

University Academic Advising Executive Council
Minutes
May 17, 2018

Date of meeting

1. Updates

- UAAEC Membership
 - New advising model hopes to bring in members of the Faculty Senate in order to reach the correct departments and people about the new advising program changes.
 - Dr. Mary Wack is going to contact the chair of faculty senate to extend an offer.
 - Members are urged to come up with a communication plan for advisors.
 - Issues occurred relaying information to associate deans, and not turning information over to the department chairs. Different colleges internal structures did not allow for this free-flow of information.

This is Mary Arndt's last meeting. Tyler Barstow will be taking over Mary's responsibilities as scribe.

- Reinstatement – Spring 2018
 - Pullman Campus Numbers
 - 805-first time deficient
 - 10-recessed under Rule 38b
 - 147-dismissed for year331 went on warning status
 - All campus
 - 1168 first time deficient
 - 15 recessed
 - 451 set to warning status
 - In Pullman 204 first time deficient students-already completed conditions
 - 147 have started reinstatement conditions
 - 453 haven't started reinstatement application and will be reaching out to those from the Pullman campus in the next couple of weeks.
 - Concern:
 - Student with 3.76 GPA had a semester out due to medical. Ended up deficient since enrolled in one class and did not withdraw. Petitioned for a retroactive withdrawal but deficiency is noted on transcript. For these instances, is there a work around?
 - Can mark it as a phantom and come off transcript via petition process.
 - Would like to be able to track those students who are recessed if attending Community College, another university, working, or taking the time to reflect.
- Advisor Career Ladder
 - Human Resource Services had looked at career ladder. They still have questions and hopefully have something at the end of summer.

- Lead/Liaison Advisor Role
 - The group working on this met May 16th to look at the information. They made a few edits to the document. The group will send the document to Human Resource Services once Susan Poch looks at it and takes off the draft.
 - Vancouver asks to work with other campuses so not replicating for majors and/or departments.

- New Advising Model – Fall 2018
 - Student Profile
 - students who are in good academic standing,
 - will have at least 30 credits completed at WSU and,
 - students who are deficient, freshman, or most transfer students will still have advising holds.
 - Question:
 - * Would INTO student credits be included in the 30 credits needed to go into the new advising model?
 - * INTO students move into degree seeking status when they come to WSU.
 - Discussion concerning the elimination of the required student milestones and requirements of training videos. The training will prepare students to use the tools in my.wsu to register themselves. Without the full UAAEC board present, members agreed to discuss this later on.

 - Marketing Plan
 - Asked for ideas on how to market the new advising model not just to students but to faculty as well so everyone is aware of it.

- 2. Strategic Plan for Academic Advisors using SSC Campus and Guide
 - Attachments:
 - Outcome Goals and Proposed Progress Subgoals for Advisors
 - Discussed implementing action plan for advisors to engage in strategic role so that they can see the connection to the larger institution's plan.
 - The process needs to be clearer in defining each person's role.
 - Process goals are needed so they can see what they are doing is making a difference and how to use tools to reach that.
 - Strategic university plans is to increase the number of first to second year retention by a minimum of one percent per year. The retention rate has improved by two percent over the past few years.
 - The six year graduation rate will need to be increased by 75% over the next five years.
 - The gap between normal and first generation students' four year graduation rate went up to 37% and is starting to turn around.
 - How can advisors feel they have contributed toward this strategic plan and to use SSC campus to achieve goals of increasing progress toward degrees.

 - Fall 2018 Advising Campaigns
 - Discussed having a decentralized campaign keeping to specific colleges and what makes sense for their programs.
 - Way to centralize some things and decentralized others.

- Sort target population differently.
 - Work through road blocks especially the math issues.
 - Have appointment campaigns concerning certification thresholds or other markers.
 - EAB What Happens to 100 Students
 - Discussed the document of what happens to students who start their bachelor’s degree.
 - Those students who go past six years to their degree have 35 have success stories.
 - Goal is to graduate more students and make them successful.
 - Declining GPA and the Murky Middle – EAB 2016
 - Primary driver of downward diving GPA is failing an isolated courses.
 - Advisors are needed to intervene to help reverse the trend.
 - Currently, certification with 30 credits after one year is not usually met by students going full time and achieving 25 credits after their first year.
 - The longer they’re exploring in their first couple of years, they will eventually even out once they certify with all of their credits.
 - Academic Success and Career Center has come across petitions where a learning disability is discovered in their last year.
3. Other
- There is one issue to bring to ACG but waiting to gather more information.
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- Next Meeting – June 14, 2018

Meeting adjourned at 4:40 p.m.

**University Academic Advising Executive Committee
Meeting Minutes
Meeting Date: May 17, 2018**

ATTENDANCE

NAME	TITLE	ORGANIZATION	PRESENT
<u>Committee Members</u>			
Ackerson, Sara	ACADA President		No
Austin, Erica	Vice Provost – Academic Affairs	Provost Office	Yes
Bond, Robin	Clinical Associate Professor	Honors	No
Canty, June	Associate Vice Chancellor	Academic Affairs WSU Vancouver	Yes
Dixon, Brian	Assistant Vice President	Student Financial Services	Yes
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
King, Terese	Director	ASCC	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
McAteer, Kathleen	Assistant Vice Chancellor	WSU Tri-cities	Yes
McMahon, Colleen	External Committee Vice Chair	ASWSU	No
Meiers, Mysti	Academic Coordinator/Advisor	WSU Tri-cities	No
Mordhorst, Todd	Public Relations Com Coord	Provost Office	Yes
Morgan, Amanda	Associate Director	New Student Programs	No
O'Donnell, Debbie	Director	Global Campus	No
Ryan, Ruth	Associate Director	Academic Success & Career Ctr	Yes
Safranski, Waylon	Director	Transfer Clearinghouse	No
Schneider, John	Associate Dean	College of Engineering	No
Scourey, Joy	Senior Associate Director	Student Financial Services	No
Stout, Sara	Director of Student Services	Program in Communication	Yes
Wack, Mary	Vice Provost for Undergrad Education	Office Undergraduate Education	No
Walter, Jon	Admin Planning Specialist	Institutional Research	Yes
Wehrung, Nancy	Senior Associate Director	Admissions	No
Yocum, Darren M	Executive Director	Enterprise Systems	No
<u>Guests</u>			

MEETING LOCATION

Meeting Location: CUE 512
AMS: Tri-cities
Vancouver