

MEMORANDUM

TO: Matt Hudelson, Executive Secretary
Faculty Senate

FROM: Becky Bitter, Registrar's Office

FOR: Registrar's Office

DATE: 30 September 2020

SUBJECT: Proposal to Revise Rule 67, Dropping a Course

On September 29, 2020, AAC approved a revision to Rule 67, Dropping a Course. The revision gives additional information about the drop deadline and inserts a reference to the website where drop dates may be found for shorter classes.

Like Rule 68 on withdrawals, the rule now specifies that an instructor must give approval for a drop if a grade is present, and also refers to the rule governing student petitions for academic calendar deadlines.

67. DROPPING A COURSE

A student may drop a course without record up to the end of the 30th day of the fall or spring semester in which the course is offered. For summer session or shorter courses, a prorated schedule is followed and may be found at <https://registrar.wsu.edu/deadlines-drop-withdrawal/>. ~~or according to a prorated schedule for shorter academic terms.~~

If a grade is present, the course may not be dropped without the instructor's consent.

In exceptional circumstances, students may petition to drop a course following the deadline. See Rule 57.

At this time, Faculty Senate review and approval is recommended, to be effective fall 2021.