

Advising Consultant Group
May 21, 2018 Minutes
CUE 512

1. Review Minutes
 - No changes.
2. Membership
 - No changes.
3. Advisor Evaluation/Annual Reviews
 - The advisor evaluations and annual reviews were shared by members with their respective offices and brought back comments. It is close to being removed from draft status, after final changes.
 - Comments:
 - o Requirement of being a NACADA member and paying the fee. The department is required to pay NACADA fees, but ACADA is a choice.
 - o The role of technology in the advisor's evaluation. In the past was optional and not marketed as a requirement. Advisors don't want to have their performance assessed on something that is optional and may not be a part of their curriculum (blackboard, SSC, etc.).
 - o The university is moving away from Blackboard according to the Faculty Senate. It does not meet the needs of the university so they will be searching for a replacement.
 - o With the new assessment, it will be up to the individual advisors to be their own advocates in their department to take the necessary training and workshops to learn the new advising model.
 - o Consistency across campus will help advisors prepare for their evaluations.
4. Progress Goals and Campaign
 - Goals aren't being communicated from what leadership expects of advisor. Advisors know their own goals, but not what leadership wants.
 - Three goals:
 - o Raise retention rates, from 1st to 2nd year by 1% year.
 - o Graduation rates four and six year, and
 - o Post grad-what are students doing
 - Six year graduation rate bounced around a lot.
 - We are 37% ahead of the national average for four year graduation rate.
 - One of things to note in rates, they only capture traditional freshmen who first started at a university. No transfer students, returning students, or students who have taken Running Start in high school are included.
 - Took case of three different types of students from WSU institutions to show the state that we need to count more than just freshmen as successes.
 - Increase the number of fulltime students completing 30 credits by the start of their second academic year.
 - Increase the number of students who reverse a declining GPA trend from the end of the previous academic year.

- Increase the number of students who register for next semester’s classes before the end of the current semester (last day of finals week).
- System wide, we would implement three campaigns.
 - Timely registration continues to be a central goal. Provost and ASCC will continue to look at students with no holds, eligible to register but haven’t and find out why.
 - The biggest deal is time crunch between fall and spring. The departments see classes not being signed up for, they want to start acting at that moment but its important to get students registered who need to register in a timely manner.
 - We hear from upper classmen waiting for grades.
 - No barriers and no holds will be approached first. Students who have holds know about them or get notified about what holds are.
- The other centralized issue is declining GPAs. This was chosen as a goal because once there is a trend of declining GPAs they will eventually leave after a couple of semesters. If they can come around and bring it back up after a couple of semesters, they will stick around.
- Declining GPA has to be dealt with by a centralized and decentralized approach.
 - Centralized approach -or murky middle- further deficient 2.0 GPA is sending out positive message, “welcome back we want to remind you of resources to help in your success” not prompting an appointment, just giving resources. This would go out after the first two weeks of classes.
 - Decentralized approach part, we ask from advisors their concern in declining GPA. Talk about what’s important “reach out to students who may be decertified and looking at students who might have failed one class.”
- How can we help students get resources, not what they need but why did their GPA decline, that would lead to more resources.
- The outcomes for this year will be used as a baseline. Next year, there will be something to measure against:
 - what campaign goals were met and
 - how many extra advising appointments were made in response to students receiving the centralized and decentralized approach.
- The other big push is encouraging 30 credits a year to get full-time students to graduate in four years. This wouldn’t be a campaign for part-time students or students on probation.
- Further examination of applications for graduation is needed to target those that applied to graduate but didn’t meet all of their requirements. It will be up to department advisors to look at those specific cases to see what the hold-up is.

5. Committee Reports

- 411
 - Access for 411 – Angie is working on getting advisors access.
 - Jeremy is compiling a list.
 - Jeremy has been looking at the site and tweaking areas of it. He has been downloading documents to it as well.
 - Contact Jeremy if you need help.
- Advising Issues
 - One issue came up. There was a request about auto emails students get when they drop a class. They are requesting the section number and term of the course to be included in an email.

- Evaluation – not discussed
- New Advising Model
 - ASWSU is working on training videos to help students better understand what my.wsu can do for them. The videos will train them on certain my.wsu skills.
 - Use of advising holds for anything but advising is inappropriate. Offices use them to have students complete specific department requirements.
 - We want to encourage students to see their primary advisor.
 - Students in special populations don't see academic advisor until time to certify.

6. Next Meeting: scheduled for June 12th – Cancel?
 The committee decided not to meet as it is the same week Student Financial Services will be hosting their afternoon workshops.

Other

Ruth Deficiency numbers

Pullman		All campuses
805	R38 & R381	1168
10	R38B	15
147	R39	200
1052	Total	1383
331	Warning	461
In Pullman re R38 & R381:		453 have not started the application
		147 have started not completed
		204 have completed the applications

2017-2018 projects

- Mapping Core Responsibilities for Evaluation (update from committee)
- Equitable Advising
- 411 site completion (update from committee)
- Career Ladder draft
- Lead Advisor draft

Fall Advising Forum Strategic Plan discussion

Determine implementation for each action item (who, when, how)

Comments/Concerns/Issues from colleges or departments or advising units

Changes in leadership discussion

Meeting adjourned 4:44 p.m.

**Advising Consultant Group
Meeting Date: May 5, 2018**

ATTENDANCE

NAME	TITLE	ORGANIZATION	PRESENT
<u>Members</u>			
Vacant		Access, Equity & Achievement	
Acuna-Luna, Ray	Director, Cougs Rise	Student Success Initiatives	Yes
Alexander, Kate	Admissions & Advising Coordinator	Honors College	No
Arnold, Donna	Associate Director	Multicultural Student Services	No
Casavant, Colette	Academic Coordinator	CAHNRS	Yes
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Denman, Chanelle	Academic Coordinator	Carson College of Business	Yes
Erwin, Heather	Assistant Athletic Director	Athletics	No
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Goe, Brittany	Academic Coordinator	WSU Tri-Cities	No
Hammond, Angela	Director Student Services	College of Education	Yes
Kincaid, Christi	Student Services Supervisor	WSU Online Admin	Yes
Lambeth, Suzanne	Assistant Registrar	Registrar Office	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	Yes
Lora, Mariella	Student Services Coordinator	WSU Tri-Cities	Yes
McMahon, Colleen		ASWSU	No
Morgan, Amanda	Director	New Student Programs	No
Oakley, Christine	Director Global Learning	International Programs	Yes
Poch, Susan	Assistant Vice Provost	Office Undergraduate Education	No
Ramsing, Allison	Academic Coordinator	WSU Vancouver	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Schertenleib, Kasey	Academic Coordinator Senior	College of Engineering	Yes
Tibbals, LeeAnn	Academic Coordinator	Health Professions Student Center	No
Vik, Tami	Academic Coordinator	Communications	Yes
<u>Guests</u>			
Bolden, Teresa	Asst. Director, Academic Services	Athletics	Yes
King, Terese	Director	Academic Success & Career Center	Yes

MEETING LOCATION

Meeting Location: CUE 512