

**MEMORANDUM**

**TO:** Sheila Converse, Executive Secretary  
Faculty Senate

**FROM:** Becky Bitter, Registrar's Office

**FOR:** Academic Affairs Committee

**DATE:** 23 March 2017

**SUBJECT:** Proposal to Revise Rule 55, Change of Major

At its meeting on March 21, 2017, AAC approved the attached proposal to revise Rule 55, Change of Major.

The proposal updates the rule to reflect current practice. Currently, when a student changes major, the outgoing department is able to see this change through reports in the system; thus, the outgoing signature is not necessary. The Provost's Office, associate deans, campus vice chancellors, and ASCC support this change.

At this time, Faculty Senate review and approval is recommended, to be effective fall 2017.