

MINUTES  
Board of Regents  
March 10, 2023

The Board of Regents of Washington State University (WSU or University) met pursuant to call in Open Meeting at 9:00 a.m. on Friday, March 10, 2023, at WSU Tri-Cities, Collaboration Hall, Room 102, Richland, Washington.

Present: Marty Dickinson, Chair; Regents Brett Blankenship, Enrique Cerna, Judi McDonald, Doug Picha, Lura Powell, Jenette Ramos, Lisa Schauer, and President Kirk H. Schulz. Present via teleconference Regents Heather Redman and John Schoettler.

**I. OPENING**

**A. Report from the Chair of the Board of Regents.** Chair Dickinson called the meeting to order and welcomed audience members. Chair Dickinson reminded the audience that members of the public were invited to view the meeting via YouTube and that a link was available on the Board of Regents website.

Chair Dickinson commented that the Board would like to take a moment to recognize the faculty and staff's hard work and dedication around the system. She said the last few years had been difficult for many, but the spirit of the WSU Community has been nothing short of inspiring. In the face of a global pandemic, faculty and staff have come together to continue supporting WSU's students and communities around the state. As we navigate working with diminished enrollments and reduced budgets, the Board commends the faculty and staff for everything they have done and continue to do in service of WSU's students and communities.

Chair Dickinson reminded the audience that there would be a public comment period during the meeting to be held at the conclusion of the Board's regular business and stated that the period would last for up to 10 minutes. She noted that each speaker would be allowed two minutes, and preference would be given to speakers speaking to matters that are or will be before the Board.

**B. Report from the President of the University.** President Schulz welcomed the audience and provided the following updates:

**Leadership Update** – President Schulz reported that Vice President for External Affairs and Government Relations Colleen Kerr would leave WSU to pursue a role with Microsoft on March 15, 2023. President Schulz said WSU owes a great debt to Ms. Kerr for her leadership over the past 12 years. She has been instrumental in leading WSU's efforts in Washington, DC, and within the Washington state legislature. Ms. Kerr has shepherded the university through major expansions, securing funding and legislation that enabled us to launch the WSU Everett campus and the Elson S. Floyd College of Medicine. Her advocacy, energy, and dedication will be missed. President Schulz reported as WSU begins the search for a new Vice President, Senior Director of State Relations Chris Mulick, will serve as interim vice president.

**Communications Update** - President Schulz reported over the last month, he has been sending out bi-weekly letters to the WSU community on several issues related to WSU's fiscal health. He said in the

previous two letters, he provided updates on enrollment and projections for the fall and shared general data about the fiscal health of WSU. President Schulz further reported in future letters he would be providing information on the WSU athletics budget and the Pac-12 media contract and would address WSU's rankings and strategies WSU will implement to enhance its reputation.

**State of the Union Address** – President Schulz reported Dean Mary Rezac was the guest of Washington State Senator Marie Cantwell at the national State of the Union address in Washington, DC. He said her attendance helped to spotlight the work being done at the federal level to advance science, technology, engineering, and mathematics (STEM) education and encourage more women to pursue STEM fields. Dean Rezac's attendance garnered significant media coverage highlighting WSU's research's role in elevating the state and Washington industries.

**WSU Extension** – President Schulz reported as a part of a larger project funded by the U.S. Department of Health and Human Services, WSU's Children and Family Research Unit received \$1.2 million to increase access to mental health treatment and recovery in rural and underserved school districts in Washington state. He said over the course of three years, the Unit will work in six school districts in four Washington counties where resources like school specialists or therapists are scarce. In rural communities, teachers and school staff tend to be the only non-family support students have. Through this project, the Children and Family Research Unit will train teachers and staff and provide them with the tools they need to support their students, keeping teacher moral high through professional development and helping find mental health resources for educators. The Children and Family Research Unit will serve up to 6,000 students and 700 teachers and staff for three years.

**Athletics** – President Schulz reported the WSU women's basketball team won the Pac-12 Tournament for the first time in program history, clinching an automatic qualifier in the NCAA tournament. He said this is an incredible win for our program and a testament to the leadership of Kamie Ethridge.

**Global Health in Kenya** – President Schulz reported he recently had a great visit with WSU's colleagues at WSU Global Health in Nairobi, Kenya. He said it was fantastic to see the extent of our operation there. WSU has 17 administrative staff in its office in Nairobi with expertise in Finance, Administration, Procurement, and Human Resources. The administrative lead in Nairobi is Selestine Njoga, and staff supports nearly 200 employees doing fieldwork on the WSU-funded grants in Kenya and Tanzania. WSU enjoys excellent working relationships with the University of Nairobi (UoN) – especially in the area of infectious diseases. There is a significant opportunity to expand our partnership beyond the Allen School of Global Health into other areas at UoN. President Schulz reported that WSU is working with the Office of the Provost and the Faculty Senate to establish our first dual Ph.D. degree where students would simultaneously earn a Ph.D. in Biomedical Sciences at WSU and the appropriate degree at UoN. WSU will send a group of interested individuals on a trip to Nairobi with opportunities for enhanced collaborations in Health Sciences, Engineering, Agriculture, and Social Sciences.

**C. Report from the WSU Tri-Cities Chancellor.** Chancellor Sandra Haynes provided the Regents updates on WSU Tri-Cities enrollment, the Academic Portfolio and Resources Review, new degree programs in Cybersecurity and Social Work, and the WSU Tri-Cities Institute for Northwest Energy Futures (INEF).

**D. Commendation for Vice President for External Affairs and Government Relations and Chief Legislative Officer Colleen Kerr**

Chair Dickinson read Board of Regents resolution #230310-679 commending Vice President for External Affairs and Government Relations and Chief Legislative Officer Colleen Kerr for her service to the Board of Regents and WSU.

It was moved and seconded that the Board of Regents adopts resolution #230310-679. Carried. *(A copy may be requested from the President's Office.)*

**II. CONSENT AGENDA.**

Chair Dickinson reported that there were three items on the Consent Agenda.

