

Statement of Intent/Proposal

Experiential Requirement for the Department of Civil and Environmental Engineering

Name _____ Proposed Graduation Date _____

Graduation requirement:

*Students within the Department of Civil and Environmental Engineering must complete **one** of the following experience requirements: (please circle one)*

- 1. An internship of at least eight weeks duration, with at least one credit of CE 495.*
- 2. A research position of at least eight weeks duration under the supervision of a departmental faculty member or approved mentor, with at least one credit of CE 499.*
- 3. Study abroad for six or more credit hours. International students or completing of a degree in another country in the Department of Civil and Environmental Engineering will meet this requirement through their study in the United States.*
- 4. Participation in a recognized ROTC program. Veterans in the Department of Civil and Environmental Engineering will have met this requirement through their prior service in the armed forces.*
- 5. A leadership or service experience of at least one semester, subject to departmental approval, with at least one credit of CE 499. Examples include, but are not limited to: participation in ASCE, such as the Steel Bridge or Concrete Canoe competitions; EWB; SWE; Environmental Engineering Club; or any other recognized student group; RA; involvement with Varsity/Club Sports; Firefighting/Forest Service;. Be creative.*
- 6. An approved Co-Op experience with a minimum of fourteen weeks duration, with at least one credit of CE 488.*

Procedure for Internships, Research, and Leadership/Service:

Students may satisfy the experiential requirement any time after being certified. This Statement of Intent must be submitted and approved **PRIOR** to the semester of the experience.* Students **MUST** follow the instructions in their acceptance letter. **In this statement, describe what your proposed experience will be and explain how it will address at least **two** of the areas of professionalism listed below:**

- an understanding of professional and ethical responsibility
- an ability to communicate effectively
- the broad education necessary to understand the impact of engineering solutions in a global, economic, environmental, and societal context
- a recognition of the need for, and an ability to engage in life-long learning
- a knowledge of contemporary issues
- an ability to use the techniques, skills, and modern engineering tools necessary for engineering practice.

As applicable, your statement should include your position title, the name of the organization, its main activities, its location, and its website, as well as your supervisor's name, title, and contact information. Your statement should not exceed one page in length and it should be attached to this form.

Procedure for US Veteran's/ROTC cadets, Study Abroad and International Students:

Submit their statement shortly after certification or study abroad experience to document completion of an approved experience. These should be 1-3 pages in length and include what you did, how you chose that experience, length, and how it address at least **two** of the areas of professionalism listed above. Please share about your experience.

Approved _____ By _____ Date _____

Comments:

Finding an Internship

It is recommended that each student:

1. Write a resume now, or update any current resume now;
2. Go to the Center for Advising and Career Development in Lighty Student Services Room 180 to have the resume critiqued and improved;
3. Request several current transcripts from the Registrar's Office now to have them when needed.
(<http://transcripts.wsu.edu>)

Suggestions for finding an internship:

1. Read the email internship announcements from the Civil Engineering office;
2. Read the printed internship announcements on message boards in the department;
3. Go to the Academic Success and Career Center (ASCC) in Lighty Student Services Room 180 to find internship opportunities or visit their website at: <http://students.careers.wsu.edu> and click on Internships & Jobs;
4. Speak with your academic advisor about internship opportunities;
5. Attend the Engineering Career Fair held by the ASCC every year in October and February (<https://vcea.wsu.edu/careerfair/>);
6. Network with relatives or friends with contacts in organizations of interest to you.

To prepare for the Career Fair and interviews:

1. Have a current resume.
2. Have a professional dress outfit: shirt and tie for males, and dress, skirt, or dress pants outfit for females, at the minimum! No sandals or sneakers.
3. Get the list of attending companies from the CEA Career Fair website:
<http://www.cea.wsu.edu/careerfair/coinfo> before the fair and get information about the companies and their current projects from:
(a) their web pages, (b) CEA Career Fair website, (c) information in professional publications
4. Plan which companies to specifically talk with and why.