

## **Advising Consultant Group**

**April 15, 2019 Minutes**

### **CUE 512**

#### UAAEC Update

- Enterprise Systems working to get 4-year plan planner to work.
- Teaching tools- looking to make series of videos ASWSU created in the past, what global and arts and sciences are working on now.

#### CARSON COLLEGE OF BUSINESS – New curriculum update (See Attached)

- Carson College of Business has passed a new curriculum. Completely changed certifications process but graduation requirements haven't changed except for the 1<sup>st</sup> and second year.
- More intensive application in BA 102. Includes career and major decision making as well as developing their Personal statement. An assessment of their personal statement will be a factor in the application process.
- Index score based on completion of requirements.
- Move into curriculum, accounting 230, 231, current certification moved to a graduation requirement.
- Ba 200 series for completion in second year.
- Career Amplifier Program: Complete a number of milestones set for each year. In first year, focus on transitioning to the university: navigating, developing professionalism, leadership. Each year has a different focus.

#### UCORE BACKLOG

- Pullman specific backlog in quantitative writing and roots. 3,200 students who have not completed quantitative portion. Out of current students registered this semester 1500 haven't done writing and 1700 haven't completed roots portion.

#### RULE 53 and 56 to become Rule 53

- Voted on and passed by faculty senate last week. Details still being worked out.
- Instead of students proving themselves ready to be certified, students start in program, and have to prove they are incapable of being successful. They are then released from that major, but not decertified.
- Go into effect tentatively fall of 2020. If it can't be worked out by then, it will be moved up to 2021.
- Registrar's Office met with Enterprise Systems Group to explore technical solutions to track the release of students. Plan to work it out over the summer.
- Will it be limited to each campus, or will all of WSU have the same release policies when removing a student from their major?
- Changes to catalogue will have to go through catalogue committee. Currently 550 classes have some sort of certification language in them.
- 24 hour credit rule, being taken out of requirement

- Major GPA vs cumulative-part of release requirements, worked out by department, dependent on their major.
- Academic requirement reports aren't tracking major GPA. Lot of work on ARs.
- WSU will not be allowed to release a student without warning. First semester they fall out of the major requirements they will receive a warning, the second semester they have to make-up those requirements.
- Where do students go when they are released?
- There will have to be creative thinking to make it work for everyone while holding true to what we need to hold true for accreditation purposes. There are multiple things across the board that will play a part.

#### LESS PAPER AT ALIVE

- Alive! Training slated for a day in May
- CAHNRS is looking at Alive! training past and future to put together quickly and finalize a date. Will not include any trainings that are university advisor wide, only include alive training.
- English and foreign languages want to make sure placement scores are checked. Molly and Jeremy are turning off prerequisites for each section

#### 411 Site

- Meeting this week, Angie can get access for those that don't have it.
- Jeremy zoom meeting to run through 411 site.

#### Advisor Learning Program

- Position closes today. Get list tomorrow, nationally advertised. Vancouver and Tri-Cities on search committee.

#### Student Satisfaction Survey

- Still dealing with small response rate, don't want to give a skewed perspective to a college that received minimal responses.
- There is a need to go through survey questions and see how they match up with chairs and directors checklist
- Anna chow started using it at Daggy advising center. Does good job of outlining all advisor responsibilities. Nice if questions students filled out, would match evaluations advisors are evaluated on.
- Considering the wording and the difference of students' perspective verse advisors: student may not consider "reaching out" to be an email campaign.
- Survey in a polished form could use to contribute to their annual evaluations in standard way.
- ASWSU team helped distribute the survey had more responses than advisor outreach.
- Hoping to get buy-in from individual advisors to remind students to take survey.
- Plan to cut it down a little, it is currently very long.

- Some of response rates per advisor are very small. Figuring out what makes sense. Can do it by college, data set is very large.
- Data is worth discussing at a college level as advisor's are not named, names are only in individual report.

#### Career Ladder

- It was intended to be seen by deans and chancellors on all branch campuses.
- Question arose as to who all has seen the career ladder, and what the feedback from HRS was.

#### Advising updates:

##### HONORS

- New recruitment coordinator Trymaine Gaither.

##### ASCC-

- ALP position closed, beginning to review applicants now.

##### GLOBAL CAMPUS

- Several new degrees approved by the faculty senate: English, political science, and biology.
- Now offering 16 different degrees on global campus
- Full slate for data analytics, was missing lower level mathematics. Developing math 179, online for first time this fall
- Math 172-next spring and Math 220-linear algebra

##### CARSON

- Recently hired two new advisors, starting April 29 and May 13.
- Minor certification webpage is updated-no longer have minor application certification process. Go to drop in advising to have minor requirements reviewed. Effective immediately.

##### MURROW

- For Pullman summer classes, there is a Comm 101 have a 4-week session with 8 students, and a 6-week session with only 3. Encouraging advisors to have their students sign up for it if they need it as there is staff to teach it.