- A) Approval of Minutes – January 27, 2023, Board of Regents Meeting
- B) Establish the Bachelor of Science Degree in Cybersecurity
- C) Establish the Bachelor of Science Degree in Pharmaceutical and Medical Sciences

Chair Dickinson asked if any Regent wished to remove an item on the Consent Agenda to be considered separately. Hearing no requests, it was moved and seconded that the Consent Agenda be approved. *Carried.*

**III. REPORTS FROM SHARED GOVERNANCE GROUPS.** Representatives from each University Shared Governance Group—Foundation Board of Directors, Alumni Association, Faculty Senate, WSU Associated Students of Washington State University Tri-Cities, and the Administrative and Professional Advisory Council—reviewed their reports as submitted. *(Exhibit A)*

**IV. EXECUTIVE AND GOVERNANCE COMMITTEE REPORT.** Chair Dickinson reported the Committee discussed one Information Item: Election of Officers. After Board discussion, Regent Dickinson reminded the Board the election of officers would come before the Regents for action at the May 5, 2023, Board meeting for action. Regent Dickinson further reported the Committee reviewed one Action Item and submitted the following for Board consideration:

**Proposed Revision to Board of Regents Bylaws**

Chair Dickinson noted for the record that it was decided that this item would be presented as an Action Item rather than a Future Action Item in accordance with the Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents approve, effective May 1, 2023, proposed revisions to Board of Regents Bylaws: (1) changing the Treasurer from "Vice President for Finance and Administration" to "Executive Vice President for Finance and Administration," (2) adding "Executive Vice President" to Article II, Sections 11 and 12, and Article IV, Section 2, and (3) adding "Executive Vice President" to Article V, Section 2 as proposed. Carried *(Exhibit B)*

**V. STRATEGIC AND OPERATIONAL EXCELLENCE COMMITTEE REPORT.** Regent Schoettler reported that the Strategic and Operational Excellence Committee reviewed and discussed one Information Item: Faculty Compensation – Overview and Updates presented by Executive Vice President and Provost and Pullman Chancellor Elizabeth Chilton and Senior Vice Provost Laura Griner Hill. Regent Schoettler further reported that the Committee held focused discussions on WSU's Enrollment Management led by Vice Provost for Enrollment Management Saichi Oba and Marketing and Communications led by Vice President for Marketing and Communications Phil Weiler.

**VI. ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT.** Regent Cerna reported that the Academic and Student Affairs Committee reviewed two Future Action Items: Establish the Bachelor of Science Degree in Cybersecurity and Establish the Bachelor of Science Degree in Pharmaceutical and Medical Sciences presented by Executive Vice President and Provost and WSU Pullman Chancellor Elizabeth Chilton. Following Board discussion, the Committee recommended both Future Actions be moved to the March 10, 2023, Consent Agenda for the Board's consideration. Regent Cerna further reported the Committee review and discussed one Information Item: Student Affairs System-Wide Update presented by Executive Vice President and Provost and WSU Pullman Chancellor Elizabeth Chilton and Vice Chancellor for Student Affairs Ellen Taylor. Regent Cerna reported the Committee reviewed one Action Item and submitted the following for the Board's consideration:

**Proposed Amendments to WAC 504-24-030 – Undergraduate Housing Requirement**

It was moved and seconded that the Board of Regents approve revisions to WAC 504-24-030 – Undergraduate Housing Requirement as proposed. Carried (*Exhibit C*)

**VII. FINANCE AND COMPLIANCE COMMITTEE REPORT.** Regent Schauer reported that the Finance and Administration Committee reviewed and discussed one Information Item: Internal Audit Update presented by Chief Audit Executive Heather Lopez. Regent Schauer further reported the Committee reviewed seven Future Action Items: Academic Year 2023-2024 Tuition Rates, Academic Year 2023-2024 Services and Activities Fee Rate Changes, and Academic Year 2023-2024 and Summer of 2023 Services and Academic Fee Committee Allocations, WSU Pullman, Fiscal Year 2024 Undergraduate Technology Fee Committee Allocations, WSU Vancouver, Fiscal Year 2024 Technology Fee Committee Allocations presented by Interim Vice President for Finance and Administration Matt Skinner, and Executive Director of Budget, Planning and Analysis Kelly Westhoff, WSU Pullman, Academic Year 2023-2024 Housing and Dining Rates presented by Vice Chancellor for Student Affairs Ellen Taylor and Assistant Vice Chancellor for Student Affairs, Finance Linda McDermott, and WSU Pullman, Proposed Student Recreation Center Fee Increase presented by Interim Vice President for Finance and Administration Matt Skinner, Vice Chancellor for Student Affairs Ellen Taylor and Assistant Vice Chancellor for Student Affairs, Finance Linda McDermott.

**VIII. OTHER BUSINESS.** Chair Dickinson reported the Regents met in Executive Session on Thursday, March 9, 2023, with legal counsel to discuss pending litigation involving the university. As a result of those discussions, Chair Dickinson reported the Board had an Action Item and moved that the Board of Regents adopt Resolution No. 230310-680 approving the request for defense of a University employee. *Carried.*

**IX. PUBLIC COMMENT PERIOD.** WSU students Simon Smith and Ryan Culp commented to the Board requesting WSU divest from fossil fuels.

**X. ADJOURNMENT.** The meeting adjourned at 11:40 a.m.

Approved by the Board of Regents at its meeting held on May 5, 2023.

