

# PLAR NEWSLETTER

November, 2017

## Semi-Annual IACUC Inspection

The IACUC conducted the semi-annual inspection on October 13. The following items were cited:

- 1) A bag of expired rodent chow was found; it was not in use and was immediately disposed of
- 2) Several PI related issues were cited:
  - a) Two refrigerators that were not in use were dirty and contained expired reagents
  - b) The work space in a PI maintained room was not adequately cleaned for its intended use
  - c) Reagent containers were not adequately labeled (contents, intended use, expiration date); this was noted in 3 rooms.

## Material Transfer Agreements

The Material Transfer Agreement (MTA) process for in-coming animals can be a frustrating process. Following is the process to use:

- 1) The PI completes 2 sets of forms: the MTA forms for the Office of Research Support and Operations (ORSO) (<https://orso.or.wsu.edu/forms.asp>) and the Exchange of Non-Commerical Animals form (<https://spokane.wsu.edu/research/office-of-research/program-of-laboratory-animal-resources-plar/program-of-laboratory-animal-resources-forms/>) for the vivarium. A copy of the MTA from the shipping university is also required.
- 2) Submit the forms and MTA to Dr. Montonye ([daniel.montonye@wsu.edu](mailto:daniel.montonye@wsu.edu)). Forms will be reviewed for completeness.
- 3) Following the review, Dr. Montonye will take the following steps:
  - a) The MTA forms will be forwarded to the appropriate department for final review. The department will then forward the forms to the ORSO.
  - b) Dr. Montonye will contact the shipping university to request health reports.
- 4) Upon review of the health reports, Dr. Montonye will determine whether the mice can be received directly in Spokane or if they need to be shipped to Pullman for rederivation.
- 5) When the MTA has been finalized, Dr. Montonye will supply the shipping university with the ship to address and the World Courier account number to use.
- 6) The cost of shipping and rederivation is the responsibility of the PI.

## Vet Corner