**THE HONORS THESIS**

**The completed honors thesis is always due on the Monday of the week before the week of presentation.**

Please observe the following process:

1. **Determine a date and a time of day (+ an alternate day & time) that you, your thesis advisor, and your thesis evaluator all can attend.**

2. **After,** complete online sign-up form [https://honors.wsu.edu/thesis-registration/](https://honors.wsu.edu/thesis-registration/) **BY THE DEADLINE** (see above). FIRST COME, FIRST SERVED!

3. **Submit your thesis as a Word- or pdf-document + signed advisor form to** [honors@wsu.edu](mailto:honors@wsu.edu) **on or before the deadline listed above.**

**NOTE:** To qualify for a nomination for Pass with Distinction your Honors thesis must be presented by **Monday, April 13, 2020.**

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**PRESENTATION FORMATS**

**POSTER PRESENTATION:**
**Date & Location:** Monday, April 13, 2020, 10 a.m. – 12 p.m. | Honors Hall Lounge

The Honors thesis may be presented as a poster during the Honors Thesis Poster Presentation session. Presenters **must** be present by the poster for minimum one hour during the session presenting the project and answering questions from evaluators. **SEE NEXT PAGE.**

**TRADITIONAL THESIS PRESENTATION**
**Duration:** 1 hour | Presentations begin on the hour and are run between 9am through 4pm

The presenter gives a 20-minute PowerPoint presentation followed by 10-15 min. Q/A. Following presentation and Q/A, the presenter (and audience) leave the room as thesis advisor, evaluator, and Honors host discuss and evaluate the thesis and presentation.

*Bring the PowerPoint on a flash-drive for PC laptop - even if you hope to access your PowerPoint online! If using own Mac laptop bring necessary connection cables!*
POSTER PRESENTATION GUIDELINES

The dimensions of the poster should be no smaller than 30” x 40” and no larger than 48” x 64” (sizes can vary within those ranges). Posters can easily be designed in Microsoft PowerPoint. In PowerPoint, create one slide that is set to the dimensions you want for the final poster. There are many resources available online to help your layout and design your poster.

You should have your poster printed professionally. The Biomedical Communications Unit (BCU) in the College of Veterinary Medicine and the Large Format Print (LFP) Service Center in Material and Mechanical Engineering, and University Publishing/Cougar Copies offer printing services. Be sure to plan ahead to allow adequate time for printing.

*The cost associated with the printing of the poster is the student’s responsibility. Consult the printing service for cost.*

If you have any questions, please see an honors advisor or call 509.335.4505 to schedule an appointment!

Additional Resources:

Two WSU sites offer helpful suggestions for designing an academic poster:

http://lfp.mme.wsu.edu/tips.html & http://bcu.vetmed.wsu.edu/posters

BCU provides a step-by-step guide for PowerPoint 2013:

http://bcu.vetmed.wsu.edu/docs/librariesprovider14/docs-bcu/powerpoint2007posterguidelines.pdf?sfvrsn=0

For useful guidance on presenting a poster e.g. consider the WSU SURCA poster presentation guidelines at:

https://surca.wsu.edu/participants/poster-presentations/

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FINAL EVALUATION GRADES: Nomination for Pass with Distinction; Excellent; Satisfactory; Pass with revisions; Fail.