

**From:** [noreply@wsu.edu](mailto:noreply@wsu.edu)  
**To:** [curriculum.submit](#)  
**Subject:** 139a 467997 Teaching and Learning Requirements Revise - Revise or Drop Graduate  
**Date:** Plan Thursday, October 4, 2018 11:41:09 AM  
**Attachments:** [2018.10.04.11.40.52.78.FormData.html](#)  
[2018.10.04.11.40.51.39.currentCatalogFile\\_MIT\\_Request\\_for\\_Catalog\\_Changes\\_to\\_Program\\_Course\\_Requirements.docx](#)  
[2018.10.04.11.40.51.39.currentCatalogFile1\\_Teaching\\_and\\_Learning\\_MIT\\_elementary.docx](#)  
[2018.10.04.11.40.51.39.currentCatalogFile2\\_Teaching\\_and\\_Learning\\_MIT\\_secondary.docx](#)

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Tariq Akmal has submitted a request for a major curricular change. His/her email address is: takmal@wsu.edu.

**Requested change:** Revise or Drop Graduate Plan

**Degree:** Master in Teaching (MIT)

**Title:** MIT, Non-Thesis [CSC Note: (Elementary)]

**Requested Effective Date:** Fall 2019

Revise plan requirement: Yes

**Dean:** Erdman, Phyllis - Assoc Dean - Education,

**Chair:** Akmal, Tariq,

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Catalog Subcommittee  
Approval Date

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AAC, PHSC, or GSC  
Approval Date

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Faculty Senate  
Approval Date

**From:** [Akmal, Tariq](#)  
**To:** [curriculum.submit](#); [Erdman, Phyllis](#)  
**Subject:** Re: 139a,b 467997 Teaching and Learning Requirements Revise - Revise or Drop Graduate Plan  
**Date:** Plan Thursday, October 4, 2018 11:46:51 AM

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Tariq Akmal, Ph.D.  
Chair, Department of Teaching & Learning  
321 Cleveland Hall  
Washington State University  
Pullman, WA 99164-2132  
PH: (509) 335-7296  
FAX: (509) 335-5046



College of  
Education

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**From:** "curriculum.submit@wsu.edu" <curriculum.submit@wsu.edu>  
**Date:** Thursday, October 4, 2018 at 11:40 AM  
**To:** "Akmal, Tariq" <takmal@wsu.edu>, "Erdman, Phyllis" <perdman@wsu.edu>  
**Subject:** 467997 Teaching and Learning Requirements Revise - Revise or Drop Graduate Plan

Akmal, Tariq,

Erdman, Phyllis - Assoc Dean - Education,

Tariq Akmal has submitted a request for a major curricular change.

**Requested change:** Revise or Drop Graduate Plan

**Degree:** Master in Teaching (MIT)

**Title:** MIT, Non-Thesis

**Requested Effective Date:** Fall 2019

Revise plan requirement: Yes

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Both Chair and Dean approval is required to complete the submission process. Please indicate that you have reviewed the proposal by highlighting one of the statements below and **reply all** to this email. ([curriculum.submit@wsu.edu](mailto:curriculum.submit@wsu.edu).) [Details of major change requested can be found in the attached supplemental documentation]

1. I approve this proposal in its current form.

2. I approve this proposal with revisions. Revisions are attached.

3. I do not approve this proposal. Please return to submitter.

If you do not respond within one week, you will be sent a reminder email. If no response is received within three weeks of the submission date, the proposal will be returned to the submitter.

Thank you for your assistance as we embark on this new process. If you have any questions or concerns, please let us know [wsu.curriculum@wsu.edu](mailto:wsu.curriculum@wsu.edu).

Suzanne Lambeth, Assistant Registrar

Graduations, Curriculum, & Scheduling

Washington State University

Registrar's Office

PO Box 641035

Pullman WA 99164-1035

509-335-7905

slambeth@wsu.edu

**Note:** Please use the attachments to this email rather than the link below to view the supporting documentation.

**From:** [Erdman, Phyllis](#)  
**To:** [Akmal, Tariq](#); [curriculum.submit](#)  
**Subject:** RE: 139a,b 467997 Teaching and Learning Requirements Revise - Revise or Drop Graduate Plan  
**Date:** Thursday, October 4, 2018 11:58:15 AM

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**1. I approve this proposal in its current form.**

Phyllis Erdman, Ph.D.  
Executive Associate Dean for Academic Affairs  
Interim Co-Chair, Department of Educational Leadership, Sport Studies & Counseling/Educational Psychology  
College of Education  
Washington State University  
Pullman, WA 99164-2114  
Phone: 509/335-1738  
Fax: 509/335-9172  
Email: [perdman@wsu.edu](mailto:perdman@wsu.edu)

