

# DEPARTMENT OF PSYCHOLOGY ADVISING

## Academic Advising Description/Definition:

*Academic advising is a collaborative educational process whereby students and their advisors are partners in meeting the essential learning outcomes, ensuring student academic success, and outlining the steps for achievement of the student’s personal, academic and career goals. This advisor/student partnership requires participation and involvement of both the advisor and the student as it is built over the student’s entire educational experience at WSU.*

### Chioma Heim

**Last Name A-D**

**Office:** JT 218

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**Virtual Drop In Hours:**

Friday 1PM - 4PM

Scan the QR code to book an appointment



### Chanelle Denman

**Last Name E-K**

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**Virtual Drop In Hours:**

Wednesday 2PM—4PM

Scan the QR code to book an appointment



### Cassandra Hernandez

**Last Name L-R**

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**Virtual Drop In Hours:**

Monday 2PM - 4PM

Scan the QR code to book an appointment



### LaToya Sutton

**Last Name S-Z**

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**Available by Appointment Only**

Scan the QR code to book an appointment



#### **Advisee Responsibilities—**

##### **What Is Expected of You**

- . Schedule regular appointments with your advisor
- . Come prepared to each appointment with questions and materials for discussion
- . Keep a personal record of your progress toward meeting your goals
- . Complete all recommendations from your advisor
- . Become knowledgeable about college programs, policies and procedures
- . Accept responsibility for decisions made that impact degree completion

#### **Advisor Responsibilities—**

##### **What Is Expected of Advisors**

- . Understand and effectively communicate the curriculum, graduation requirements, and university policies and procedures
- . Encourage and guide students as they define and develop realistic goals
- . Be accessible for meeting with advisees via office hours
- . Assist students in gaining decision making skills and in assuming responsibility for their educational plans and achievements
- . Maintain confidentiality in accordance with FERPA guidelines