



WASHINGTON STATE UNIVERSITY

**Elson S. Floyd  
College of Medicine**

DEPARTMENT OF NUTRITION AND EXERCISE PHYSIOLOGY

# Preceptor Guide

Master of Science

Coordinated Program in Dietetics

(MS CPD)

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## PROGRAM CONTACT INFORMATION FOR PRECEPTOR REFERENCING

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SP = Supervised Practice; IOR = Instructor of Record for the Course

*NOTE: If you have rotation-related questions and/or student feedback or concerns, please contact the Instructor of Record for the given content area related to your site (clinical nutrition, foodservice management, clinical nutrition) or the program director.*

WSU Health Sciences Spokane

Nutrition & Exercise Physiology Department

412 E. Spokane Falls Blvd.

Spokane, WA 99210-1495

Web address: <https://medicine.wsu.edu/nutrition-and-exercise-physiology-degree-program/mscpd/>

## 1 MASTER OF SCIENCE COORDINATED PROGRAM IN DIETETICS

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### 1.1 PROGRAM DESCRIPTION

Washington State University (WSU) offers a Master of Science in the Coordinated Program in Dietetics, Nutrition, and Exercise Physiology (MS CPD). This program is an interdisciplinary examination and evaluation of the multiple influences on individual and population health using benchmarks garnered from several perspectives, including but not limited to, biological, nutritional, social/psychological, environmental, and clinical input. The graduate dietetics program offers a unique perspective on how and why the human body functions and reacts in certain ways to various exercise and nutritional stimuli. Graduates of the MS CPD are expected to perform effectively as entry-level practitioners in a clinical nutrition, foodservice management, and community nutrition settings.

### 1.2 MISSION STATEMENT

The mission of the WSU Master of Science Coordinated Program in Dietetics is centered around the preparation of entry-level Registered Dietitian Nutritionists who promote optimum health and wellness for individuals and communities through the integration of nutrition and exercise physiology in a variety of dietetic career paths.

### 1.3 PROGRAM GOAL ONE

The program will prepare MS CPD graduates to be credentialed entry-level Registered Dietitian Nutritionists (RDNs).

### 1.4 PROGRAM GOAL TWO

The program will prepare MS CPD graduates to test for the American College of Sports Medicine Exercise Physiologist® (ACSM-EP®) credential.

### 1.5 PROGRAM GOAL THREE

The program will prepare MS CPD graduates to demonstrate a commitment to positively contribute to the health of individuals and communities through active participation and/or leadership in community/public service.

## 2 PROGRAM ACCREDITATION

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### 2.1 PROGRAM ACCREDITATION STATUS

The WSU Master of Science Coordinated Program in Dietetics (MS CPD) is fully accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (AND). ACEND is recognized by the United States Department of Education and the Council for Higher Education Accreditation.

ACEND Information:

120 South Riverside Plaza, Suite 2190, Chicago, IL 60606

(800) 877-1600

<https://www.eatrightpro.org/acend>

#### 3.1 FACILITY SELECTION FOR SUPERVISED PRACTICE & ONGOING COMMUNICATION PATHWAYS

Facilities affiliated with WSU for the MS CPD provide supervised practice experiences that meet the current ACEND competencies. Facilities are chosen based on willingness and ability to provide meaningful educational experiences that result in dietetic students' acquisition of necessary skills to practice as an entry-level dietitian. The preceptors at selected facilities must be engaged professionally by completing continuing education requirements. The full contingent of facilities must provide the necessary experiences for dietetic students to meet the designated ACEND competencies associated with community nutrition, clinical nutrition, or foodservice management experiential learning.

