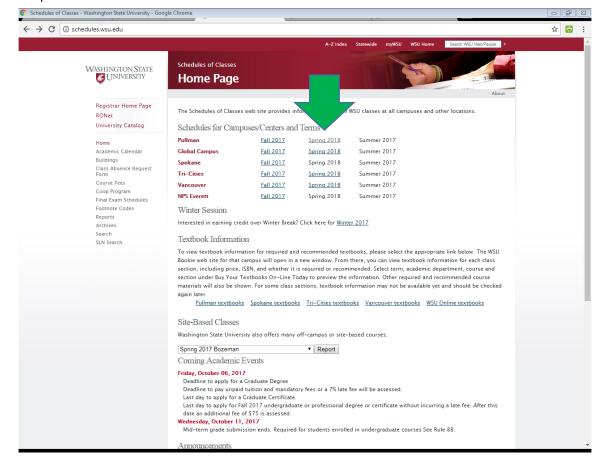
The Schedule of Classes

Step 1: Type "schedules.wsu.edu" into your browser or follow this link: http://schedules.wsu.edu/ **Step 2:** Click on the link for the appropriate campus and term. In this example, we'll click Spring 2018 for the Pullman campus.

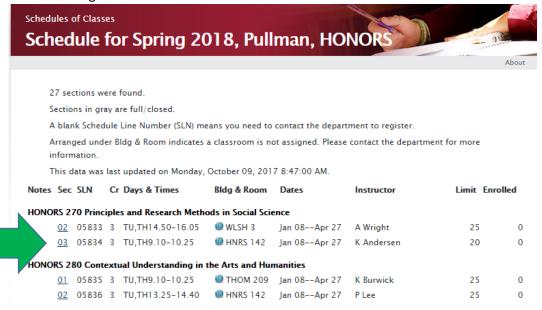


Step 3: You may notice the url is now http://schedules.wsu.edu/List/Pullman/20181, which represents the class schedule for Pullman in the calendar year 2018 in the first semester (spring) of that calendar year. Click the area/prefix for the course you want to find. The areas/prefixes are in alphabetical order. In this example, we'll click "HONORS" to view Honors courses offered in the spring 2018 semester.

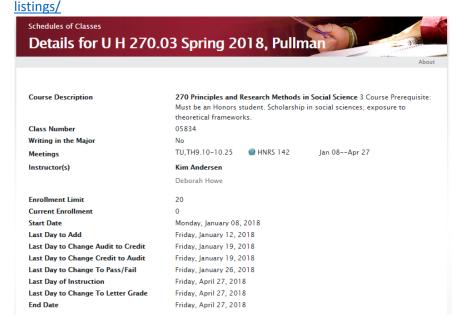
← → G	i schedules.wsu	.edu/List/Pullman/20171		@ ☆	:
	<u>FIN</u>	Finance	Todd Hall Add 470	509-335-8/2/	•
	FINE_ART	Fine Arts	FA Center 5072	509-335-8686	
	FOR_LANG	Foreign Languages And Cultures	Thompson 110	509-335-4135	
	<u>FRENCH</u>	French	Thompson 110	509-335-4135	
	<u>FS</u>	Food Science	Food Science & Human Nutrition Bldg, 106	509-335-4763	
	<u>GENST</u>	General Studies			
	GEOLOGY	Geology	Webster Physical Science Bldg, 1228	509-335-3009	
	<u>GERMAN</u>	German	Thompson 110	509-335-4135	
	H_D	Human Development	Johnson Tower 501	509-335-8439	
	<u>HBM</u>	Hospitality Business Management	Todd Hall 342	509-335-5766	
	<u>HISTORY</u>	History	Wilson-Short 301	509-335-5139	٠.
	<u>HONORS</u>	University Honors	Honors Hall 130	509-335-4505	
	<u>HORT</u>	Horticulture	Johnson Hall 149	509-335-9502	

Step 4: After you click on the area/prefix for the course you would like to view, you will see this screen. You can find lots of useful information here: the official course title, section (Sec), schedule line number (SLN), the number of credits the course is (Cr), when the class meets (Days & Times), where the class meets (Bldg & Room), when the class takes place (Dates), who teaches the class (Instructor), how many people can take the course (Limit) and how many people are currently enrolled (Enrolled).

