

**Advising Consultant Group
October 12, 2015 Minutes
Lighty 405**

1. Review of the minutes
Approved.

- a. Posted to website within a week of meeting
 - Past minutes have been posted on the advising website.

2. Committee Updates (*to include outcomes for each sub-committee*)

- a. Assessment of Advising Workloads Committee (Tom, Jeremy)
 - Assessment sent out and as of last week received a 25% response rate.
 - Sent to 180 across the board type of advisors
 - Will share initial report next meeting.
- b. UAAEC updates (Samantha G)
 - Major accomplishment is committee will have the oversight to approve new service indicators that prevent registration. Details not worked out yet. Result: minimize number of holds and help advisors to understand them.
 - Discussion regarding Academic Deficiency rules. To investigate more closely if it is hindrance to students or not.
 - Goals for coming year – investigate ways to work with under-prepared students before mid-term grades are posted.
 - Looking into conditional admit/enrollment for academically unprepared students. Suggestion: students have list of items to accomplish their first semester as a condition of their continued enrollment.
 - A sub-committee will be formed regarding professional development activities for advisors and check on funds to support this.
 - Also discussed was Advising Assessment by a survey of first year student's experiences and who helped them the most. Honor the advisor in some way.
- c. Advising Issues (discussion of first received issue) (Chrisi, Karla, Suzanne, Tom, Jessica)
 - First issue received referred to ALEKS test not taken by students before coming into orientation. Message sent to Amanda and Sandy Cooper for more additional information.
 - Second issue was student asking who advisor was.
 - Third was question about why advisors had to wait until October 11 to remove advising holds. Answer- RO doesn't term activate until graduating students have applied for graduation.
 - Discussion on how to handle those questions coming in not associated with policy issues but informational. Suggestion: put a Q&A in newsletter, Advising Issues sub-committee responds via listserv.
- d. Communication/Newsletter (Chris, Jeremy, Angie, Amanda, Lisa L, Marian)
 - Committee is compiling this semester's newsletter and hopes to get it out in week and half.
 - Included are updates from last semester activities, advising.wsu.edu website, and what is being worked on now in the committee.

- There are 148 blackboard spaces among all campuses. This will be shared in the newsletter.
 - e. Forum (Kristy, Brooke, Sam, Ray, Amanda, Cynthia)
 - Received the assessment forms done at the forum. As of this morning, 38 pages of detailed assessment.
 - Will review and bring out the important areas.
 - f. Technology (Brooke, Sam, Kristy, Sara, Angie, Lisa L)
 - Request for another workday having advisors with blackboard experience to work with other advisors.
3. Other Updates
- a. ACADA Executive Committee
 - The awards process was huge. Awards not yet announced as Bev Makhani is working on the press release.
 - Awardees: Samantha Gizerian, Faculty Advisor; Tina Krauss, New Advisor; Veronica Mendez-Liaina, Advisor Primary Role
 - b. Transfer Clearinghouse
 - Email will be sent by end of week regarding sweep.
 - New articulations in tables.
 - ESG has not been able to make the sweep happen yet.
 - c. NACADA annual conference
 - Suggested potential round table discussion of activities that went on and reminders.
4. What do we want to accomplish this year?
- Brainstorm how to get incoming first year students to take ALEKS test before coming to orientation. Revise message as students receive conflicting messages. Brainstorm on ways to clarify information for consistency of message.
 - Continued mandatory advisor training after Level one and Level two certification. Concern: how to get people there. Possibly draft memo to UAAEC.

Other:

- Reverse articulation:
 - Opportunity for students who qualify would go back to community college to complete their AA degree.
 - Pilot program in conjunction with State Board for Community and Technical Colleges.
 - WSU will identify students who are eligible to participate at end of semester.
 - Students notified electronically of opportunity by the Transfer Clearinghouse.
 - State Board for Community and Technical Colleges will be first contact for students and act as clearinghouse.
 - If pilot is positive, will go out to all baccalaureate schools.

Meeting adjourned: 1:27 p.m.