1. When a new site or new lead preceptor is identified and expresses interest in a precepting partnership, the program director, at a minimum, will meet with the lead preceptor or site representative to review the program and details from the updated Preceptor Guide. The process for site affiliation with the program will also be relayed by the director (if needed). Based on this initial meeting, potential sites can determine if they are able to provide learning experiences and an environment that meet current ACEND competencies and MS CPD requirements.
2. Following a fruitful initial meeting, the site will be connected or continue to connect with the faculty member coordinating student placements to talk through logistics of scheduling, site onboarding, and an optimal communication route for students prior to starting a rotation. The site may also meet with the Instructor of Record (IOR) for the course at this time, who will relay student course requirements, expectations, and competencies, and address course-specific questions and inquiries, as requested by the site.
3. Ongoing communication between the program and site will include but not be limited to:
  - The program director regularly communicating with sites/preceptors for programmatic feedback and evaluation, updates from ACEND regarding precepting, and preceptor appreciation.
  - The faculty member coordinating student placements maintaining semesterly communication with sites/preceptors for placement logistics and site preferences.
  - The IOR of the content area SP course communicating with any preceptor who has inquiries or issues about course content, competencies, assignments, or a specific student at the site (see the *Program Contact Information for Preceptor Referencing* on page 3).
4. Feedback is an important part of learning and should be viewed as an opportunity for reflection and growth. Preceptors provide student feedback in two forms: formative evaluation (ongoing feedback) and performance evaluation. A formal evaluation of each student is conducted a minimum of once, at the completion of the supervised practice rotation. Most foodservice management and clinical rotations include a mid-point evaluation in addition to the final. Students will review evaluation timelines with the preceptor at the beginning of each rotation.
5. Dietetic students complete a site evaluation following each rotation ([Appendix F](#)). The program director and the MS CPD faculty review the dietetic students' feedback and the current ACEND competencies to determine if program affiliations are adequate and appropriate to meet the needs of the MS CPD. If a site fails to meet expectations, the program director or faculty contacts the site representative. Issues concerning individual sites are discussed with the facility representative(s) or the External Dietetics Advisory Board for resolution. If a resolution cannot be obtained, the contract will be terminated per the terms of the agreement.

## 6. Affiliation Agreement Statement Reminder

- For medical or clinical supervised practice sites "The training site shall consider that students are learners and will not replace Training Site personnel with students. Any service rendered by students is incidental to the educational purpose of the clinical education program. "
- For the nonmedical supervised practice sites "While students are engaged in the education program provided pursuant to this (WSU non-medical affiliation) agreement, they shall retain the status of students working towards the fulfillment of their degree requirements. Students are not employees or agents of WSU."

## 3.2 PRECEPTOR RESPONSIBILITIES

A preceptor, by definition, is an individual at a community nutrition, clinical nutrition, or food service management site who is designated to provide supervision and related assessments of student progress in achieving the supervised practice competencies required by ACEND.

Preceptor responsibilities include:

- Provision of clients/patients and associate preceptors to share and assist in the experiential training of dietetic students and provide additional resources that might strengthen the educational experiences for students.
- Assignment of students to various learning activities during the supervised practice experience, as outlined in the Preceptor Evaluation of Students for Community Nutrition ([Appendix B](#)), Clinical Nutrition ([Appendix C](#)) and Foodservice Management ([Appendix D](#)).
- Completion and submission of the Preceptor Evaluation of Student survey via Qualtrics, providing feedback on student's performance strengths and areas for improvement to be reviewed by the CPD director and faculty.
- Completion of the annual Employer & Preceptor Evaluation of Program ([Appendix E](#)).
- Maintaining practice area competence and professional growth through completion of continuing education and professional activities.

## 3.3 PRECEPTOR RESOURCES

The preceptor's role is critical in preparing students to become quality entry-level dietitians. Being a preceptor for dietetic students presents nutrition and dietetics professionals with additional responsibilities and requires a high level of professionalism and dedication. Many preceptors may not always feel prepared for their role in educating and evaluating students. Through these resources and ongoing collaboration and support, we hope to help make precepting a positive and rewarding experience.

### 3.3.1 Preceptor Resource Toolkit

The Nutrition and Dietetics Educators and Preceptors (NDEP) [Preceptor Resource Toolkit](#) serves as a resource for preceptors and educators to solve problems that may arise during supervision of dietetic students. The toolkit contains frameworks to solve key issues such as cultural humility and awareness, professionalism, and communication across different generations.