*Signed Copies Available in the Office of the System President*

March 10, 2023

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Board of Regents Report

SUBMITTED BY: Mike Connell, Vice President of Advancement & CEO, WSU Foundation

The Washington State University Foundation is pleased to report the following:

- As of February 24, 2023, generous alumni and friends have contributed \$61,732,894 in total philanthropic activity to benefit Washington State University faculty, students, research, and outreach system-wide during Fiscal Year 2023 (July 1, 2022 – June 30, 2023). In addition, the endowment market value was \$631,169,933 as of December 31, 2022.
- WSU's College of Arts and Sciences recently received a \$1.575 million philanthropic commitment from David Pollart ('67 Liberal Arts) to name the David G. Pollart Center for Arts and Humanities. The gift will provide perpetual annual funding for arts, music, and humanities programming, such as student engagement opportunities like internships or study abroad. In addition, it will support artist-in-residency collaborations with the Department of Fine Arts, School of Music, the Jordan Schnitzer Museum of Art, and other humanities departments. It will also fund guest lecture and event series, as well as faculty fellowships to develop new exhibitions, performances, and other activities.
- The WSU Foundation hosted its annual Board of Director's Retreat in Scottsdale, Arizona, February 15-16, 2023. This was the first meeting for seven new Board Members:
  - Kathy Brindley
  - Melanie Lange
  - Hube Langenhorst
  - Richard McKinney
  - Gina Meyers
  - Elizabeth Schneider
  - Gary Teague
- Key discussions with the Board revolved around the campaign, including the first of several in-depth conversations with volunteer and donor stakeholders to collect their feedback about WSU's vision and direction, and the role the campaign can play in achieving the system's OneWSU aspirations. The information gathered will directly inform the development of core messages, themes, and character of the campaign. In addition to the campaign, the Board also reviewed WSU Advancement's first comprehensive Strategic Plan, which will be finalized this spring.
- The next meeting of the WSU Foundation Board of Directors will be held in conjunction with the WSU Foundation's Spring Meeting, May 18-19, 2023, on the WSU Vancouver Campus.

March 10, 2023

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Alumni Association Report

SUBMITTED BY: Mark Schuster, WSUAA President 2022-2023  
Mariah Maki, WSUAA Executive Director

### Supporting WSUAA's Bright Future

The WSUAA is fortunate to introduce a new endowment during #CougsGive '23. Past WSUAA President Doug Willcox and his wife Judy generously founded the **WSUAA Presidents Excellence Endowment**. Doug and Judy's endowment and future donations to it will provide much-needed funds to help support and expand the programming and services of the Alumni Association. We are incredibly thankful to Doug and Judy for their generosity and continued support of WSUAA.

### Embracing OneWSU

Last month's third annual **Women's Leadership Summit** was a fantastic example of the OneWSU initiative. Six WSU alumnae representing each WSU campus spoke to 520 registrants about how WSU played an integral role in their professional journeys and participated in a live Q&A session with attendees. This year's panelists included Lynn Aylesworth ('20), Monika Murugesan ('15), Savanna Navarro Kresse ('20), Elizabeth Schenk ('13), Shavenor Winters ('14), and Whitney Ward ('01). The WSU Spokane campus held an in-person watch party and networking event, allowing guests to connect with one another and share what they learned. A recording of the event, along with past summits, is available online at [alumni.wsu.edu/womensummit](http://alumni.wsu.edu/womensummit).

Cougs also headed south to the desert for several events recently. Held in conjunction with the WSU Foundation Board of Directors retreat, **WSU Evening with Leadership** was held in Scottsdale last month, featuring President Schulz. On March 5, WSUAA hosted **Cougars of the Desert**, which included golf, a social with special guest, WSU Head Volleyball Coach Jen Greeny, and a live auction with proceeds going directly to WSU student scholarships. We thank Student Affairs and WSU Foundation for their expanded support of these events and appreciate the participation from several campus leaders and academic units at both sites.

### Traveling the Globe with WSUAA

Coug alums are ready to explore the world this summer! **The Exclusive Wine & Food Journeys with The WSU Alumni Association** trip to the Rioja and Basque regions, where WSU alums and friends can experience the world's top food and wine destinations, is completely sold out this year. The annual **Wine & Food with Cougs on the Lower Salmon River** trip, where fellow Cougs can enjoy an all-inclusive, whitewater-wine-food-fun guided rafting tour this August, is nearly sold out less than a month since opening registration. We look forward to continuing these exciting travel programs for WSU alums and friends.

### WSUAA Member Benefits

As part of WSUAA's **Member Appreciation Month** every May, the Summer edition of *Washington State Magazine* is sent out exclusively to WSUAA members. The issue features content and discounts exclusively for WSUAA members to enjoy, one of the many perks WSU alums can receive as WSUAA members. For more information on Membership Appreciation Month, visit [alumni.wsu.edu/MemberMonth](http://alumni.wsu.edu/MemberMonth).

Date *March 10, 2023*

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Faculty Senate Update

SUBMITTED BY: Christine Horne, Faculty Senate Chair

The Faculty Senate is pleased to report the following:

The Faculty Senate Executive met with the provost's office on February 21.

Laura Griner Hill, Senior Vice Provost spoke to Senate (2/2/2023) about the results of the COACHE survey. Chris Keane and colleagues provided updates regarding the Office of Research (2/16/2023). Steve Bollens, WSU Faculty Representative to the State Legislature, gave us a legislative update (3/2/2023).

We continue to examine processes for reviewing new degree proposals and are working to clarify relevant sections of the Education Policies and Procedures Manual.

This spring we approved new undergraduate degrees in cybersecurity (for the Pullman, Everett, and TriCities campuses) and pharmacy (for the Spokane campus).





**ASWSUTC**  
Associated Students of Washington State University Tri-Cities

**Date: March 10, 2023**

**To: The Washington State University Board of Regents**

**Subject: ASWSUTC Report**

**Submitted By: Isaac Marroquin, ASWSUTC President**

Elected to serve in March of 2022, Isaac Marroquin and Anmol Hothi have led the Associated Students of WSU Tri-Cities with a vision that promotes inclusion, engagement, and development. ASWSUTC has led countless student-centered advocacy initiatives, been included in countless One WSU efforts, and set a standard for excellence within the campus. The contributions made by this year's executive team built a positive impact on the campus culture and have also redefined what it means to be a Tri-Cities COUG.

