

Proposed changes to Academic Regulation 140

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Background: WSU currently does not place any holds on student transcripts. Therefore, the language in AR 140 needs to be updated.

Further, WSU is required to comply with HB 2513 (<https://app.leg.wa.gov/billsummary?BillNumber=2513&Initiative=false&Year=2019>) which prohibits the withholding of official student transcripts due to current or outstanding debts to the university. Recently, the US Department of Education has released a rule that makes a similar requirement for all students who receive Title IV funds as a part of their financial aid. While WSU does not withhold transcripts for any reason, we would strongly recommend that there be included explicit language in AR 140 that indicates that WSU does not withhold official transcripts due to student outstanding debts in case the institution is asked to document its official policies as a part of a compliance inquiry.

Current Academic Regulation 140 with Markups

140. TRANSCRIPTS

An official copy of a student's academic record at Washington State University that bears the official seal of the University, and the signature of the Registrar is referred to as a transcript. The transcript must include all classes taken at Washington State University and their respective grades.

Requests for official transcripts may be ordered at www.transcript.wsu.edu. **Students should review their unofficial transcript prior to ordering the official transcript.** Official transcripts are not **with**held for grades or degrees and students should review their **unofficial transcript prior to ordering the official transcript.** When present, a conduct hold **will prevent the release of a student's transcript. any reason, including instances where a student has current or outstanding debt to the university.**

Transcripts of secondary or higher education study that have been submitted to WSU as a requisite for admission cannot be returned to the student. Students desiring transcripts from other institutions must order official transcripts directly from the institution at which the work was taken. WSU does not issue or certify copies of transcripts from other institutions. Copies of international transcripts of which WSU possesses the original copy may be requested using the Non-WSU, International Transcript Request form, also available online.

Clean Copy of Revised Academic Regulation 140

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