

TO: Craig Parks, Chair of Senate

FROM: Judith McDonald, Chair of the Faculty Affairs Committee



SUBJECT: Proposed changes to the Faculty Manual

FAC would like to request the following action items for the next senate meeting:

1. Insert the following three paragraphs on Page 61 of the Faculty Manual, at the start of bullet (f):

“Tenure must be granted or denied. Granting of tenure becomes effective on August 16 for academic-year appointees and on July 1 for annual appointees. Upon denial of tenure, notification of nonreappointment will be given at least twelve months in advance of the termination of service.

Notification of the granting or denial of tenure shall be given in writing to the faculty member by the Provost and Executive Vice President within three working days after a decision has been made. While notification of the final tenure decision will be communicated by the Provost and Executive Vice President, the dean or relevant area administrator will provide more detailed analysis.

If the Faculty member resigns within ninety calendar days after notification of denial of tenure, no reference will appear in his or her personnel file that tenure was denied or that a recommendation to deny tenure was made. The effective date of such resignation shall be the date upon which the appointment would have been terminated if tenure had been denied, or earlier, if mutually agreed to by both parties.”

2. Remove the requirement that colleges, departments, schools or other units send copies of their tenure criteria to the Executive Secretary. These documents should be available online at the college, department, school or other unit website, as well as at the Provost’s office. The suggested edits are:

Page 54, second to last paragraph:

“After administrative approval, a copy of the criteria shall be provided to every faculty member of the college, department/school or unit ~~and a copy shall be filed with the Executive Secretary of the Faculty Senate.~~”

Page 57, end of first paragraph:

“After administrative approval, a copy of the new or revised criteria and description of the process shall be provided to every faculty member of the college department, school or other unit, and an additional copy shall be filed with the Executive Secretary of the Faculty Senate.”