##### CAS

- Monthly meeting: some advisors have a hard time tracking academic alerts coming through navigate. Curious if it could be moved to myWSU?
- Inputting advising notes: Advisors have asked if there could be an automatic notification system when holds are released, but don't have advising note. If they are missing advising note, could myWSU auto alert advisor to let them know hold has been lifted?
- Training eventually to come

- In navigate, no show? You can list that the student is a no show, blocks them from scheduling another appointment. Set two-week extension. Feature is partially there.
  - There is a feature that will send out an automatic alert, but (based on previous understanding) it has to be turned on for the entire system. Worth investigating as it might have changed since then, maybe it is able to be broken down by care center.

SUMMER MEETINGS-May 20 is scheduled. Maryiella Lora takes over as Chair in May. Looking for an associate chair.

Meeting July 16 in CUE 512 has been confirmed.

**Advising Consultant Group  
Meeting Date: April 15, 2019 ATTENDANCE**

<b>NAME</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
<b>Members</b>			
Vacant		Access, Equity & Achievement	
Acuna-Luna, Ray	Director, Cougs Rise	Student Success Initiatives	No
Alexander, Kate	Admissions & Advising Coordinator	Honors College	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Smith-Colon, Stacey	Academic Coordinator	Carson College of Business	Yes
Erwin, Heather	Assistant Athletic Director	Athletics	Yes
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Hammond, Angela	Director Student Services	College of Education	Yes
Kincaid, Chrisi	Student Services Supervisor	WSU Online Admin	Yes
King, Terese	Executive Director of University Advising	ASCC/UAAEC	No
Golden, Blaine	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Lora, Mariella	Student Services Coordinator	WSU Tri-Cities	Yes
Fillinger, Bailey	Undergrad, Staff Assistant	ASWSU	No
Morgan, Amanda	Director	New Student Programs	No
Oakley, Christine	Director Global Learning	International Programs	No
Ramsing, Allison	Academic Coordinator	WSU Vancouver	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Johnson, Morann	Academic Coordinator	College of Engineering	Yes
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	Yes
Vik, Tami	Academic Coordinator	Communications	Yes

## Q 50: Does your advisor support you? My Advisor...

- Top 3 “Yes” responses:
  - Respects my right to make my own decisions (88%)
  - Encourages me to assume an active role in planning my academic program (87%)
  - Is a good listener (87%)
- Top 3 “No” responses:
  - Encourages me to talk about myself and my college experiences (21%)
  - Anticipates my needs (19%)
  - Helps me explore career in my field of interest (19%)

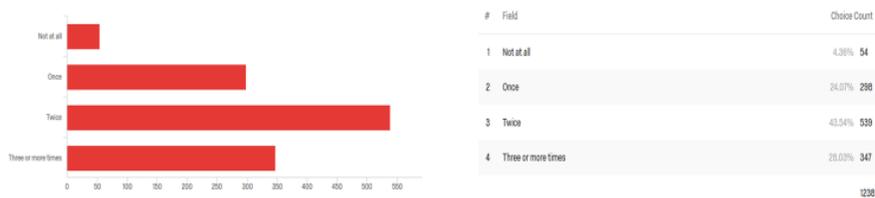
## Q 51: How do you feel about your advising appointments? - Based on your most recent appointment with your advisor

- Top 3 “Yes” responses:
  - My advisor has a professional manner (96%)
  - My advisor possessed excellent knowledge about my major (90%)
  - Scheduling the appointment was easy (88%)
- Top 3 “No” responses:
  - My advisor provided excellent guidance in navigating the academic requirements/degree audit report (10%)
  - My advisor provided helpful information and referral to academic and student services when appropriate(9%)
  - My appointment started on time(9%)

## Q 52: When working with your advisor, does your advisor do the following? My advisor...

- Top 3 “Yes” responses:
  - Is approachable and easy to talk with (86%)
  - Keeps personal information confidential (84%)
  - Allows sufficient time to discuss issues/problems (83%)
- Top 3 “No” responses:
  - Take the initiative to arrange meetings with me (25%)
  - Clearly defines advisor/advisee responsibilities (14%)
  - Is a helpful, effective advisor whom I would recommend to other students (14%)

## Q 53: During the past year, how many times did you meet with your advisor?



**Carson College of Business**

**The Next Carson Coug**

**WHO'S IN? WHO'S OUT? WHEN?**

### Fall 2019

New Requirements	Old/Current Requirements
Incoming freshmen direct from HS	Incoming transfer students with 30+ credits Current certified & uncertified WSU students

### Fall 2020

New Requirements	Old/Current Requirements
Incoming freshmen direct from HS Incoming transfer students	Current students who certify by Summer 2020

## WHAT'S NEW?

### 1. Smaller class size in Core Business classes (Pullman sections capped at 70 student)

- Allows for active learning in the classroom; less lecture/memorization (discussions, case studies, simulations, team-based activities & presentations, etc.)
- We are attempting to change student culture in business & set clear expectations (mandatory class attendance, everyone participates in class discussions, pre-class assignments so students must come to class prepared, etc.)

