M E M O R A N D U M

TO: Amy Nielsen, Executive Secretary
            Faculty Senate Steering Committee

FROM: Registrar's Office

DATE: 6 May 2019

SUBJECT: Request to add an item to the Review and Approval Process for
            'Admission to the Major' requirements (formerly certification
            requirements)

The Registrar's Office is respectfully requesting that the Faculty Senate Steering
Committee add departmental 'Admission to the Major' requirements to the list of items
that can be streamlined. This seems wise for the following reasons:

- Catalog Subcommittee's philosophy is that departmental 'Admission to the
  major' requirements are under the department's purview, and therefore they do
  not need to spend committee time reviewing these requests.
- For the change to Rule 53 to be successful, it will be important that revisions to
  admission to the major requirements happen as efficiently as possible.
- As with other streamlined processes, the Registrar's Office will send these
  changes forward on an undergraduate major change bulletin, with the item noted
  as being streamlined. The process will be more efficient, and at the same time the
  information will be available for senate consideration in the usual manner.

For reference, please see the list of items below that the senate is already allowing the
Registrar's Office to streamline, since 2016, based on support from the Catalog
Subcommittee:
  - Dropping majors, minors, certificates
  - Expanding choices to fulfill degree requirements, if additional courses
    are offered by the college that offers the degree
  - Name changes for majors, options, minors, certificates
  - Degree requirement changes related to course number changes
  - Degree extensions to other campuses, once approved by Provost's
    Office and assuming no curricular change

Thank you for considering the request to add to the streamlined list.