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**From:** Akmal, Tariq  
**Sent:** Thursday, October 4, 2018 11:47 AM  
**To:** [curriculum.submit](#) <[curriculum.submit@wsu.edu](mailto:curriculum.submit@wsu.edu)>; Erdman, Phyllis <[perdman@wsu.edu](mailto:perdman@wsu.edu)>  
**Subject:** Re: 467997 Teaching and Learning Requirements Revise - Revise or Drop Graduate Plan

Tariq Akmal, Ph.D.  
Chair, Department of Teaching & Learning  
321 Cleveland Hall  
Washington State University  
Pullman, WA 99164-2132  
PH: (509) 335-7296  
FAX: (509) 335-5046



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**From:** "[curriculum.submit@wsu.edu](mailto:curriculum.submit@wsu.edu)" <[curriculum.submit@wsu.edu](mailto:curriculum.submit@wsu.edu)>  
**Date:** Thursday, October 4, 2018 at 11:40 AM  
**To:** "Akmal, Tariq" <[takmal@wsu.edu](mailto:takmal@wsu.edu)>, "Erdman, Phyllis" <[perdman@wsu.edu](mailto:perdman@wsu.edu)>  
**Subject:** 467997 Teaching and Learning Requirements Revise - Revise or Drop Graduate Plan

Akmal, Tariq,

Erdman, Phyllis - Assoc Dean - Education,

Tariq Akmal has submitted a request for a major curricular change.

**Requested change:** Revise or Drop Graduate Plan

**Degree:** Master in Teaching (MIT)

**Title:** MIT, Non-Thesis

**Requested Effective Date:** Fall 2019

Revise plan requirement: Yes

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Both Chair and Dean approval is required to complete the submission process. Please indicate that you have reviewed the proposal by highlighting one of the statements below and **reply all** to this email. ([curriculum.submit@wsu.edu](mailto:curriculum.submit@wsu.edu).) [Details of major change requested can be found in the attached supplemental documentation]

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2. I approve this proposal with revisions. Revisions are attached.

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Thank you for your assistance as we embark on this new process. If you have any questions or concerns, please let us know [wsu.curriculum@wsu.edu](mailto:wsu.curriculum@wsu.edu).

Suzanne Lambeth, Assistant Registrar

Graduations, Curriculum, & Scheduling

Washington State University

Registrar's Office

PO Box 641035

Pullman WA 99164-1035

## Rationale for Requesting Changes to MIT Requirements in the WSU Catalog

The Department of Teaching & Learning (T&L) reorganized the MIT program in order to clarify program requirements and course sequences and articulation across the four campuses on which the degree is currently used per feedback from the Graduate School. The curriculum change process was begun in the spring of 2017, but extended into the fall of 2018 because of the complicated nature of the changes that we made. To sum up that process:

1. The MIT program under the TCH LRN prefix used a variety of courses from a variety of programs that were cobbled together and used in different combinations on different campuses, looking like separate degrees. Therefore,
2. The Department of Teaching & Learning requested a new MIT prefix (but not a degree) to allow for reorganization of the courses and for all campuses to use the same courses (or almost all the same courses) in their programs. Existing courses were moved from a TCH LRN prefix to an MIT prefix with an improved sequence of courses (some courses in TCH LRN and MIT prefixes remained cross-listed). This resulted in a what now looks like a single degree across all four campuses.

The request to change the prefix and the changes in the courses were approved but no approval for a change to the catalog was documented. Daniel Vickoren from the Graduate School contacted the Department to request that we submit follow-up paperwork to resolve this issue (please see his email on the following page).

Please note that all but two (2) courses were approved by the spring of 2018. The two exceptions were TCH LRN 502 *Assessment of Teaching & Learning* changing to MIT 502 (same title) and the creation of a new course, MIT 503, to replace the use of an ED PSYCH 502 course that was no longer available for use in the MIT program (ED PSYCH changed the courses and their applications for their degree).

We will submit the two additional courses for approval this fall for use in the 2019-2020 academic year.

**Therefore, we are requesting that the catalog be updated to that it aligns to the approved course sequences in the newly approved MIT prefix for the Department of Teaching and Learning.** This will request will only affect the MIT programs in Teaching & Learning on all campuses.

In this submission, please find the following:

1. The rationale for the request (this page).
2. The Revisions to the Catalog for *Teaching and Learning MIT—Elementary*
3. The revisions to the catalog for *Teaching and Learning MIT—Secondary*.

Please note the addition of the Tri-Cities Campus requirements as that program was resurrected in 2014 but the elementary program was not approved until 2017.

(Email from Daniel Vickoren)

Hi Tariq,

This is a follow-up to our phone discussion yesterday (Thursday). I tried to call and discuss this over the phone today, but I missed you. This is what I found...