### 3.3.2 Preceptor Orientation Checklist ([Appendix A](#))

The Nutrition and Dietetics Educators and Preceptors (NDEP) Development Committee created a [general orientation checklist for preceptors](#) to use. The purpose of this checklist is to be a starter orientation template for preceptors to use and modify to fit their facility

### 3.3.3 Preceptor Training Course Provided through ACEND

This Preceptor Training Course helps preceptors prepare for their role as a mentor for dietetic students and includes 8 complimentary CPEUs. <https://acend-school.thinkific.com/courses/preceptor-training-course>.

### 3.3.4 CPEUs for Precepting

Preceptors may record a total of 15 CPEUs per 5-year cycle for precepting and/or leadership on your Activity Log. For more information and to obtain the necessary forms, visit the [Commission on Dietetic Registration](#).

### 3.3.5 MS CPD Supervised Practice Rotation Requirements

In accordance with the 2022 ACEND Standards for Coordinated Programs, students must complete a minimum of 1000 hours of supervised practice. These experiential practice hours are fulfilled through supervised practice rotations in Community Nutrition (Child Nutrition, Free Choice), Clinical Nutrition, and Foodservice Management. The specific number of hours to be completed at each supervised practice site will be communicated with and agreed upon by the prospective preceptor prior to student placement. Students will document their hours completed at each supervised practice site. The student must actively participate in all dietetic practice activities during the experience and seek guidance from their primary preceptor, other dietetic staff, healthcare professionals and the CPD faculty to successfully achieve the assigned objectives.

Each dietetic rotation has specific competency requirements that must be met by the student. If the student completes the learning objectives in fewer hours than the minimum, they must consult with their rotation supervisor, course professor and/or the CPD director about enrichment experiences in that rotation. If the student takes longer to attain the required competencies, as evaluated by the preceptor, course professor, and/or CPD director, the course professor will work with the student and possibly extend the rotation until each competency is met.

The competencies and preceptor evaluation for Community Nutrition, Clinical Nutrition, and Foodservice Management are in Appendix B, Appendix C, and Appendix D, respectively.

## 3.4 HANDLING ADVERSE SITUATIONS

The MS CPD student selection process is very competitive and thorough with thoughtful consideration taken into the rigorous didactic coursework and experiential supervised practice requirements necessary for successful completion of the program. Although faculty and staff continually evaluate students to identify potential difficulties and implement a plan of remediation, adversities may occur at a supervised practice site. Suggestions for handling a challenging situation include:

1. Frequent, ongoing formative assessment with feedback, which offers the student an opportunity to work on areas in need of improvement and strengthening.
2. Early identification of potential challenges. Optimally, adverse situations should be addressed with the student directly. If the situation continues, the CPD director and/or course professor should be contacted for involvement and remediation, as needed.
3. Clear communication of expectations early in the rotation.
4. Addressing knowledge deficiencies and providing extra reading, resources, or references for the student.

*Please Note: Significant challenges should be communicated with the CPD director as early as possible.*

## 4 STUDENT RESPONSIBILITIES

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### 4.1 STUDENT RESPONSIBILITIES IN SUPERVISED PRACTICE ROTATIONS

Students' primary responsibility during each supervised practice (SP) rotation is care of the clients/patients. Client/patient welfare has precedence over personal educational objectives.

#### 4.1.1 Attendance

Students are expected to observe the same working hours and holidays as worksite employees of the institution where they are assigned during SP rotations, per preceptor preferences. The assigned SP dates may include days or weeks when WSU is not in session, specifically University-recognized holidays, Thanksgiving week, and spring break week. Additionally, students may be scheduled for occasional rotation hours on weekends as directed by their preceptor, course professor, or program director.

