

THESIS PRESENTATIONS SPRING 2017

THESIS PRESENTATIONS SPRING 2017	Schedule presentation date & time no later than:	Submit completed thesis electronically no later than:
I: Week 7 , Tuesday, February 21- Friday, February 24	Monday, February 6	Monday, February 13
II: Week 11 , Monday, March 27- Friday, March 31	Monday, March 6	Monday, March 20
III: Week 13 , Monday, April 10- Friday, April 14	Monday, March 6	Monday, April 3
Poster presentations: Monday, Monday, April 3	Monday, March 6	Monday, March 27

Please observe the following process:

1. Contact Prof. Andersen kimander@wsu.edu to schedule your thesis presentation **after** you have determined a date and a time of day that you, your thesis advisor, and your chosen thesis evaluator all can attend. Having an alternate day & time is useful if first choice is taken. **FIRST COME, FIRST SERVED!**
2. **Forward the full names** of advisor and evaluator, their email addresses, their home departments, and the exact (or a preliminary) title of the thesis to kimander@wsu.edu as soon as possible but no later than when scheduling the thesis presentation.
3. Submit your thesis as a Word- or pdf-document + signed advisor form to kimander@wsu.edu on or before the deadline listed above.

NOTE: To qualify for a nomination for Pass with Distinction your Honors thesis must be presented by **Friday, April 14, 2017**.

FORMATS

A TRADITIONAL THESIS PRESENTATION lasts one hour and begins on the hour; **1st presentation begins at 9 a.m., last presentation begins at 4 p.m.** The presenter gives a 20 minute PowerPoint presentation followed by 10-15 min. Q/A. Following presentation and Q/A, the presenter (and audience) leave the room as thesis advisor, evaluator, and Honors host discuss and evaluate the thesis and presentation.

Bring the PowerPoint on a flash-drive for PC laptop! *If using own Mac laptop bring necessary connection cables!*

FINAL EVALUATION GRADES: Nomination for Pass with Distinction; Excellent; Satisfactory; Pass with revisions; Fail.

POSTER PRESENTATIONS:

The Honors thesis may be presented as a poster during the Honors Thesis Poster Presentation session, **Monday, April 3, 2017 from 10**

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a.m. – 12 p.m. in the Honors Hall Lounge. Presenters must be present by the poster for minimum one hour during the session presenting the project and answering questions from evaluators.

Guidelines: The dimensions of the poster should be no smaller than 30" x 40" and no larger than 48" x 64" (sizes can vary within those ranges). Posters can easily be designed in Microsoft PowerPoint. In PowerPoint, create one slide that is set to the dimensions you want for the final poster. There are many resources available online to help you layout and design your poster.

Two WSU sites offer helpful suggestions for designing an academic poster: <http://lfp.mme.wsu.edu/tips.html> and <http://bcu.vetmed.wsu.edu/posters>

BCU provides a step-by-step guide for PowerPoint 2013: <http://bcu.vetmed.wsu.edu/docs/librariesprovider14/docs-bcu/powerpoint2007posterguidelines.pdf?sfvrsn=0>

You should have your poster printed professionally. The Biomedical Communications Unit (BCU) in the College of Veterinary Medicine and the Large Format Print (LFP) Service Center in Material and Mechanical Engineering, and University Publishing/Cougar Copies offer printing services. Be sure to plan ahead to allow adequate time for printing.

**The cost associated with the printing of the poster is the student's responsibility. Consult the printing service for cost.*

For useful guidance on presenting a poster e.g. consider the WSU SURCA poster presentation guidelines at <https://surca.wsu.edu/participants/poster-presentations/>

If you have any questions, please see Prof. Andersen in Honors Hall 130D, call 509-335-7694, or write kimander@wsu.edu