Faculty Senate archives include a memo from you, dated September 8, 2016, serving as rationale for the prefix change (attached – Tmemo2016). The last section mentions paperwork to update the curriculum would come later in Fall. Faculty Senate approved the prefix change 1/26/17. Unfortunately, there is no record of documentation going through faculty senate to adjust the requirements for the MIT to include these new courses. The Rationale for MIT Prefix (document #1) you sent me describes your new requirements, but it isn't anywhere in senate records, and I don't see anything that includes the course tracks (document #3) nor the updated sequences (documents #4 and #5).

As you know, students are enrolled in your MIT courses and the last thing we want is to start confusing students by making changes at this point.

**I requested that the WSU General Catalog for 2018-2019 be updated to include your new requirements. The Registrar's Office has agreed, provided that a major curricular change will be submitted for review as early possible in Fall 2018.** I'm not sure what may have happened with any earlier curricular change for the MIT, but **please work to have a new major curricular change submitted as early as possible** so we can get your MIT requirements resolved. They wanted me to stress the importance of closing the loop by backing up what they are putting in the catalog with a major curricular change request.

I have also attached the full string of emails which include my discussion with the Registrar's Office.

Please let me know if you have any questions or give me a call on Monday if want to talk about this.

Thanks,

-Daniel

Daniel Vickoren

Programs and Graduations Supervisor | Graduate School

Washington State University

Pullman, WA 99164-1030

[daniel.vickoren@wsu.edu](mailto:daniel.vickoren@wsu.edu)

(509) 335-0050

**Teaching and Learning MIT (Elementary; Non-Thesis) – Pullman/Spokane:**

- MIT Core: must complete all of the following:
  - KINES 536, TCH\_LRN 540, TCH\_LRN 552, TCH\_LRN 556, TCH\_LRN 564, TCH\_LRN 572, TCH\_LRN 594
  - KINES 536, MIT 501, 505, 507, 508, 511, 571, 575, SPEC ED 520, TCH LRN 502 (MIT 502)
- Teaching Core: must complete all of the following:
  - ED\_AD 506, ED\_PSYCH 503, ED\_PSYCH 504, SPEC\_ED 520, TCH\_LRN 502, TCH\_LRN 505, TCH\_LRN 517, TCH\_LRN 525, TCH\_LRN 588, TCH\_LRN 593, TCH\_LRN 595, TCH\_LRN 600
  - MIT 530, 531, 532, 533, 534, 535
- Research Credits: 2 credits minimum:
  - TCH\_LRN 702
  - MIT 702
- Total Graded Credits: 40 ~~33-36~~ credits minimum
- Total Credits: 52 ~~47-49~~ credits minimum

**Applicable Graduate School Requirements:**

- Graded Credits: 29 credits
- Research Credits: 2 credits
  - TCH\_LRN 702
  - MIT 702
- Total Credits: 31 credits minimum

**Teaching and Learning MIT (Elementary; Non-Thesis) – Vancouver:**

- MIT Core: must complete all of the following:
  - KINES 536, TCH\_LRN 521, TCH\_LRN 525, TCH\_LRN 540, TCH\_LRN 552, TCH\_LRN 556, TCH\_LRN 564, TCH\_LRN 572, TCH\_LRN 583
  - ED AD 506 (MIT 503), KINES 536, MIT 504, 505, 506, 507, 509, 512, 571, 575, SPEC ED 520
- Teaching Core: must complete all of the following:
  - ED\_AD 506, ED\_AD 510, ED\_PSYCH 503, ED\_PSYCH 504, SPEC\_ED 520, TCH\_LRN 522, TCH\_LRN 593, TCH\_LRN 594, TCH\_LRN 595, TCH\_LRN 600
  - MIT 530, 531, 532, 533, 534, 535, 537
- Research Credits: 2 credits minimum:
  - TCH\_LRN 702
  - MIT 702
- Total Graded Credits: 40 ~~38~~ credits minimum



- Total Credits: 53 51 credits minimum

**Applicable Graduate School Requirements:**

- Graded Credits: 29 credits
- Research Credits: 2 credits
  - ~~TCH\_LRN 702~~
  - MIT 702
- Total Credits: 31 minimum

**NEW PROGRAM ON TC CAMPUS (Approved 2017)**

Teaching and Learning MIT (Elementary; Non-Thesis)—Tri-Cities:

- MIT Core: must complete all of the following:
  - KINES 536, MIT 501, 505, 507, 508, 511, 570, 571, 575, SPEC ED 520, TCH LRN 502 (MIT 502), TCH LRN 510
- Teaching Core: must complete all of the following:
  - MIT 530, 531, 532, 533, 534, 535
- Research Credits: 2 credits minimum:
  - MIT 702
- Research Credits: 2 credits minimum:
  - ~~TCH\_LRN 702~~
  - MIT 702
- Total Graded Credits: 43 credits minimum
- Total Credits: 57 credits minimum

**Applicable Graduate School Requirements:**

- Graded Credits: 29 credits
- Research Credits: 2 credits
  - ~~TCH\_LRN 702~~
  - MIT 702
- Total Credits: 31 minimum