

**Advising Consultant Group
November 16, 2015, Minutes
CUE512**

1. Review of the minutes
 - a. Posted to website
 - Any changes or corrections can be emailed to Mary Arndt

2. Committee Updates (*to include outcomes for each sub-committee*)
 - a. Assessment of Advising Workloads Committee (Tom, Jeremy)
 - Survey results (from the Pullman campus) were reviewed
 - All colleges were represented in the assessment as well as non-professional areas
 - Advisors who have large advising loads do mostly advising but 15% or more were non-advising duties
 - Suggestions given: on open ended questions, put similar themes together to provide better picture and how many times same themes appeared
 - Final report *with draft recommendations* to ACG by the January meeting

 - b. Advising Issues (discussion of first received issue) (Chrisi, Karla, Suzanne, Tom, Jessica)
 - Discussion revolved around researching how other universities handled ALEKS testing before ALIVE sessions
 - Support letters from across campus indicates this is a real issue
 - Concern: letter sent to Associate Deans appears to be from ACG, without sufficient context and background
 - NSP will have meeting to discuss this with designated advisors, recruitment personnel, and Math department representative
 - Discussion on changing wording on form, as well as keeping anonymous the person submitting an issue

 - c. Communication/Newsletter (Chris, Jeremy, Angie, Amanda, Lisa L, Marian)
 - Ready to send out at end of week
 - Has placeholder for photos if anyone wants to contribute

 - d. Forum (Kristy, Brooke, Sam, Ray, Amanda, Cynthia) – No report
 - Analysis of Forum feedback for January meeting

 - e. Technology (Brooke, Sam, Kristy, Angie, Lisa L) – No report

 - f. UAAEC updates– Information discussed below

3. Other Updates
 - a. ACADA Executive Committee (no representative report)
 - b. Transfer Clearinghouse
 - i. Transfer Information for Advisors, December 4, Murrow 53, 1:00-2:30 pm
 - Important information for current and new advisors will be discussed

ii. Sweep information - Tabled

4. New discussion topics

- a. Review and discuss reinstatement rules, 38 and 39 - Tabled

- b. SSC Campus texting capabilities and guidelines
 - UAAEC is taking up this issue
 - Discussing how often, where to house, and working with parameters on how it works on both ends

- c. Conditional continued enrollment summary discussion
 - UAAEC is continuing to work on this
 - Responsibility may fall on advisors to identify those students who are at risk
 - Concern: what to do with students coming in who are academically vulnerable?