

**MEMORANDUM**

**TO:** Matt Hudelson, Executive Secretary  
Faculty Senate

**FROM:** Becky Bitter, Registrar's Office

**FOR:** Academic Affairs Committee

**DATE:** September 27, 2021

**SUBJECT:** Proposal to Revise Rule 25

At its meeting on September 21, 2021, AAC approved a revision to Rule 25 as proposed by the Registrar's Office. The revision updates the terminology in the rule to match what students see in myWSU. The revision also adds additional information about how the academic levels function.

**Current:**

**25. CLASS STANDING**

Freshman Standing —below 30 semester hours; Sophomore Standing—30 to 59 1/2 hours; Junior Standing—60 to 89 1/2 hours; Senior Standing—90 and above hours.

**Proposed:**

**25. ACADEMIC LEVEL (CLASS STANDING) FOR UNDERGRADUATES**

An undergraduate student's academic level (or class standing) is based on the number of credits earned. This level is used to meet requirements for enrollment, financial aid and scholarships, housing, etc. A student's academic level includes awarded transfer credit.

<b>Total Credits Earned</b>	<b>Academic Level</b>
0 – 29	Freshman
30 – 59	Sophomore
60 – 89	Junior
90 +	Senior

An undergraduate student with a prior bachelor's degree is classified as a post-baccalaureate student regardless of the number of credits earned. Post-baccalaureate students are not considered graduate students.

At this time, Faculty Senate review and approval is recommended, to be effective fall 2022.