To view details about the course in general, including prerequisites, click one of the section numbers. In this example, we are clicking section 3 of Honors 270.

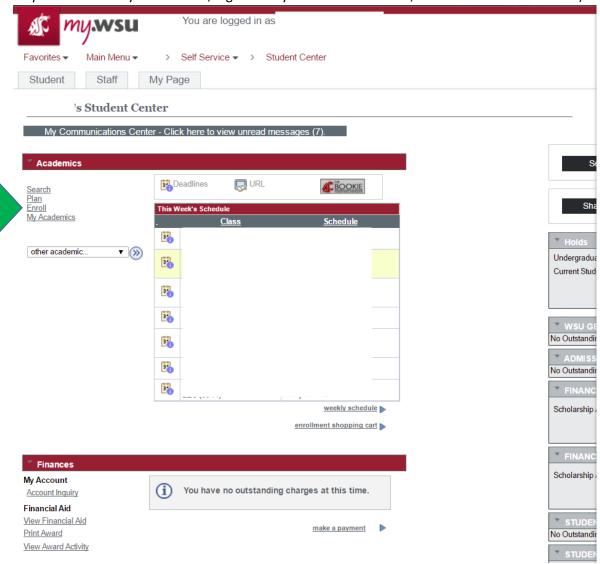


Step 5. Once you have clicked one of the section numbers, you will see this screen. Here, you see the course number (270); the official title of the course (Principles and Methods in Social Science); the number of credits the course carries (3); the Course Prerequisite(s) (Must be an Honors student); and a brief description of the official, general topic of the course (Scholarship in social sciences; exposure to theoretical frameworks); the Schedule Line Number, which is useful when registering for classes (Class Number); and other helpful information. It is important to recognize that the general topic description listed here may not be specific to the specific section. For specific information about class topics, contact the instructor. For specific information about Honors College classes, visit: https://honors.wsu.edu/course-

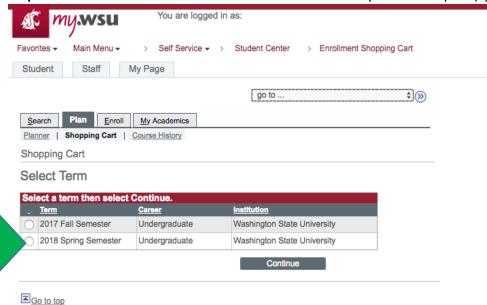


How to Add Classes to Your Shopping Cart and Enroll

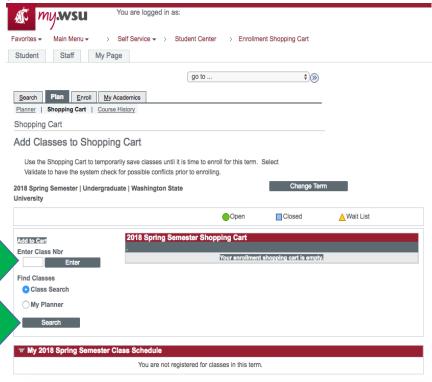
Step 1: Go to your MyWSU Student Center, and click "Enroll". (To get to your MyWSU Student Center, type "my.wsu.edu" into your browser, log-in with your WSU credentials, and click "Student Center".)



