

**MEMORANDUM**

**TO:** Faculty Senate

**FROM:** The Faculty Affairs Committee 

**RE:** Updates to the *Faculty Manual*

**DATE:** March 18, 2024, Updated April 2, 2024

The Faculty Affairs Committee has been reviewing the *Faculty Manual* updating language and style, referencing other policies (rather than quoting or misquoting their content), removing broken links and so on. Language in EP #5 requires that the Faculty Senate Executive be notified and given the opportunity to provide feedback whenever the *Executive Policy or Business Policy and Procedures* manuals are updated.

As we continue this process, we will make additional cosmetic changes such as updates to cross-referencing to sections and using consistent fonts, terms, and grammatical style.

Section II has been edited in more detail. We have updated the tone to refer to complainant and respondent, rather than accuser and accused, and introduced corrective action. We have added specificity to the actions that can be taken from different levels of the administration. EP #33 has specific details for review of misconduct that are set by outside agencies, thus we have chosen to reference EP #33, rather than publish this process independently in the *Faculty Manual*.

We have also worked with HRS to update language around term such as “indefinite” faculty, to be more consistent with the current practice of having faculty on tenured, continuous, fixed-term, or contingent contracts.