

## H. SPONSORED PROJECTS TERMINOLOGY

### 1. Pre-Award Terminology

#### *SPONSORED PROJECT*

- The term used to collectively describe forms of external support for research.
- Includes grants, cooperative agreements and contracts.
- Does not include gifts.

#### *GRANT*

- A financial assistance mechanism whereby money and/or direct assistance is provided to carry out approved activities.
- The principal purpose of a grant is to transfer money, property, services or anything of value to the recipient in order to accomplish a public purpose.
- No substantial involvement is anticipated between the grantor and the recipient.

#### *COOPERATIVE AGREEMENT*

- A financial assistance mechanism whereby money and/or direct assistance is provided to carry out approved activities.
- The principle purpose of a cooperative agreement is to transfer money, property, services or anything of value to the recipient in order to accomplish a public purpose.
- Substantial involvement is anticipated between the grantor and the recipient.

#### *CONTRACT*

- A formal agreement between two or more parties in which the principle purpose is to acquire goods/services.
- Substantial involvement is anticipated between the contractor and the recipient.

#### *SUB-CONTRACT*

- A collaborative arrangement in support of a research project in which some portion of the programmatic activity is carried out through a formalized agreement between the grantee and one or more other organizations.

#### *GIFT*

- Donation without expectation of direct economic or other tangible benefit commensurate with the worth of the gift.

### 2. Post-Award Terminology

#### *APPROVED BUDGET*

- The financial expenditure plan for a project or activity. Includes WSU contributions (cost sharing) described anywhere in the budget.

#### *AWARD*

- Promise of funds based on approved application to carry out an activity or project.

#### *EXPANDED AUTHORITIES*

- The operating authorities provided to grantees under certain research grants that allow them to waive prior approvals to certain actions.

*GUARANTEE ACCOUNT*

- An account that assumes authorized expenditures if formal approval or an award does not materialize.

*REVENUE*

- Actual funds received as payment on an award.

**3. Key Players**

*PRINCIPAL INVESTIGATOR/PROGRAM DIRECTOR/PROJECT DIRECTOR*

- An individual designated by the grantee to direct the project or activity being supported by the grant. He or she is responsible and accountable to the grantee for the proper conduct of the project or activity.

*AUTHORIZED INSTITUTIONAL OFFICIAL* (Currently Dan Nordquist and Kevin Harvey)

- The individual(s), named by the applicant organization, who is (are) authorized to act for the applicant and to assume the obligations imposed by the Federal laws, regulations, requirements, and conditions that apply to grant applications or grant awards. This individual is authorized to legally bind the university.

*AUTHORIZED AGENCY REPRESENTATIVE (AAR)*

- An official responsible for the business management aspect of sponsored projects. Only AARs are authorized to obligate sponsor to the expenditure of funds and to make changes to approved projects on behalf of the sponsor.