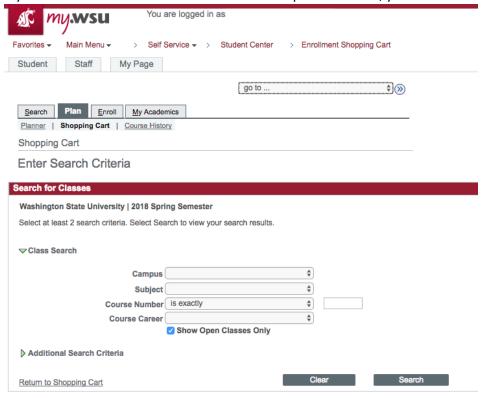
Step 2: Click inside the circle next to the semester for which you'd like to plan (Spring 2018).



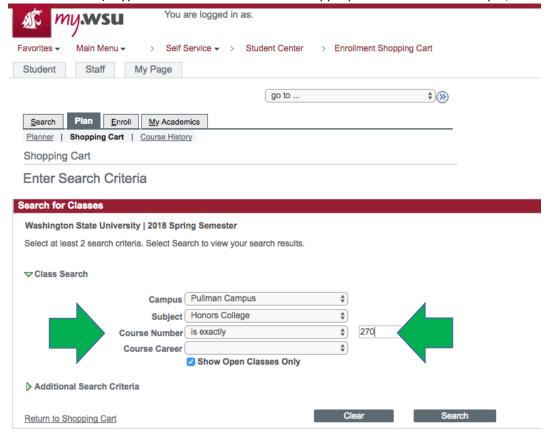
Step 3: You'll see an empty shopping cart. From this screen, you will be able to search for classes to add to your cart. If you know the schedule line number (SLN) for the section you want, input it under "Enter Class Nbr" and press "enter". If you don't know the schedule line number, click "search".



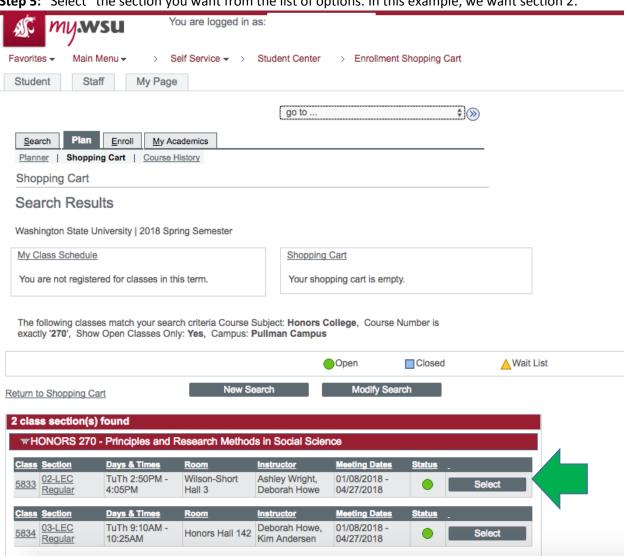
If you don't know the schedule line number and press "search", you will see this screen.



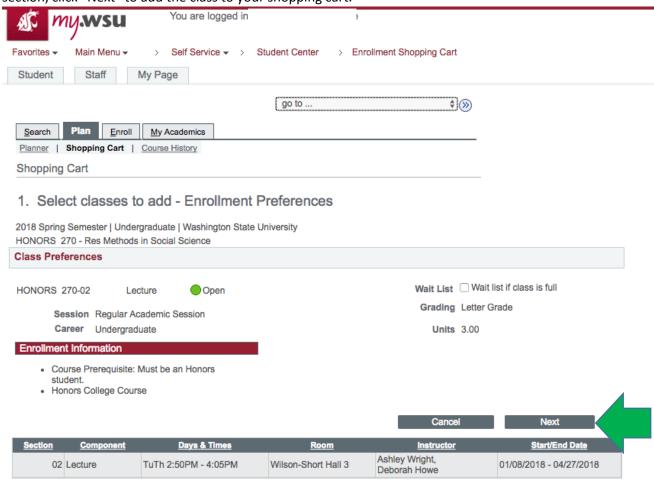
Step 4: From the drop-down menus, select the correct choice for the class for which you are searching (Campus, Subject, Course Number). Type the course number into the appropriate box. In this example, we're searching for Honors 270.



