

MEMORANDUM

TO: Sheila Converse, Executive Secretary
Faculty Senate

FROM: Becky Bitter, Registrar's Office

FOR: Academic Affairs Committee

DATE: 3 February 2016

SUBJECT: Proposal to Revise Rule 105

At its meeting on February 2, 2016, AAC approved the following proposal to revise Rule 105. The suggestion for this revision came from the University Ombudsman.

105. ADMINISTRATIVE CHANGES TO FINAL GRADES

a.) Chairperson Acting in Lieu of Instructor: In the extraordinary circumstances when an instructor is not available, or has failed to respond within 20 business days according to Rule 104, then the chairperson of the department may change a final grade.

b.) University Grade Appeals Board: If a chair, dean, Graduate School Dean, Vice Chancellor for Academic Affairs or designee, or University Ombudsman finds determines that a change of a final grade may be is warranted for any reason other than academic dishonesty, any one of them may refer the case to the chair of the University Grade Appeals Board for review. The case must be referred within one semester of the posting of the grade (excluding summer term). ~~Students may not take a grade appeal directly to the board. (Students follow the academic complaint procedures, as presented in Rule 104.) In the case of graduate students, the Dean of the Graduate School may refer a case to the Board upon completion of the Graduate School appeal process.~~

The University Grade Appeals Board shall have jurisdiction over decisions of any instructor ~~faculty member~~ and/or administrator on matters of University course grading appeals. The decision of the board is final and not subject to further appeal.

Note: Students may not take a grade appeal directly to the board but should follow the academic complaint procedures, as presented in Rule 104.

c.) University Academic Integrity Hearing Board: If an allegation of academic dishonesty is not resolved between the instructor and the student, then the case is referred to the University Academic Integrity Hearing Board. The case must be referred to the board within one semester (excluding summer term). The University Academic Integrity Hearing Board shall have jurisdiction over decisions of any instructor ~~faculty member~~ on matters of grading related to academic dishonesty cases. The decision of the board is final and not subject to further appeal.

At this time, Faculty Senate review and approval is recommended, to be effective fall 2016.