#### Advocacy

ASWSUTC has made a great effort to make the work that we do be known, this is accompanied by a great Marketing Director, Randy Reed, and we have been able to connect with the student body in forms not possible in the past. Our advocacy is our priority, and this year has been no exception. Creating campus culture in a post-COVID world was an initiative of high interest, and through our many campus partnerships we have created a positive relationship with not only our student body but also established strong connections with our campus partners. With our collective "Study week" and Midterm programming, alongside our popular Cougar Pride Fridays and Lattes with leadership, the senate has prioritized students and the culture that is needed for a successful campus environment. This year we are also working towards getting two murals on campus, one of which will be a diversity-themed mural and the other Cougar pride themed. We believed in building engagement through our leadership, and we believe that the work that we did with our team this year has truly shown that.

Overall, through our advocacy efforts and engagement efforts we have developed better relationships with our student body, received great student input, and increased our student engagement.

#### Connecting to One WSU

This year ASWSUTC has had the opportunity to experiment and build strong relationships through collaborative efforts with the WSU system. In Partnership with the Student Government Council (SGC), the current president of ASWSUTC led the council as the chair which opened the door to several new opportunities for expansion, and development. Not only was this campus a host for one of the three meetings, but also was a key support system for our fellow campuses. Serving on many sub-committees, ASWSUTC made great strides in voicing student concerns and needs throughout the WSU system.

ASWSUTC is also recognized as a strong strategic partner in the completion of the annual Cougar Day at the Capitol event with great leadership from our Director of Legislative Affairs

Sophia Gourley. For context, this is an event that has not happened in person in almost three years. Sophia was the head planner for this work in partnership with our fellow campus partners through SGC as a collaborative effort. Students were given a unique experience and opportunity that had not been possible three years prior due to COVID-19 restrictions. This year the SGC legislative committee focused on three major points that formed our legislative priorities: tuition waiver for indigenous students (HB 1332); expanding mental health, allowing physicians from Oregon and Idaho to practice remotely in Washington (HB1069); expanding the Washington college grant (HB1156) and a basic needs bill, expanding on (HB 1893). This event was a great success and brought forth a shining example of collaboration within our WSU system.

#### ASWSUTC Elections

ASWSUTC is currently in the process of transitioning the team for next year with the arrival of our Spring 2022 Executive and General Election. With student involvement and engagement at the epicenter of what we do, we have pushed the limits and set a standard for inclusion and see a reflection from the student body that favors student government and the work that is integral to representing this campus. The students at Washington State University Tri-Cities will elect a new ASWSUTC President, Vice-President, and 11 Senators. My team and I have made the proper arrangement to not only establish a foundation for success but of encouragement as we welcome the next group of student leaders as they prepare to carry on the legacy of ASWSUTC.

Please contact me at [Isaac.marroquin@wsu.edu](mailto:Isaac.marroquin@wsu.edu) if you have any questions or would like further information on my team's great work thus far.

Thank you and Go Cougs!

*Isaac Marroquin*

Isaac Marroquin ASWSUTC PRESIDENT



Date: *March 10, 2023*

TO: All Members of the Board of Regents  
SUBJECT: APAC Report  
SUBMITTED BY: Angela Senter, APAC Chair

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***APAC is pleased to report the following:***

1. The January APAC meeting included strategic plan updates from Christine Hoyt, Vice President for Strategy, Planning and Analysis.
2. The February APAC meeting included three members of HRS that discussed the Fair Labor Standards Act, the Equal Pay & Opportunities Act and changes to the temporary hourly & non-permanent appointments.
3. The March meeting will focus on the Employee Tuition Waiver Program.
4. Congratulations to the 41 new AP employees added to the system in January!
5. APAC Staff Appreciation Week is set for April 10th-14th, 2023. Week of events, professional development, and AP Appreciation Awards for all locations

# ACTION ITEM #1

## Proposed Revisions to Board of Regents Bylaws (Kirk Schulz/Nathan Deen)

March 10, 2023

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** Proposed revisions to Board of Regents Bylaws: (1) changing the Treasurer from "Vice President for Finance and Administration" to "Executive Vice President for Finance and Administration," (2) adding "Executive Vice Presidents" to Article II, Sections 11 and 12, and Article IV, Section 2, and (3) adding "Executive Vice President" to Article V, Section 2.

**PROPOSED:** That the Board approve, effective May 1, 2023, proposed Revisions to Board of Regents Bylaws: (1) changing the Treasurer from "Vice President for Finance and Administration" to "Executive Vice President for Finance and Administration," (2) adding "Executive Vice President" to Article II, Sections 11 and 12, and Article IV, Section 2, and (3) adding "Executive Vice President" to Article V, Section 2.

**SUBMITTED BY:** Kirk Schulz, President

**SUPPORTING INFORMATION:** With the development of OneWSU and the WSU system, the University changed the title "Vice President for Finance and Administration" to "Executive Vice President for Finance and Administration." This change better reflects the systemwide responsibilities and broad scope of the position. After a national search, Leslie Brunelli was offered and accepted the position, commencing May 1, 2023.

This change in title requires the following corresponding revisions to the Board of Regents Bylaws:

- Article I, Section 3, provides that the "Treasurer of the Board shall be the Vice President for Finance and Administration of the University, unless the Board in its discretion appoints another individual to this office." We propose that "Vice President for Finance and Administration" be replaced with "Executive Vice President for Finance in Administration."

- Article II, Sections 11 and 12, list the University officials who may submit and present agenda items to the Board. We propose adding the title “Executive Vice Presidents” to these lists.
- Article IV, Section 2, lists University officers the President may appoint. We propose adding the title “Executive Vice Presidents” to the list.
- Article V, Section 2, lists the officers who may present to the Board on behalf of constituent groups. We propose adding the title “Executive Vice President” to that list.

