**THESIS PRESENTATIONS SPRING 2019**

<table>
<thead>
<tr>
<th>THESIS PRESENTATIONS SPRING 2019</th>
<th>Schedule presentation date &amp; time no later than:</th>
<th>Submit completed thesis electronically no later than:</th>
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<tr>
<td>1: Week 7, Tuesday, February 19 – Friday, February 22</td>
<td>Monday, February 4</td>
<td>Monday, February 11</td>
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<td>2: Week 11, Monday, March 25 – Friday, March 29</td>
<td>Monday, February 25</td>
<td>Monday, March 18</td>
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<td>3: Week 12, Monday, April 1 – Friday, April 5</td>
<td>Monday, February 25</td>
<td>Monday, March 25</td>
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<tr>
<td><strong>Poster presentations</strong>: Monday, April 8, 10 a.m. - 12 p.m.</td>
<td>Monday, February 25</td>
<td>Monday, April 1</td>
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Please observe the following process:

1. Contact Prof. Andersen kimander@wsu.edu to schedule your thesis presentation **BY THE DEADLINE** (see above) **after** you have determined a date and a time of day (+ an alternate day & time) that you, your thesis advisor, and your chosen thesis evaluator all can attend. **FIRST COME, FIRST SERVED!**

2. **Forward the full names** of advisor and evaluator, their email addresses, their home departments, your WSU ID, and the exact (or a preliminary) title of your thesis to kimander@wsu.edu when scheduling the thesis presentation.

3. Submit your thesis as a Word- or pdf-document + signed advisor form to kimander@wsu.edu on or before the deadline listed above.

**NOTE:** To qualify for a nomination for Pass with Distinction your Honors thesis must be presented by **Monday, April 8, 2019**.

**THE TWO PRESENTATION FORMATS**

**POSTER PRESENTATIONS:** The Honors thesis may be presented as a poster during the Honors Thesis Poster Presentation session, **Monday, April 8, 2019, 10 a.m. – 12 p.m. in the Honors Hall Lounge.** Presenters must be present by the poster for minimum one hour during the session presenting the project and answering questions from evaluators. **SEE GUIDELINES BELOW.**

**A TRADITIONAL THESIS PRESENTATION** lasts one hour and begins on the hour; **1st presentation begins at 9 a.m., last presentation begins at 4 p.m.** The presenter gives a 20 minute PowerPoint presentation followed by 10-15 min. Q/A. **Following presentation and Q/A, the presenter (and audience) leave the room as thesis advisor, evaluator, and Honors host discuss and evaluate the thesis and presentation.**

*Bring the PowerPoint on a flash-drive for PC laptop - even if you hope to access your PowerPoint online! If using own Mac laptop bring necessary connection cables!*
GUIDELINES FOR THE POSTER
The dimensions of the poster should be no smaller than 30” x 40” and no larger than 48” x 64” (sizes can vary within those ranges). Posters can easily be designed in Microsoft PowerPoint. In PowerPoint, create one slide that is set to the dimensions you want for the final poster. There are many resources available online to help you layout and design your poster.

Two WSU sites offer helpful suggestions for designing an academic poster: http://lfp.mme.wsu.edu/tips.html and http://bcu.vetmed.wsu.edu/posters


You should have your poster printed professionally. The Biomedical Communications Unit (BCU) in the College of Veterinary Medicine and the Large Format Print (LFP) Service Center in Material and Mechanical Engineering, and University Publishing/Cougar Copies offer printing services. Be sure to plan ahead to allow adequate time for printing.

*The cost associated with the printing of the poster is the student’s responsibility. Consult the printing service for cost.

For useful guidance on presenting a poster e.g. consider the WSU SURCA poster presentation guidelines at https://surca.wsu.edu/participants/poster-presentations/

If you have any questions, please see Prof. Andersen in Honors Hall 130D, call 509-335-7694, or write kimander@wsu.edu

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FINAL EVALUATION GRADES: Nomination for Pass with Distinction; Excellent; Satisfactory; Pass with revisions; Fail.