

To: Jeannette Mageo, Chair of Senate

From: Denise Yost, Chair of the Faculty Affairs Committee

Date: November 5, 2018

RE: Changes to the *Faculty Manual* in Section III.D.11 Professional Leave

On behalf of the FAC, I am writing to recommend Faculty Senate approval of the attached revision to the Faculty Manual, which highlights the importance of those on leave participating in tenure and promotion cases as well as critical departmental elections and hires, as requested. All FAC members present at the time of the vote were unanimous of their approval and their recommendation that the proposed changes to the Faculty Manual move on to the Faculty Senate.