, Chrsi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	No
Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Lora, Mariella	Student Services Coordinator	WSU Tri-Cities	Yes
Fillinger, Bailey	Undergrad, Staff Assistant	ASWSU	No
Morgan, Amanda	Director	New Student Programs	No
Oakley, Christine	Director Global Learning	International Programs	No
Ramsing, Allison	Academic Coordinator	WSU Vancouver	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes
Minutes recorded by Tyler Barstow, ASCC.			