If the Board approves these changes, they will be effective May 1, 2023.

ATTACHMENT: Board of Regents Bylaws, redline

**ATTACHMENT**

**REDLINE VERSION**

**PROPOSED CHANGES EFFECTIVE MAY 1, 2023**

**Bylaws of the Board of Regents of  
Washington State University**

**Article I: Membership and Officers of the Board**

1. Membership. The governance of Washington State University (University) shall be vested in a Board of Regents (Board) consisting of eleven (11) members (Regents), one (1) of whom shall be a student, and one (1) of whom shall be a member of the faculty.

2. Designation. The Officers of the Board shall consist of a President, who shall also be known as the Chair of the Board (Chair), and a Vice Chair, Secretary, and Treasurer.

3. Election and Appointment Process. At its regular meeting held after the first Wednesday in April of each year, the Board shall hold elections to fill the offices of Chair and Vice Chair. The Board shall elect a Vice Chair, as nominated by the Executive Committee, based upon the advice of the Board and in consultation with the President of the University. The Vice Chair shall then automatically succeed as Chair of the Board after one (1) year, commencing on July 1. The Board may elect to extend the term of the Chair or Vice Chair by a maximum of one (1) additional year with no further extensions. The student Regent and the faculty Regent are not eligible to hold the position of Chair or Vice Chair but are eligible to vote in elections under this paragraph.

The President of the University shall serve as Secretary of the Board as prescribed by RCW 28B.30.135. Secretary of the Board, where used in these Bylaws hereinafter, shall refer to the President of the University.

The Treasurer of the Board shall be the Executive Vice President for Finance and Administration of the University, unless the Board in its discretion appoints another individual to this office.

4. Chair. The Chair of the Board shall preside at all meetings of the Board and shall sign all written instruments on behalf of the Board that are necessary to implement programs and policies that have been approved by the Board. The Chair of the Board shall have the authority and responsibility to perform the duties customarily attached to the office and shall have such other authority and duties as prescribed by these Bylaws, Board of Regents Policies (Board Policies), and the Board.

5. Vice Chair. The Vice Chair of the Board shall have the authority to perform the duties of the Chair of the Board in the event of the Chair's absence or incapacity. The Vice Chair may have such other authority and duties as prescribed by these Bylaws, Board Policies, and the Board.

6. Secretary. The Secretary of the Board shall not have the right to vote. The Secretary shall be responsible for giving notice of all meetings of the Board, and recording and keeping of the minutes of the proceedings of the Board; shall be the custodian of all official records of the Board; shall attest all instruments required to be signed by the Chair of the Board; and shall perform all the duties pertaining to the office and do all other things required by the Board.

7. Treasurer. The Treasurer shall not have the right to vote. The Treasurer shall be the financial officer of the Board and shall render a true and faithful account of all moneys received and paid out.

8. Vacancies in Office and Removal. In the event of a vacancy in the office of Chair, the Vice Chair shall assume the office of the Chair, serving both the unexpired term of the Chair and the full term as Chair as provided in Article 1, Section 3, of these Bylaws. In the event of a vacancy in the office of the Vice Chair, the Board shall elect a Vice Chair to complete the unexpired term of the Vice Chair. A new election is then required as provided in Article 1, Section 3.

The Chair and Vice Chair of the Board may be removed from their respective positions as an officer of the Board by a majority vote at a regular or special meeting of the Board. Removal under this paragraph shall not affect the officer's continued service as a Regent.

## **Article II: Meetings of the Board**

1. Regular Meetings. Regular meetings of the Board shall be held pursuant to a schedule adopted yearly by resolution of the Board. There shall be no fewer than six (6) meetings scheduled on a yearly basis. Regular meetings include Board of Regents retreats scheduled in accordance with the regular meeting process. The Secretary of the Board, with the concurrence of the Chair of the Board, may cancel or change the date of any regular meeting. All such regular meetings will be conducted in conformance with the laws of the state of Washington governing such meetings.

2. Special Meetings. The Secretary or the Chair of the Board, or a majority of the members of the Board of Regents, may call a special meeting at any time. Not less than twenty-four (24) hours before any special meeting, the Secretary of the Board shall have notified each member of the Board by written notice of the time, location, and the business to be transacted at the meeting. Such notice shall be distributed and posted, and such meeting shall be conducted in accordance with the laws of the state of Washington governing such meetings.

3. Committee Meetings. Meetings of Board committees, as provided for in these Bylaws and in Board Policies, may be held before regular or special meetings, or at such time and such place as the Committee Chairperson may direct from time to time. All committee meetings shall be held in conformance with the laws of the state of Washington governing such meetings.

4. Notice and Agenda for Regular Meetings. Not less than seven (7) calendar days before any regular meeting, the Secretary of the Board shall transmit a meeting agenda to each member of the Board.

5. Addenda to the Agenda of Board Meetings. Those University officials who are authorized to bring agenda items to the Board may propose addenda to a regular meeting agenda in exceptional circumstances, such as when prompt Board attention is required and the need to place the matter on the agenda was unforeseen, with the concurrence of the Secretary of the Board.

Items added to the agenda by University officials must be submitted to the Board not less than twenty-four (24) hours prior to a regular meeting. Material must be submitted through the Secretary of the Board and must be in accordance with guidelines and procedures established for the submittal of items for the agenda.

The Board may add items to the agenda of a regular meeting, and take final action upon such additions, at any time prior to the conclusion of the meeting.

The Board may add items to the agenda of a special meeting at any time prior to the conclusion of the meeting, except that final disposition may not be taken on any matter added to the agenda unless timely notice to the addition has been given as required by law.

6. Quorum. Six (6) Regents shall constitute a quorum for the transaction of business at all regular and special meetings. A majority of the Regents present must approve all items requiring action by the Board.

7. Minutes. The Secretary of the Board shall keep the minutes of all regular and special meetings of the Board. Such minutes shall be distributed with the agenda in preparation for the subsequent meeting and, following approval shall be open to public inspection in the Office of the President during regular University business hours and shall also be posted on the University's Board of Regents web page.

