

March 6, 2024

**TO:** Faculty Senate

FROM: Faculty Senate Steering Committee

**RE:** Recommendation for the catalog subcommittee to oversee the temporary course review

process after the final review deadline of the academic year.

If a course is submitted after the final deadline for the course review process, the catalog subcommittee will review the course proposal. The proposal will then go to the faculty senate for approval as a temporary course. The following fall, the course will go through the regular process for approval as a permanent course.

Respectfully submitted,

Matthew Hudelson

Faculty Senate Executive Secretary