



# CougarCopies

## Peace of Mind Package

Services We Provide:

### Paper

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- We stock your paper supply weekly with 8 1/2 x 11, 20# 100% recycled white paper.

### Machine Supplies

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- We also monitor your supply of toner and staples weekly.

### Access Codes

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- We add or delete access codes as necessary.

### Monthly Billing

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- We automatically bill each month to budgets associated with access codes.

### Service Calls

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- We place and monitor all of your service calls and interface with service technicians.

### Free Pick-Up and Delivery

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- In the event your printer/copier goes down or you need to run a large print or copy job, we can pick up your job and deliver it in time to meet your critical deadlines by utilizing *CougarCopies* extensive equipment resources.

### Training

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- We offer free training for new users and new functions, and will offer refresher training at any time.

### Technical Support

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- *CougarCopies* has developed the relationships with technicians and businesses essential to providing quicker response times when service or repair is required.

### People Who Care

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- Having a problem? Give us a call. Our knowledgeable staff may be able to solve your issue over the phone or offer another solution that works.
- We understand what it is like to have printer/copier breakdowns and have learned to be proactive in finding solutions.
- All University work, whether within your department or sent to our locations for production, is extremely important to us!

### Competitive Pricing Every Day

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- We offer set rates so you don't have to wait for sales or special promotions.