

December 18, 2012

Memorandum:

To: Professor Ken Struckmeyer: Executive Secretary Faculty Senate
From: Gregory Kessler: Professor and Director, School of Design and Construction 
Subject: Course Prefix Proposal

Ken, as you know the new School of Design Construction was formally established July 1st 2012. The major focus of the new school is to offer collaborative design and construction education to all four disciplines in the school. As such we are moving forward in developing a series of courses that will provide for high quality integrative education for our students.

As we develop these courses, it is important that the prefix for these courses represent the intent of the school. Rather than crosslisting these courses we are requesting to establish a new course prefix of SDC. This prefix will be used for all the collaborative courses in the school while we will retain the existing discipline specific prefixes for courses the focus on disciplinary skills. We anticipate that there will eventually be in the range of twelve courses or so that will ultimately have the new SDC prefix.

Once this request is approved we will then be forwarding to you this spring semester the first series of courses for approval under the SDC prefix.

Thanks for your consideration of this request and if you have questions please do not hesitate to contact me.

Washington State University
MAJOR CURRICULAR CHANGE FORM - - COURSE
 (Submit original signed form and **ten** copies to the Registrar's Office, zip 1035.)

Future Effective Date: 08/16/2013 New course Temporary course Drop service course
 (effective date cannot be retroactive) There is a course fee associated with this course (see instructions)

- Variable credit _____
 - Increase credit (former credit _____)
 - Number (former number _____)
 - Crosslisting (between WSU departments)
(Must have both departmental signatures)
 - Conjoint listing (400/500)
 - Request to meet Writing in the Major [M] requirement (Must have All-University Writing Committee Approval)
 - Request to meet GER in _____ (Must have GenEd Committee Approval) Fulfills GER lab (L) requirement
 - Professional course (Pharmacy & Vet Med only) Graduate credit (professional programs only)
 - Other (please list request) see attached
- Repeat credit (cumulative maximum _____ hours)
 - Lecture-lab ratio (former ratio _____)
 - Prefix (former prefix none _____)
 - Cooperative listing (UI prefix and number _____)
taught by: WSU UI jointly taught
 - S, F grading

course prefix	course no.	title		
credit	lecture hrs per week	lab hrs per week	studio hrs per week	prerequisite

Description (**20** words or less) _____

Instructor: _____ Phone number: _____ Email: _____
Contact: _____ Phone number: _____ Email: _____
Campus Zip Code: 2220

- Please attach rationale for your request, a current and complete syllabus, and explain how this impacts other units in Pullman and other branches (if applicable).
- Secure all required signatures and provide 10 copies to the Registrar's Office.

[Signature] A.K. 12.18.12 [Signature] 12/18/12 _____
 Chair/date Dean/date General Education Com/date

_____ [Signature] 12/19/12 _____
 Chair (if crosslisted/interdisciplinary)* Dean (if crosslisted/interdisciplinary)* Graduate Studies Com/date

_____ _____ _____
 All-University Writing Com/date Academic Affairs Com/date Senate/date

***If the proposed change impacts or involves collaboration with other units, use the additional signature lines provided for each impacted unit and college.**