

MEMORANDUM

TO: Faculty Senate

FROM: Judith McDonald, Chair-Elect of the Faculty Senate

RE: The Legislative Subcommittee of the Steering Committee

Date: September 1, 2016

Over the past few years, the Legislative Subcommittee has been asked to respond quickly on issues identified by the legislative representative, and has sometimes needed to seek clarification from other areas of university governance before responding. The senate executive is in a position to respond quickly and to seek information from other areas of the university. It is proposed that the Legislative Subcommittee composition be amended as follows:

Functions:

1. Makes recommendations to the Steering Committee.
2. Serves in an advisory capacity to the Faculty Legislative Representative, Steering Committee and Faculty Senate.

Composition:

1. It shall include the Legislative Representative, Chair-elect, Chair, Immediate Past Chair and Executive Secretary of the Senate.

Responsible to: Faculty Senate

Reports to: Faculty Senate