

University Academic Advising Executive Committee
Minutes
April 8, 2016

(Minutes posted to the website)

Continued Discussion

- Academic Advising changes
 - Discuss V2-form updated with discussion items from last meeting.
 - Urgency stressed for the need to focus on workgroups and timelines to have some set for sharing with Provost as well as the advising community.
 - Will need workgroups for advisor training and decoupling.
 - Advisor training development: workgroups needed, timeline
 - Questions/thoughts/ideas from group
 - Broken down into the time when training is to take place/ongoing professional development
 - How will all work groups come back together and put the areas together?
 - Once workgroups are assigned, one UAAEC member takes the lead then reports back to the committee or acts as the liaison to UAAEC
 - Some workgroups come before others:
 - what student outcomes when meeting with advisor,
 - common advisor duties, and
 - the assessment piece.
 - Expectation that something will look different about advising in fall 2016 – what would that be?
 - Good idea to have a list of trainings, but not feasible to have any available when announcement made.
 - Vancouver
 - Learning outcomes piece built last June incorporated into survey that will be implemented Fall. Useful for learning outcomes group. Will send to group.
 - Will be presented May 18th
 - Training
 - Reassurance to advisors that changes will begin in fall 2016, not completed by fall.
 - My Planner discussion of the upcoming tool that will help students understand their 4-year plan for graduation.
 - Workgroup leads identified with timeframes and expectations for volunteers.
 - Spring advisor forum is a good opportunity to have conversations with advisors instead of via email as many of advisors would be present.
 - Ask for volunteers at Forum for advisors to join the workgroups.
 - Workgroup signups:
 - Common Advisor Duties: Jeremy Lessman and Terese King
 - Marketing and Communication: Debbie O'Donnell

- First Year Students Advising 2016: Amanda Morgan
 - Pilot Programs: Samantha Gizerian
 - Student Learning Outcomes: Susan Poch and ASWSU student
- Decoupling registration and advising: what are the necessary considerations, workgroups needed, timeline
 - Evidence, concrete plans developed for fall 16 piloting advisor group-between now and May 18th,
 - Plan of what successful results would look like.
 - Need the right mixture of test advisors - departments such as Psych, General Studies, Criminal Justice or Sociology. One pilot group would need to be the one who has lots of early transfer students who come in with 30 credits.
 - Student training piece is needed to change perception of advisor holds and decoupling that from registration.
 - Interaction is needed as a way to inform more students at once Ideas, introductory classes and/or blackboard.
 - ASWSU presented the Survey Results regarding decoupling advising from registration. More updated survey will come to committee for their next meeting. Students always came to be advised for classes more often than not.
 - Ask to find out the models of schools that don't have required advising. They need to have similarities in size and type of university as ourselves. What tools do they have for student?
 - Students still assigned to an advisor.
 - Find out what other things students may come to advisors for and train on those items.
 - Course Catalog discussed, led into discussion about MyPlanner.
 - Possible for students to have printed catalog? What would the cost be? Julia Pomerink will explore this and report back.
 - Concern: with all the information included in the catalog now, how beneficial would it be to students and would they use it, i.e. Academic Regulations, 4-year plan, etc.
 - Activating myPlanner in myWSU eventually.
 - Will have interactive degree audit report allowing students to select and enroll for classes. Will show students what is still needed and take suggested classes at later dates.
 - Will have the ability to open and close semesters at any time.
 - Advisors still have access so students between 30 and 90 can still be guided. Having myPlanner in myWSU will be beneficial for retention information and lessening the amount of petitions.
 - Spring 17 is the implementation goal for use in registration for fall 2017.
 - Questions -How will dropping a course affect their 4 year plan? Ability to change and play with schedule? More individualized so students feel more in control of their future and education?

New Information

- ACG Issues document/discussion
 - Issues subcommittee created online form for issues within the advising community.

- Issue is the ALEKS test and students not taking them or retaking them before ALIVE or after ALIVE!
- Not able to retake during ALIVE! as it would bump out the Writing Placement Exam.
 - Up to 80% of students taking ALEKS after a calling campaign?.
 - Those entering fall 2015, 101 still have not retaken the exam.
 - Many students will stay in the math course they are originally placed in.
 - Reasons for not taking ALEKS: students don't take is seriously, difficult to retake due to circumstances, or underperformance that needs to be addressed in high schools and community colleges..
- Recommendations made for ALEKS to be mandatory for ALIVE!
 - Increased communication: NSP will send out postcards,
 - Letters from impacted departments to be sent out and postage paid by departments.
 - Not every student would need to be sent letters.
 - UAAEC will wait to see how sending of letters and postcards affects numbers.

Meeting adjourned at 2:22 p.m.