

MEMORANDUM

TO: Matt Hudelson, Executive Secretary
Faculty Senate

FROM: Becky Bitter, Registrar's Office

FOR: Academic Affairs Committee

DATE: March 1, 2023

SUBJECT: Proposal to Revise Rule 50

On February 28, 2023, the Academic Affairs Committee approved a proposal from the UCORE Committee Chair to revise Rule 50 in order to bring the wording into agreement with policy as described in general education section of the *WSU Catalog*.

The general education policy states that students can take courses carrying a UCORE designation for a pass, fail (P, F) grade: "While courses with a UCORE designation can be taken on a pass, fail (P, F) basis as electives or to fulfill major requirements, they will not satisfy UCORE requirements if not taken for a letter grade..."

The language in the rule states that courses with a UCORE designation may not be taken pass, fail. This proposal corrects that inconsistency. No other aspect of the rule is changing.

The revision to the text is highlighted on the next page, under the Exclusions heading.

50. PASS, FAIL GRADING OPTIONS

Pass, fail grading is a student-initiated option, whereby a student elects to take a letter-graded (A - F) course for a pass, fail (P, F) grade.

Pass, fail grading is available to students with the following provisions:

Undergraduate Students:

The university allows up to 21 credits to be taken at WSU on a pass, fail basis by students completing a baccalaureate degree at Washington State University. However, departments and programs may deny their majors permission to take, on a pass, fail basis, courses in their major field or courses needed to meet departmental requirements.

In addition, departments have the prerogative of requesting, from the Office of the Registrar, the letter grade for courses a prospective major has taken on a pass, fail basis. Departments and programs may refuse to accept courses needed to meet requirements if the courses were completed on a pass, fail basis before the student was accepted into the department or program.

In all cases, the advisor's approval is required for an undergraduate to take an A – F graded course for a pass, fail (P, F) grade. Requests for pass, fail grading are processed by the campus Registrar's Office.

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Grading:

The P (pass) grades earned by pass, fail enrollees will not be included in computing the grade point average; however, F grades earned by pass, fail enrollees will be included in grade point average computations.

Information indicating which students are enrolled on a pass, fail basis will not appear on grade rosters transmitted to instructors. Instructors turn in regular letter grades for all students, and grades of A through D are converted to P for those students who are enrolled pass, fail.

Exclusions:

- Courses approved to be graded with one of the satisfactory, fail grading basis (S, F; or S, M, F; or H, S, F; or H, NH, S, F; or S, U) as described in Rule 90f or 90k are excluded from the pass, fail grading option. The grading basis for these courses are indicated in the catalog course description.

~~• No courses designated as meeting University Common Requirements (UCOREs) may be taken pass, fail.~~

• Courses carrying a UCORE designation can be taken for a pass, fail (P, F) grade, but the pass, fail grade will not satisfy a UCORE requirement.

- No courses offered under the HONORS course prefix may be taken pass, fail.

Deadlines:

A student may change a regular letter-graded enrollment to a pass, fail enrollment, or vice versa, during the first three weeks of classes in a semester. After the third week and through the last day of instruction in a semester (end of the 15th week), only a pass, fail enrollment can be changed to a letter-graded enrollment.

At this time, Faculty Senate review and approval is recommended, to be effective fall 2023.