

University Academic Advising Executive Council

September 18, 2015

AGENDA

1. Review of the minutes
 - Approved
2. ACG updates
 - Sub-committees were set up at the end of spring and representatives gave brief overview of progress
 - Communication/Newsletter decision when and how often to publish has not been decided
 - Advising issues – is being developed into an on-line form. Issues will be submitted to ACG for determination if to forward to this committee
 - Forum – when first forum is and what topics will be presented
 - Technology – working on Blackboard advisor space and ways to share with others
 - Advising workload assessment – the survey is up on Qualtrics and a test run will be done by ACG. Afterwards ACG will send link out in October to advisors.
3. Review of UAAEC purpose and function, update membership
 - Document was representative of the purpose and function
 - ACG reports to this committee
 - This committee oversees advising
 - Need to make sure membership is representative of all areas of campus
 - Need to update attendance sheet
4. Celebrating Our Accomplishments
 - WSU e-mail!
 - This committee spearheaded the effort along with advisors and as a result, it became official this fall
 - Service Indicator oversight
 - Memo to Erica Austin regarding
 - ❖ there is no current oversight concerning service indicators and the registration impacts they have on students and advisors,
 - ❖ UAAEC would like to take a more active role in the oversight of them
 - Sub-committee to review proposed indicators related to advising
 - ❖ As the indicators come up, the sub-committee would review them and the sub-committee would present any problems to the rest of the committee
5. Student Success Team for Advising Support Discussion See attached information from Rebecca Van de Vord
6. What do we want to address/accomplish/find solutions for this year?

- My Academic Planner discussion
 - Came out of spring meeting discussions regarding service indicators and how, where and what roadblocks there were....
 - ESG will coordinate this discussion
- Academic deficiency/recovery
 - Review of the current academic regulation – is it helping or damaging students locally and across campuses?
 - Should there be a “conditional admit/enrollment” for academically vulnerable students by having them complete certain requirements in their first semester?
 - Discussion on how to intervene with academically vulnerable students earlier than mid-term grades, what the majority of issues students are concerned about, and what First Generation students have to overcome
- Direction for lesser-prepared students who may not certify
 - Students go directly to the advisors in the area they express interest in when entering WSU. Some go into colleges having highly restrictive certification or specific courses
 - Some majors need to remain small due to instructional/accreditation situations so students may miss out on those majors they may be interested in
 - Suggestion made for committee to revisit quite an outmoded academic policy in the Education Policy and Procedures for certification that was written ~20 – 25 years ago creating a lid or number of departments that can propose stringent rules to certify. Concern: how would it be done?
- Advising assessment
 - Something the committee could do is a program University of Madison-Wisconsin is doing called “Thank an Advisor”. Madison has a website form any student could fill in
 - Suggested survey of the first year experience students to see what advisor/faculty/staff impacted them the most. Academic Advisor Awareness day, October 2nd, on the Pullman campus gives students the opportunity to write a note to their advisor.
 - Year-end have a luncheon to honor those advisors

7. Other

- Reverse articulation document is a process we have for students to transfer back credit to the community college to finish their degree, after their enrollment at WSU.
 - A pilot program was developed and we are the first baccalaureate university in the pilot
 - Students can contact their community college via a portal to finish up their DTA degree then send the information back to us for credit
 - If successful, will be given out to the other community colleges
- Committee meetings – agreed once a month at this time. Information regarding the October meeting will be relayed

Meeting adjourned: 2:25 pm

Attachments: minutes, memo to Provost (Service Indicators), Function/Role of UAAEC