

**Advising Consultant Group  
July 26, 2016, Minutes  
Lighty 401**

1. Minutes, posted to the website
2. Updates on Advising Changes
  - a. Planning, Delivery and Assessment Committees
    - No report on the Delivery or Assessment Committees.
    - Jon Walter provided an update of his group (handout).
    - Working on core competency information gathered from UC Davis.
    - Brett McFarlane (UC Davis) shared what they do.
      - They have a framework and mandatory training that is Informational, Conceptual, and a Relational.
      - The Relational piece is required and is a four part series.
      - He will send information on their Relational piece.
  - b. Pilot for 30-90 cr. student advising
    - The decoupling program is not a random selection but a prescribed set of student criteria.
    - The committee had a meeting yesterday with Gary Saunders from ESG regarding re-running the cohort query since it was decided to identify the group after summer grades post.
    - A draft of the letter to go out to the cohort was shared with the committee.
    - A second letter will be going out to seniors explaining why they're not part of the cohort.
    - Programs involved this fall are:
      - Neuroscience
      - Chemistry
      - all majors in Communications
      - CCGRS,
      - Anna Chow's General Studies students
    - Programs planning on joining in the spring are:
      - Sport Management
      - Molecular Biosciences
      - some areas of Electrical Engineer/Computer Science
      - one or two Business majors
    - Other things being worked on:
      - Communication and information to students with less than 30 credits
      - getting advisors and Susan permissions to see the student groups.
    - ASCC and Explore students will not be a part of the cohort.
    - Going forward with the 4 year plans in myWSU will work well with the cohort students.
    - When doing the query in myWSU, put in both advisor ID # and program codes to access the correct students.

- Provost has asked Mary Wack for bullet points for Year of Advisor so the President has some early talking points regarding advising.
- Highlighted were the pilot program, the advisor training, Advisor Consultant Group, and the University Academic Advising Executive Council.
- Suggestion – Invite NACADA for a 2 or 3 day review of what we are currently engaged in and where we could improve.
- It would be nice to be able to voice concerns to them to get into the report.
- Spring would be the best for a consultation visit since we will have the new initiatives underway: the training, and the decoupling pilot project.
- More information to come as the conversation is just beginning.

### 3. Planning for 2016-2017

The Advising Issues Committee is down a couple of people. Angie Hammond has volunteered to participate.

The Advising Issues Subcommittee was explained to new member, Paulette House on how it was done, what it was for, and the structure. She brought up the waitlist issue, how each area does it differently, and the mixed messages going out to students creating confusion. This is a good advising issue and she was encouraged to go to the [advising.wsu.edu](http://advising.wsu.edu) website and submit this for further discussion.

Angie Hammond talked about the newsletter and the difficulty of getting it going. Suggested having a mini orientation once a month to discuss changes, i.e. Math information changes. Question: who would be in charge of that? This led to the discussion of the development of a “411” website.

The 411 website is internal to WSU. Daily updates can be posted, it is searchable and easier to find information. It would be embedded in the advising website. This has been discussed in length in the past and could improve the site making it more functional.

Career Ladder – ACG and UAAEC have been trying to make improvements for students and advising program but hasn’t had a real focus on the advising profession. One suggestion was to create a “career ladder” for advisors. Human Resources Services does have advisor levels as classifications but will need to review them again. Idea would be to hire an advisor as an Assistant, promote to Associate then Senior with corresponding responsibilities to their promotion. Is this possible?

One of the results of the ASWSU survey done earlier one thing students didn’t like was switching advisors frequently. Having an advisor career ladder would allow new advisors to apply and the existing advisors to promote up, with corresponding raises.

Suggestion was made to Jon Walter, President of ACADA, to have ACADA come up with recommendations that would then go to UAAEC for consideration. Especially since ACADA is represented on the ACG committee there can be continuing conversation.

It was noted advisors should be using Advisor Notes. Financial Aid is putting important information out to advisors concerning changes in financial aid and SAP. Advisors can also respond back to them as well.

Meeting adjourned at 1:18 p.m.

**Advising Consultant Group**

**Meeting Date: 7/26/2016**

**ATTENDANCE**

<b>NAME</b>	<b>TITLE</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>
<b><u>Members</u></b>			
Acuna-Luna, Ray	Academic Advisor	Access, Equity & Achievement	Yes
Arnold, Donna	Associate Director	Multicultural Student Services	No
Barajas, Jaime	CAMP Director	College Assistance Migrant Prog	No
Chow, Anna	Assistant Director/Academic Coord.	Liberal Arts General Studies	Yes
Ellis, Alanna	Assistant Director Academic Programs	CAHNRS	No
Gizerian, Samantha	Clinical Assistant Professor	Integrative Physiology & Neuro	Yes
Gutierrez, Kristy	Academic Coordinator	WSU Vancouver	Yes
Hammond, Angela	Director Student Services	College of Education	Yes
Hathaway, Thaddeus	Assistant Director Student Athlete Dev	Athletics	No
Horton, Marian	Academic Coordinator	Health Professions Student Center	Yes
House, Paulette	Academic Coordinator	Carson College of Business	Yes
Kincaid, Christina	Student Services Supervisor	WSU Online Admin	Yes
Lambeth, Suzanne	Assistant Registrar	Registrar	No
Laughter, Lisa	Academic Coordinator	Program in Communication	Yes
Lessmann, Jeremy	Clinical Assistant Professor	Chemistry	No
McMahon, Colleen	External Committee Vice Chair	ASWSU	No
Meiers, Mysti	Senior Academic Advisor	WSU Tri-cities	No
Morgan, Amanda	Director	New Student Programs	No
Oakley, Christine	Director Global Learning	International Programs	No
Poch, Susan	Assistant Vice Provost	Office Undergraduate Education	Yes
Ryan, Ruth	Associate Director	Academic Success & Career Center	Yes
Schertenleib, Kasey	Academic Coordinator Senior	College of Engineering	Yes
<b><u>Guests</u></b>			

**MEETING LOCATION**

Meeting Location: Lighty 401