#### 4.1.2 Absences

Students are responsible for notifying preceptors and course faculty as early as possible in the semester if absence from an SP rotation is anticipated. Provisions must be made to the satisfaction of the SP preceptors and faculty for coverage of duties during an absence. The student will need to make up any SP hours missed to meet the overall required 1000 experiential hours.

#### 4.1.3 Dress Code

Students must always exhibit a professional appearance at the practice site both in manner and dress. The dress code will be determined and enforced by the assigned preceptor *as each site may vary in dress code requirements*. Each student is responsible for obtaining and adhering to the site-specific dress code. Each student must always wear a name tag identifying oneself as a Washington State University Nutrition and Exercise Physiology student.

#### 4.1.4 Onboarding

Students will work with the facility onboarding specialist and/or preceptor to complete and submit all required onboarding documentation prior to the first day of scheduled SP rotations, per site protocol. Students will contact preceptors two to six weeks prior to the start dates. This introductory communication will allow students and preceptors to introduce themselves and discuss logistical information about the SP rotation including on-site parking, dress code, daily scheduled hours, etc.

#### 4.1.5 Professional Liability Insurance

NEP students are required to obtain professional liability insurance before they participate in any NEP experiential learning activities.

#### 4.1.6 Professionalism

Moral or ethical character is an important component of professional behavior and of the overall assessment of students' fitness to enter the health care profession. Students in the MS CPD are expected to maintain ethical and professional behavior while completing experiential SP rotations. Students will be held to the standards of conduct and safety expected of employees in facilities participating in precepting MS CPD students.

### 4.2 INJURY OR ILLNESS WHILE IN THE FACILITY FOR SUPERVISED PRACTICE

If necessary, the student will be taken at their own expense to a medical clinic or an Emergency Department for treatment of an injury or emergent illness. If an illness occurs while the student is at the facility, they will be directed to go to the nearest medical clinic at their own expense.



## 5 APPENDICES

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### 5.1 APPENDIX A: PRECEPTOR ORIENTATION CHECKLIST

#### Prior to the start of the rotation:

- Via email, share the following details with the student: dress code, arrival/departure time, directions to facility, meeting location, parking, meals, breaks, pre-rotation assignments or readings, confirmation of rotation dates and number of hours to be completed at the facility, resources to bring (e.g., laptop, books, lab coat, etc.), required medical forms and clearances.
- Please share any helpful details regarding required onboarding prior to the student's start date and/or the contact email for the facility's onboarding specialist.

On the first day of the rotation (If there are multiple preceptors working with the student during this rotation, choose a preceptor who has the most interest in orienting the student).

- Meet with the student to:
  - Provide a tour of the facility and:
    - Relay the location of the nearest restroom facilities, where to put bag and jacket, optimal place to store and eat lunch, and where to go during a break time.
    - Introduce the student to key employees, administrators, and support staff.
    - Show the student where resources can be found: Electronic Health Record (EHR), Software (i.e., CBORD), communication tools (i.e., Email platform, Intranet).
    - Show the student where to find tools such as clinical documentation forms (i.e., MDS, malnutrition screening, intake forms).
  - Review the Policies and Procedures Manual:
    - Location of the manual & when to refer to it.
    - Print or highlight pertinent policies for use during rotation (e.g., assessment policy for clinical nutrition, foodservice delivery & nourishment).
    - Explain procedures such as Personal Protective Equipment (PPE), HIPPA, Safety, HACCP, Emergency & Disaster Plans
  - Understand prior experiences and rotations completed.
  - Clarify the student's goals for the rotation and any potential strengths and/or challenges.
  - Review the expectations of the student from the preceptor, department, and facility.
  - Discuss the overall schedule for the entire rotation and scheduled preceptor-student interaction for observation and feedback (E.g., weekly meetings to review progress).
  - Review a "typical day" at the rotation.
  - Discuss site expectations of the student regarding professionalism, punctuality, illness, inclement weather, and any personal issues such as religious observances, personal obligations, and pre-planned personal events.
  - Review any specific training or learning modules to be completed.
- The dietetic student should share the following information with the preceptor on day 1:
  - Relevant assignment checklists to meet ACEND competencies during the rotation.
  - Outline projects and/or presentations to be completed during the rotation, and due dates.
  - Procedure and timeline for evaluations to be completed by the preceptor(s).
  - How rotation hours will be tracked by the student.