8. Public Meetings. Regular and special meetings of the Board and Committees shall be open to the public in conformance with the laws of the state of Washington governing such meetings.

9. Executive Sessions. During any regular or special meeting of the Board, the Board may hold an executive (closed) session to discuss matters as permitted by applicable laws of the state of Washington.

10. Communications to the Board. Any person who wishes to bring a matter to the attention of the Board may do so by submitting written communication to the Board at the following address: c/o Office of the President, Washington State University, P.O. Box 641048, Pullman, Washington 99164-1048.

11. Appearance Before the Board. The meetings of the Board are intended for presentation of agenda items by the Regents, President, Provost and Executive Vice President, Executive Vice Presidents, Vice Presidents, Chancellors, other University officials as requested by the President, and the Senior Assistant Attorney General for discussion and action by members of the Board. Appearance via videoconferencing, telephone, or other electronic method is acceptable, rather than appearing in person; however, in-person presentations are strongly encouraged. Additionally, time shall be provided for public comment at each Board meeting.

A. Request to Provide Public Comment. Individuals who wish to provide public comment during a meeting of the Board must provide their name and any relevant title(s) or affiliation(s) on the sign-up sheet. The request should also set out clearly the topic to be presented.

B. Time Allocation. The chair of the Board may reasonably limit the amount of time allocated for the public comment period for each speaker and for each issue. Public



comments will take place during the scheduled public comment period. Unless otherwise indicated on the agenda or by the chair, the public comment period will be for ten (10) minutes, with a two-minute (2-minute) limit per speaker, and will occur at the end of the Board meeting.

- C. Scheduling of Speakers. Speakers who sign up in advance, who are commenting on matters before the Board, and who are appearing in person (exception for speakers with disabilities for whom physical attendance would be difficult) will be given priority during the public comment period. Speakers must register in advance with the Office of the President in order to appear via videoconferencing, telephone, or other electronic method. Should a large number of speakers wish to speak on the same issue or topical area, the Chair of the Board may ask representatives of the group to summarize their colleagues' statements, or limit the number of speakers on a given topic. Speakers also have the option of providing written comment to the Office of the President for distribution to the Regents.

No University officer, faculty, staff, or other employee or student of the University shall submit any matter to the Board for official consideration except as provided by the guidelines and procedures established for the submittal of items for the agenda or by public comment pursuant to this section.

12. Guidelines and Procedures for Submittal of Agenda Items to the Board. The topics of business to be introduced at a regular or special meeting shall be included on the agenda by observing the following guidelines.

A. Agenda items may be submitted only by an appropriate University official as follows: *Regents, President, Provost and Executive Vice President, Executive Vice Presidents, Vice Presidents, Chancellors, other University officials as requested by the President, and the Senior Assistant Attorney General.*

B. All items submitted to the Board for action must first be submitted to and discussed by the appropriate Committee, as provided in Article III of these Bylaws, at least one (1) Committee meeting prior to the meeting at which action will be requested, except:

(1) Items of a routine nature may be discussed by the appropriate Committee and brought before the Board at the same meeting in which action will be requested; and

(2) The Board Chair may suspend the requirement outlined in this Subsection as to any action item brought before the Board.

C. The Board may make use of a consent agenda for any item that the Board has determine to be "routine" or matters about which the Board commonly concurs. Items on the consent agenda will not be discussed prior to action. However, if any Board member believes that any item on the consent agenda requires discussion, that Board member may remove the item from the consent agenda merely by requesting the same.

D. All items to be included in the agenda must be submitted in writing no later than ten (10) days prior to the Board meeting to the Secretary of the Board, who shall be responsible for preparation and distribution of the agenda, except as otherwise allowed by Article II, Section 5 of these Bylaws.

13. Rules of Procedure. *Robert's Rules of Order*, latest revised edition, shall govern all meetings of the Board, except where such rules of order are superseded by these Bylaws, Board Policies, or applicable statutes or regulations.

### **Article III: Committees of the Board**

1. Standing Committees of the Board. In addition to an Executive and Governance Committee, the Board will have standing committees to consider matters and address issues in the following areas, including but not limited to: research, academic affairs, student life, budget, finance, personnel, compliance, audit, intercollegiate athletics, infrastructure, strategic planning, government affairs, institutional advancement, and diversity, equity, and inclusion. Through the Committees, Board members explore critical governance issues and communicate with University administration and others who share in the governance of the University. Detailed committee charters are set forth in Board Policies.

No Committee may act on behalf of the Board on matters requiring Board action, except for the Executive and Governance Committee in emergency situations as noted in the Executive and Governance Committee Charter. All Committees shall refer such matters to the Board for appropriate action in a regular or special meeting.

Following Board elections, as outlined in Article I, Section 3, the Chair of the Board shall make Committee appointments, including appointment of a chairperson to each of the Committees. Each Committee shall consist of at least three (3) Board members, including the Committee chairperson and a member of the Executive Committee. The President shall appoint one ex officio primary liaison to each standing committee from among the officers of the University and may appoint other ex officio members. The primary liaison, in consultation with the Committee chairs and other appropriate University officials, shall be responsible for development of Committee agendas. Committees of the whole are permitted and must function in accordance with this Article III.

2. Ad Hoc Committees of the Board. Ad hoc committees may be established by the Chair, from time to time, as the Chair may deem necessary or advisable to focus on specific matters or make recommendations to the Board for the handling of specific tasks or objectives in fulfillment of the duties and responsibilities of the Board. Each ad hoc committee must have, at a minimum, a written committee charge and a designated Board chairperson. Ad hoc committees are advisory only, and no ad hoc committee may act on behalf of the Board on matters requiring Board action. A list of the current ad hoc committees shall be made available on the Board of Regents website. All ad hoc committees automatically sunset after two (2) calendar years from the date of establishment, absent written extension by the Chair.