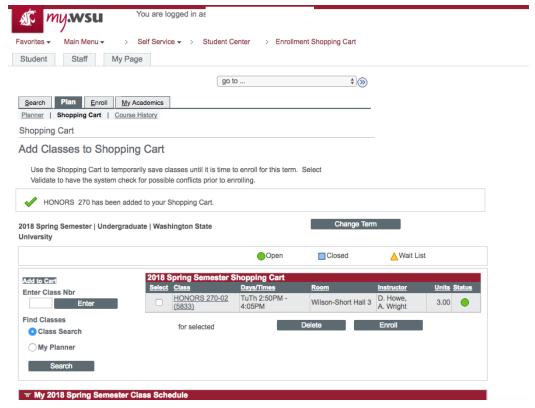
Step 5: "Select" the section you want from the list of options. In this example, we want section 2.



Step 6: After you press "select" next to the section you want, this screen appears. If the screen shows the correct section, click "Next" to add the class to your shopping cart.



Step 7: You will be taken to this screen, confirming that "Honors 270" has been added to your cart. From this screen, you can add other courses following the previous steps. Add to your shopping cart all of the courses in which you want to enroll.

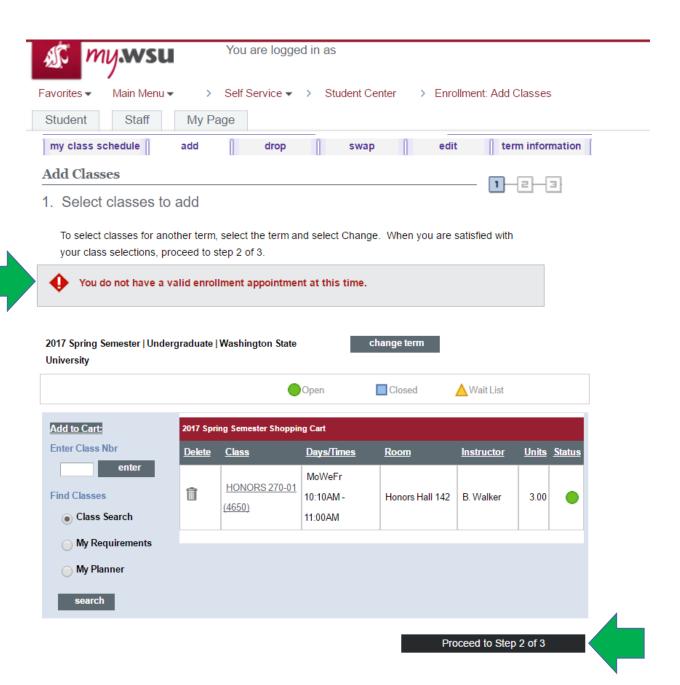


Step 9. Before registration opens on November 6, you should validate your shopping cart to identify enrollment issues, and resolve any register holds. Step by step video instructions for validating your shopping cart can be found by clicking "View It" at the top of this page: https://esgupkt.wsu.edu/sc. Make sure to resolve enrollment issues before your register for classes.

Registration Holds are listed on the top right of the screen when you're at the homepage of your Student Center. Click the details arrow to determine what you need to do to get the hold removed so you can register for classes. You must contact the office responsible for the hold in order to have the hold removed.

Step 10. Priority Registration begins on November 6. If you try to enroll before your enrollment time and date or if you have hold preventing you from registering for classes, you may see a notification that states "You do not have a valid enrollment appointment at this time" and it will not let you enroll.

Once you are eligible to enroll, you can follow steps 1-3 to get to your shopping card, and then select "Proceed to Step 2 out of 3". Follow the prompts to enroll in your classes.



There are responses to **Frequently Asked Questions** at the top of the Registrar's Homepage: <u>www.registrar.wsu.edu</u>