## 5.2 APPENDIX B: COMMUNITY NUTRITION – PRECEPTOR EVALUATION OF STUDENT

Please NOTE: This is an EXAMPLE for referencing. The actual evaluation will be completed electronically via a Qualtrics link provided by the student.

### Preceptor Evaluation of Student

#### NEP 501: Community Nutrition Supervised Practice

WSU Master of Science Coordinated Program in Dietetics (MS CPD)

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Preceptor's Name: \_\_\_\_\_ Preceptor's Email: \_\_\_\_\_

Community Rotation Type: Child Nutrition; Free Choice

Site: \_\_\_\_\_

**Directions:** For each CRDN (competency) below, please mark the appropriate rating option that best describes your evaluation of the student's performance in each category, as satisfactory or unsatisfactory, and review the results with the student.

#### Rating Scale:

- **Satisfactory** = Overall, the competency or skill is performed at a level expected for a dietetic student in training at the time the evaluation is conducted.
- **Unsatisfactory** = Overall, the competency or skill is **not** performed at a level expected for a dietetic student in training, at the time the evaluation is conducted. *(If this option is chosen for any item on a final evaluation, please contact the Course Professor or Program Director)*

### **ACEND Competencies (CRDNs) for Community Nutrition Supervised Practice**

- **CRDN 2.1 - Scope of Practice/Code of Ethics** Practice in compliance with current federal regulations and state statutes and rules, as applicable, and in accordance with accreditation standards and the Scope of Practice for the Registered Dietitian Nutritionist, Standards of Practice, Standards of Professional Performance, and the Code of Ethics for the Profession of Nutrition and Dietetics
- **CRDN 2.10 - Professionalism:** Demonstrates professional attributes in all areas of practice (E.g., dependability, adaptability, resourcefulness, interpersonal interactions, written, verbal, and non-verbal communication, organization/planning).
- **CRDN 2.11 - Cultural Humility:** Shows cultural humility in interactions with colleagues, staff, clients, patients, and the public.
- **CRDN 2.12 - Cultural Humility:** Implements culturally sensitive strategies to address cultural biases and differences.
- **CRDN 3.10 - Education/Counseling:** Uses effective education and counseling skills to facilitate behavior change.
- **CRDN 3.12 - Education/Counseling:** Delivers respectful, science-based answers to client/patient questions concerning emerging trends

Student's overall strengths: \_\_\_\_\_

Student's area(s) for improvement: \_\_\_\_\_

### 5.3 APPENDIX C: CLINICAL NUTRITION – PRECEPTOR EVALUATION OF STUDENT

Please NOTE: This is an EXAMPLE for referencing. The actual evaluation will be completed electronically via a Qualtrics link provided by the student.

#### Preceptor Evaluation of Student

##### NEP 540: Clinical Nutrition Supervised Practice

WSU Master of Science Coordinated Program in Dietetics (MS CPD)

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Preceptor's Name: \_\_\_\_\_ Preceptor's Email: \_\_\_\_\_

Evaluation Period: Midpoint Evaluation; Final Evaluation

Site: \_\_\_\_\_

**Directions:** For each CRDN (competency) below, please mark the appropriate rating option that best describes your evaluation of the student's performance in each category, as satisfactory or unsatisfactory, and review the results with the student.