### **Article IV: Officers of the University**

1. University President. The University President shall be appointed by the Board (excluding the student Regent and the faculty Regent) and shall serve at the pleasure of the Board. The University President shall be the chief executive officer of the University and shall be responsible directly to the Board for the management and conduct of all the affairs of the University except those which have been reserved by the Board or which by law, these Bylaws, or other policies or orders of the Board are the specific responsibility of other persons or bodies. The

University President is authorized to attend all regular and special meetings of the Board and its Committees, unless requested otherwise in specific instances by the Board or Committee, and is authorized to bring matters before the Board or any of its Committees for discussion.

2. Other Officers. The University President is the delegated authority to appoint the University's Provost and Executive Vice President, Executive Vice Presidents, Vice Presidents, Deans, Chancellors, and other officers as may be necessary for assistance in efficiently carrying out the responsibilities of the chief executive officer of the University. All such officers of the University shall be under the general supervision of and shall exercise such powers and duties as may be prescribed by the University President.

#### **Article V: Faculty Senate, Staff, Student, Alumni, and Foundation Representatives**

1. The Chair of the Faculty Senate, the Chair of the Administrative Professional Advisory Council, the President of the Graduate and Professional Student Association, the President of the Associated Students of Washington State University for a particular campus (as determined by the Board Chair), the President of the Alumni Association, and the Chair of the WSU Foundation Board of Governors shall periodically report, as a representative of their respective organizations, to the Board of Regents at its public meetings. The Chair of the Board, in consultation with the University President, shall establish on an annual basis the frequency of oral reports from these organizations.

2. The President or Chair of each of these organizations may designate the Vice President or Vice Chair, or the University Executive Vice President or Vice President responsible for that area, to represent him or her at the meetings of the Board, but may not designate any other person.

3. Participation is at the expense of the organizations of the aforementioned representatives and not an expense obligation of the Board. Appearance via videoconferencing, telephone, or other electronic method is acceptable, rather than appearing in person.

4. Notice of public meetings shall be given to such representatives in the same manner as notice is given to members of the Board.

5. Not less than five (5) days before any regular meeting, the Secretary of the Board shall transmit to each representative a final Agenda setting forth the matters that are to be considered at the meeting.

6. When scheduled to speak, such representatives shall be entitled to speak during the public meeting through presentations to the Board as set forth in the Board of Regents meeting Agenda. The representatives shall not be entitled to vote on matters brought before the Board.

7. Prior to any meeting at which a representative is scheduled to speak, the representative of each group shall submit a one-page (1-page) report to the Board to be included in the Agenda in accordance with the guidelines for submittal of Agenda material as outlined in Article II, Section 12, of these Bylaws.

#### **Article VI: Exercise of Powers**

1. Suspension of the Bylaws. Any provision of the Bylaws may be suspended in connection with the consideration of a matter before the Board by a majority vote of the members of the Board.

2. Student Regent. The student regent may not participate or vote on matters relating to the hiring, discipline, or tenure of faculty members and personnel per RCW 28B.30.100.

3. Faculty Regent. The faculty regent may not participate or vote on matters related to the hiring, discipline, or tenure of specific faculty members per RCW 28B.30.100.

#### **Article VII: Board of Regents Policies.**

1. Policies. The Board may adopt Board Policies, not inconsistent with these Bylaws, for the governance of the University and the regulation of the business of the Board. Except as otherwise specified in a particular Board Policy, the Board may amend or repeal any Board Policy in whole or in part at any meeting of the Board.

#### **Article VIII: Amendments**

1. Procedure. These Bylaws may be amended at any regular or special meeting of the Board by the affirmative vote of a majority of the Regents, as defined in Article II, Section 6, of these Bylaws.

#### **Article IX: Special Provisions Relating to Regents**

1. Compensation and Expenses. No Regent shall receive a salary or compensation for services as a Regent, except as authorized by law and Board Policy. Regents shall be reimbursed for actual expenses incurred by reason of attendance at any meeting of the Board or in the performance of other official business of the University in accordance with RCW 43.03.050 and 43.03.060 and any Board Policy addressing the same.

## **ACTION ITEM #1**

### Proposed Revisions to the Washington Administrative Code (WAC) 504-24-030 - Undergraduate Housing Requirement (Elizabeth S. Chilton and Ellen Taylor)

March 10, 2023

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** Proposed Revision to WAC 504-24-030: Undergraduate Housing Requirement (WSU Pullman Campus)

**PROPOSED:** That the Board of Regents approve proposed revisions to WAC 504-24-030: Undergraduate Housing Requirement

**SUBMITTED BY:** Elizabeth S. Chilton, Provost and Executive Vice President and Chancellor, WSU Pullman

**SUPPORTING INFORMATION:** The rule change for WAC 504-24-030 is proposed in order to a) update and clarify rules around the First Year Living Requirement, b) improve the University's ability to respond to emergent student needs and special circumstances, and c) remove the option for first-year students to live in off-campus university-approved housing.

Historically, through a process known as University Approved Housing (UAH), WSU has approved a limited number of fraternity and sorority organizations to house first-year students who have become members of those organizations during the Greek Recruitment cycle that precedes each fall semester. In 2020, during the height of the COVID-19 pandemic, WSU Pullman implemented a hiatus of this program. In 2021, a workgroup of student fraternity and sorority leaders, alumni, and WSU staff was convened to fully evaluate the UAH program.

While this group recommended a modified, but continued, version of UAH going forward, campus leaders and administration have determined that given the risks and drawbacks associated with having first-year students living off campus, the UAH program will be ended in the Fall 2023.

This decision and update to the WAC will allow first-year students to have the full support and mentorship of residence hall professional staff, access to services to meet fundamental needs, and mental health

resources that, while available in other settings, are not as easily accessed nor as consistent.

