

University Academic Advising Executive Council  
October 23, 2015, Minutes

1. Minutes – also found at [www.advising.wsu.edu](http://www.advising.wsu.edu) under UAAEC

Approved

2. ACG updates
  - Advising work load and survey update
  - Advising issue received regarding ALEX test before coming to orientation
  - Newsletter update on when first issue was due out
3. Service Indicator oversight
  - a. Review positive/negative and business area Service Indicators to understand how they affect students and advising/registration; potentially prepare recommendations on application/use of same
  - b. Sub-committee: Julia Pomerenk, Darren-Michael Yocum, Terese King, Susan Poch
    - Joy Scourey joined sub-committee
4. Professional Development sub-committee
  - a. Identify all professional development academic advising opportunities in an academic year, determine budget for year and offer suggestions for fund raising
  - b. Sub-committee: Sara Stout, Amanda Morgan, Cristie Crawford, Val Fisher
    - Sub-committee will meet and update this committee at next meeting
5. Advising on/off ramps and student migration discussion--tabled
6. Follow up discussion on tasks for this academic year
  - a. Conditional continued enrollment
    - How to monitor this and what consequences will happen if students fail to do this
    - Different ideas discussed such as:
      - Classes with structured program and have targeted students in together
      - More structured linkages – connects to tutoring/advising/UNIV 104
      - Vancouver discussed their Early Alert System
      - Information on Residence Life mandatory study tables
      - Issues with TAs teaching 100 level courses and the need to get faculty on-board – possible approval before can teach these courses
      - Using First Year and Sophomore practicum hours through Ed Department do 30 hours semester
      - Stigma of students to ask for help in finding resources
  - b. Related: academic deficiency rules

- Concern: three times semester cumulative gpa below 2.00 may put them into a position where they may not be able to increase cumulative gpa sufficiently
- Second time deficient there are financial aid steps and possible denial (SAP)
- Difficulty re-taking classes if seats are not available for them

c. What is our goal/outcome for each of these? Next steps? Still under discussion

Meeting adjourned: 2:33 p.m.

Handouts: Agenda, Undergraduate Academic Deficiency Document, Provisional Admission NCAC power point, Academic Preparedness – Programs for Conditionally document, Copy of Deficiency Stats Spring-Fall 2009-2015, Deficiency Data for Retention for UAAEC power point

**University Academic Advising Executive Committee**  
**Meeting Minutes**  
**Meeting Date: 10/22/2015**  
**Approval: \_\_\_\_\_**  
**Recorded By: \_\_\_\_\_**

**ATTENDANCE**

<b>NAME</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
<b><u>Committee Members</u></b>			
Canty, June	Associate Vice Chancellor	Academic Affairs WSU Vancouver	AMS
Crawford, Cristie	Academic Coordinator	CAHNRS Academic Programs	Yes
Dixon, Brian	Assistant Vice President	Student Financial Services	
Elstad, Catherine	Associate Dean	Honors College	Yes
Fisher, Valorie	Academic Coordinator	Animal Sciences	Yes
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Hermanson, Fran	Executive Director	Institutional Research	
King, Terese	Director	ASCC	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	
Meiers, Mysti	Academic Coordinator/Advisor	WSU Tri-cities	
McAteer', Kathleen	Assistant Vice Chancellor	WSU Tri-cities	AMS
Morgan, Amanda	Associate Director	New Student Programs	Yes
O'Donnell, Debbie	Director	Global Campus	Yes
Peterson, Wendy	Director	Admissions	Yes
Poch, Susan	Assistant Vice Provost	Office Undergraduate Education	Yes
Pomerenk, Julia	University Registrar	Registrar	Yes
Schneider, John	Associate Dean	College of Engineering	Yes
Scourey, Joy	Senior Associate Director	Student Financial Services	Yes
Skinner, Matt	Chief Enterprise Systems Officer	Office of President	
Stout, Sara	Director of Student Services	Program in Communication	Yes
Vandevord, Rebecca	Assoc. Dir & Dir E learning	Global Campus (Online)	Yes
Wack, Mary	Vice Provost for Undergrad Education	Office Undergraduate Education	
Yocum, Darren M	Executive Director	Enterprise Systems	Yes
<b><u>Guests</u></b>			
Dustin Benson for Dylan Heyne	Asst Director, University Affairs	ASWSU	Yes

**MEETING LOCATION**

Meeting Location: Lighty 403  
AMS: Tri-cities