#### Rating Scale:

- **Satisfactory** = Overall, the competency or skill is performed at a level expected for a dietetic student in training at the time the evaluation is conducted.
- **Unsatisfactory** = Overall, the competency or skill is **not** performed at a level expected for a dietetic student in training, at the time the evaluation is conducted. *(If this option is chosen for any item on a final evaluation, please contact the Course Professor or Program Director)*

#### ACEND Competencies (CRDNs) for Clinical Nutrition Supervised Practice

- **CRDN 2.1 - Scope of Practice/Code of Ethics** Practice in compliance with current federal regulations and state statutes and rules, as applicable, and in accordance with accreditation standards and the Scope of Practice for the Registered Dietitian Nutritionist, Standards of Practice, Standards of Professional Performance, and the Code of Ethics for the Profession of Nutrition and Dietetics
- **CRDN 2.10 - Professionalism:** Demonstrates professional attributes in all areas of practice (E.g., dependability, adaptability, resourcefulness, interpersonal interactions, written, verbal, and non-verbal communication, organization/planning).
- **CRDN 2.5** - Works collaboratively with NDTRs and/or support personnel in other disciplines.
- **CRDN 2.6** - Refers clients and patients to other professionals and services when needs are beyond individual scope of practice.
- **CRDN 3.1** - Performs Medical Nutrition Therapy by utilizing the Nutrition Care Process including use of standardized nutrition terminology as part of the clinical workflow elements for individuals, groups, and populations of differing ages and health status, in a variety of settings.
- **CRDN 3.2** - Conducts nutrition focused physical exams.
- **CRDN 3.7** - Demonstrates effective communications and documentation skills for clinical and client services in a variety of formats and settings, which include telehealth and other information technologies and digital media.

Student's overall strengths: \_\_\_\_\_

Student's area(s) for improvement: \_\_\_\_\_

## 5.4 APPENDIX D: FOODSERVICE MANAGEMENT – PRECEPTOR EVALUATION OF STUDENT

Please NOTE: This is an EXAMPLE for referencing. The actual evaluation will be completed electronically via a Qualtrics link provided by the student.

### Preceptor Evaluation of Student

NEP 551: **Foodservice Management Supervised Practice**

WSU Master of Science Coordinated Program in Dietetics (MS CPD)

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Preceptor's Name: \_\_\_\_\_ Preceptor's Email: \_\_\_\_\_

Evaluation Period: Midpoint Evaluation; Final Evaluation

Site: \_\_\_\_\_

**Directions:** For each CRDN (competency) below, please mark the appropriate rating option that best describes your evaluation of the student's performance in each category, as satisfactory or unsatisfactory, and review the results with the student.

#### Rating Scale:

- **Satisfactory** = Overall, the competency or skill is performed at a level expected for a dietetic student in training at the time the evaluation is conducted.
- **Unsatisfactory** = Overall, the competency or skill is **not** performed at a level expected for a dietetic student in training, at the time the evaluation is conducted. *(If this option is chosen for any item on a final evaluation, please contact the Course Professor or Program Director)*

### **ACEND Competencies (CRDNs) for Foodservice Management Supervised Practice**

- **CRDN 2.1 - Scope of Practice/Code of Ethics** Practice in compliance with current federal regulations and state statutes and rules, as applicable, and in accordance with accreditation standards and the Scope of Practice for the Registered Dietitian Nutritionist, Standards of Practice, Standards of Professional Performance, and the Code of Ethics for the Profession of Nutrition and Dietetics
- **CRDN 2.10 - Professionalism:** Demonstrates professional attributes in all areas of practice (E.g., dependability, adaptability, resourcefulness, interpersonal interactions, written, verbal, and non-verbal communication, organization/planning).
- **CRDN 1.1** - Selects indicators of program quality and/or customer service and measures achievement of objectives. *(Quality Management Project)*
- **CRDN 1.4** - Conducts projects using appropriate research methods, ethical procedures, and data analysis utilizing current and/or new technologies. *(Quality Management Project)*
- **CRDN 2.7** - Applies change management strategies to achieve desired outcomes. *(Catered Event/Themed Meal)*
- **CRDN 4.2** - Perform management functions related to safety, security, and sanitation that affect employees, clients, patients, facilities, and food. *(Safety and Sanitation Inspection)*
- **CRDN 4.3** - Conduct clinical and client service quality management activities (such as quality improvement or quality assurance projects). *(Quality Management Project)*
- **CRDN 4.10** - Analyze risk in nutrition and dietetics practice (such as risks to achieving set goals and objectives, risk management plan, or risk due to clinical liability or foodborne illness). *(Safety and Sanitation Inspection)*