### 2. New Certification Requirements:

- **WHY:** Employers recruit interns as early as the sophomore year. Students need to be ready. Setting major/career goals in the freshman year will enable students to be more focused when they begin their internship search in the sophomore year.
- **WHY:** Earlier certification and educating students about business and employer expectations will help them make an informed decisions about their major.
- **Students transferring in an AA through Running Start:** Most will be advised to take BA 100, HBM 101, BA 102 to gain a business foundation and professional/career expectations.

### Minimum Requirements for Certification into BA & HBM majors:

The requirements listed below will be applied to all new freshmen entering WSU in Fall 2019. To apply for certification, students must complete the following minimum requirements [Effective for students who certify in Fall 2020 and beyond]

1. Completion of the following courses with a grade of C or higher:
  - a. **BA 100** (3 cr) Introduction to Business (Prereq: MATH 103, 106, 140, 171, 201, 202, or ALEKS score of 40% or higher).
  - b. **HBM 101** (1 cr) Professional Development (Prereq: None)
  - c. **BA 102** (1 cr) Exploring Careers in Business (Prereq: B A 100; MATH 201, 202, or concurrent enrollment)
  - d. **Math 201**, 106, 220, or ALEKS score of 80%+
  - e. **Econ 101** Microeconomics OR **Econ 102** Macroeconomics (3 cr)
2. Certification application essay (collected in BA 102)
3. Cumulative GPA of 2.50 or higher and not on academic probation
4. Completion of at least 27 credit hours
5. Completion of Carson Career Amplifier Program (CCAP) Year 1

**Commented [BS1]:** This allows students who test into Math 103 and are currently taking it, to enroll in BA 100

**Commented [BS2]:** This allows students who test into Math 202 to meet this requirement.

**Selection of Applicants:** Application Essay submitted in BA 102, certification course grades, and Cumulative GPA, will be considerations for admission. Based on a composite score of these factors, students will be ranked and certified based on the number of spots available.

**3. New Business Requirements:**

- Year 1:
  - BA 100 Intro to Business (3 cr)
  - HBM 101 Professional & Career Development for the Business World (1 cr)
  - BA 102 Exploring Careers in Business (1 cr)
  - Career Amplifier Program Year 1
- Year 2 (Prereq: Certified in Business):
  - BA 201 Ethical Business Decisions & Values (1 cr)
  - BA 202 Effective Teams: Leading & Supporting Roles (1 cr)
  - BA 203 Managing Change & Innovation (1 cr)
  - BA 204 Data Analysis & Strategic Decision-Making (1 cr)
  - BA 205 Spreadsheets & Data Collection (1 cr)
  - BA 206 Data Visualization (1 cr)
  - Career Amplifier Program Year 2

**4. Carson Career Amplifier Program** (co-curricular requirements focused on career development)

- Each year, students complete activities from a menu of options designed to strengthen four competency areas:
  - Career Management
  - Communication
  - Leadership
  - Professionalism
- Activities are structured to promote growth and development in each competency. These will vary at each campus.

**Business Requirement during Years 1 and 2**

<u>Semester 1 (15-16 cr)</u>	<u>Semester 2 (14-15 cr)</u>
BA 100 (3 cr) ENGL 101/105 [WRTG] or HIST 105 [ROOT] (3 cr) ECONS 101 or 102 [SSCI] (3 cr) Math 103, 201, or 202 (3 cr) Biological Sci [BSCI] or Physical Sci [PSCI] or SCIENCE 101 [SCI] (3-4) CCAP Semester 1 Requirements	HBM 101 (1 cr) BA 102 (1 cr) HIST 105 [ROOT] or ENGL 101/105 [WRTG] (3 cr) ECONS 102 or 101 [SSCI] (3 cr) Math 201 or 202 [QUAN] (3 cr) Physical Sci [PSCI] or Biological Sci [BSCI] or SCIENCE 102 [SCI] (4-3 cr) CCAP Semester 2 Requirements <i>Apply for Certification during BA 102</i>
<u>Semester 3 (15-16 cr)</u>	<u>Semester 4 (15-16 cr)</u>
BA 201, 202, and 203, or BA 211 (3 cr)	BA 204, 205, and 206, or BA 212 (3 cr)

Math 202 (if not yet completed) or MgtOp 215 (3-4 cr) ACCTG 230 (3 cr) MIS 250 (3 cr) UCORE [HUM] (3 cr.) CCAP Semester 3 Requirements	ACCTG 231 (3 cr) MgtOp 215 (if not yet completed) or B LAW 210 (3 cr) Social Science or Humanities Elective (3 cr) COM 102, H D 205, or MKTG 279 [COMM] (3-4 cr) CCAP Semester 4 Requirements
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