The number of students impacted by the removal of the UAH option is relatively small for the campus community. Each year, approximately 260 first-year students choose to leave the residence halls for UAH facilities. On average, WSU Pullman houses nearly 5,000 students annually in its residence halls. We are one of just five PAC-12 institutions with the capacity to house our entire first-year class and provide the type of support we know benefits these students as they transition to higher education.

The financial impact to the Greek letter organizations who have participated in UAH is not insignificant and should be acknowledged. This decision was shared with those organizations in early 2022, so they will have had more than a year to plan, for the impact of not having first-year students live in their facilities. We also recognize the wide variety of positive experiences students engaged in fraternity and sorority life gain during their time at WSU. We are committed to supporting those efforts.

The rule change also clarifies that this current policy impacts residential campuses in the WSU system, i.e., those with on-campus residential facilities.

A public hearing for this rule change was held February 8, 2023, at 4:00pm. No written or verbal comments from the public were offered during that session.

ATTACHMENTS: Attachment A – Redline copy of WAC 504-24-030  
Attachment B – Clean Copy of WAC 504-24-030

**Attachment A**

AMENDATORY SECTION (Amending WSR 20-23-059, filed 11/16/20, effective 12/17/20)

**WAC 504-24-030 Undergraduate housing requirement.** (~~((1))~~ ~~University recognized housing includes residence halls, and university-approved fraternities, sororities, and co-op houses.~~

~~((2))~~) Housing requirements for single undergraduate students on residential campuses. To the extent that room is presently available, as determined by the university, (~~(in an official university recognized living group,~~) all single undergraduate (~~(freshmen)~~) first-year students under (~~(twenty)~~) 20 years of age are required to live in (~~(organized living groups which are officially recognized by the university~~) a residence (~~(halls, fraternities and sororities)~~) hall for one academic year.

~~((a))~~) (1) Exemptions. Exemptions (~~(will be)~~) are considered when a student demonstrates to the Pullman campus vice (~~(president)~~) chancellor for student affairs or designee that either:

~~((i))~~) (a) The student has attended an institution of higher education as a regularly enrolled student for at least two regular semesters or three regular quarters (excluding summer sessions);

~~((ii))~~) (b) The student is living with immediate family in a family situation (mother and/or father; legal guardian; aunt or uncle; or grandparent(s));

~~((iii))~~) (c) The student has secured a statement from a physician or psychologist stating that residence in (~~(recognized student housing)~~) a residence hall would detrimentally affect the student's physical or mental health (~~(or emotional well-being)~~); or

~~((iv))~~) (d) The student demonstrates that living in (~~(recognized University housing)~~) a residence hall would cause undue financial hardship or other extraordinary hardship.

~~((b))~~) (2) Process. Applications for permission to reside off campus are available from Washington State University. Applications are reviewed and a determination is made whether an exemption (~~(will)~~) is to be granted. Persons applying for such exemption (~~(will be)~~) are informed of the decision in writing. Requests for reconsideration of the decision may be submitted to the Pullman campus vice (~~(president)~~) chancellor for student affairs or designee. The vice (~~(president)~~) chancellor or designee (~~(will)~~) evaluates the appeal and approves or (~~(deny)~~) denies the appeal.

[Statutory Authority: RCW 28B.30.150. WSR 20-23-059, § 504-24-030, filed 11/16/20, effective 12/17/20. Statutory Authority: RCW 28B.30.095, 28B.30.125 and 28B.30.150. WSR 95-07-044, § 504-24-030, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-24-030, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No.

**Attachment A**

6/80-15), § 504-24-030, filed 6/11/80; Order 77-2, § 504-24-030, filed 8/3/77; Order 73-7, § 504-24-030, filed 10/5/73; Order 73-6, § 504-24-030, filed 8/1/73; Order 4, § 504-24-030, filed 10/20/71; Order 3, § 504-24-030, filed 8/5/71.]



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**WAC 504-24-030 Undergraduate housing requirement.** Housing requirements for single undergraduate students on residential campuses. To the extent that room is presently available, as determined by the university, all single undergraduate first-year students under 20 years of age are required to live in a residence hall for one academic year.

(1) Exemptions. Exemptions are considered when a student demonstrates to the Pullman campus vice chancellor for student affairs or designee that either:

(a) The student has attended an institution of higher education as a regularly enrolled student for at least two regular semesters or three regular quarters (excluding summer sessions);

(b) The student is living with immediate family in a family situation (mother and/or father; legal guardian; aunt or uncle; or grandparent(s));

(c) The student has secured a statement from a physician or psychologist stating that residence in a residence hall would detrimentally affect the student's physical or mental health; or

(d) The student demonstrates that living in a residence hall would cause undue financial hardship or other extraordinary hardship.

(2) Process. Applications for permission to reside off campus are available from Washington State University. Applications are reviewed and a determination is made whether an exemption is to be granted. Persons applying for such exemption are informed of the decision in writing. Requests for reconsideration of the decision may be submitted to the Pullman campus vice chancellor for student affairs or designee. The vice chancellor or designee evaluates the appeal and approves or denies the appeal.

[Statutory Authority: RCW 28B.30.150. WSR 20-23-059, § 504-24-030, filed 11/16/20, effective 12/17/20. Statutory Authority: RCW 28B.30.095, 28B.30.125 and 28B.30.150. WSR 95-07-044, § 504-24-030, filed 3/8/95, effective 4/8/95. Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150 and chapter 28B.19 RCW. WSR 87-12-013 (Order 87-1), § 504-24-030, filed 5/26/87. Statutory Authority: RCW 28B.30.125 and 28B.30.150. WSR 80-07-015 (Order 80-2, Resolution No. 6/80-15), § 504-24-030, filed 6/11/80; Order 77-2, § 504-24-030, filed 8/3/77; Order 73-7, § 504-24-030, filed 10/5/73; Order 73-6, § 504-24-030, filed 8/1/73; Order 4, § 504-24-030, filed 10/20/71; Order 3, § 504-24-030, filed 8/5/71.]