Student's overall strengths: \_\_\_\_\_

Student's area(s) for improvement: \_\_\_\_\_

## 5.5 APPENDIX E: WSU MS CPD – EMPLOYER & PRECEPTOR EVALUATION OF PROGRAM

*Please NOTE: This is an EXAMPLE for referencing. The actual evaluation will be completed electronically via a Qualtrics link provided by the program director.*

### Employer & Preceptor Evaluation of Program

#### WSU Master of Science Coordinated Program in Dietetics (MS CPD)

Description: The WSU MS CPD requests your cooperation in evaluating the academic and professional preparation of our dietetic students for supervised practice rotations and/or graduates (employees) for employment at your site over the past year.

We appreciate your time. Your responses and feedback will be used for improvement of our educational program.

- Site/Facility Name: \_\_\_\_\_
- Type of facility for dietetics practice (choose one): Community Nutrition / Clinical Nutrition / Food Service Management
- Name of person completing this survey (Last, First): \_\_\_\_\_ Date: \_\_\_\_\_
- The responses given are in reference to (choose one):
  - Dietetic students only from the WSU MS CPD who have completed supervised practice hours at this site over the past year
  - New employees only at this site who are graduates of the WSU MS CPD
  - Both dietetic students and new employees over the past year from the WSU MS CPD
- Overall, dietetic students and/or graduates (employees) from the WSU MS CPD over the past year adhered to policies and procedures of the institution and demonstrated cultural sensitivity and humility, integrity, and confidentiality.
- Overall, dietetic students and/or graduates (employees) from the WSU MS CPD over the past year managed time efficiently.
- Overall, dietetic students and/or graduates (employees) from the WSU MS CPD over the past year readily accepted constructive feedback and respected patients and staff.
- Overall, dietetic students and/or graduates (employees) from the WSU MS CPD over the past year delivered evidence-based and professional documentation that is consistent with the policies and procedures of the facility.
- Overall, dietetic students and/or graduates (employees) from the WSU MS CPD over the past year actively and collaboratively participated in discussions and meetings.
- Overall, dietetic students and/or graduates (employees) from the WSU MS CPD over the past year were adaptable to unforeseen situations, determined alternative plans of action, when warranted, and sought out additional learning opportunities to improve areas of knowledge.
- Optional – Please share any suggestions for additional curricular or supervised practice exposures that could improve the training of students in this program: \_\_\_\_\_

## 5.6 APPENDIX F: WSU MS CPD – STUDENT EVALUATION OF SUPERVISED PRACTICE SITE

*Please NOTE: This is an EXAMPLE for referencing. Each student will complete an evaluation of each SP site electronically via a qualtrics survey provided through the course.*

### MS CPD Student Evaluation of Supervised Practice Site

Directions: Using the given 5-point Likert scale (Agree to Disagree) and/or the space provided, please select the appropriate response that best describes your experience as a graduate dietetic student at the noted rotation site.

- I knew what was expected of me during this rotation.
- I was comfortable asking for help from the preceptor(s) and expressing my ideas.
- The direction and feedback I received from the preceptor(s) was timely and stated in a meaningful and collaborative manner.
- The learning activities assigned by the preceptor(s) were beneficial and had some connection to the required competencies.
- Support personnel (other than the preceptor) were willing to collaborate with me to create a positive learning experience.
- Please share up to 3 strengths or benefits of this experiential rotation and practice site:
- Please share up to 3 areas for improvement of this experiential rotation and practice site:
- **Self-reflection.** Please share up to 3 tasks you performed well during this experiential rotation (possibly exceeding your own expectations):
- **Self-reflection.** Please share up to 3 tasks you performed during this experiential rotation that could be improved upon when in a similar practice setting moving forward: